

HERITAGE GARDEN MEMORIAL PLAQUE PROGRAM

The Community and Library Services Commission is pleased to announce the implementation of the Heritage Garden Memorial Plaque Program. The program is designed to specifically recognize Hercules residents or Hercules civic leaders, thereby enhancing and preserving the historical aspect of the garden, and continuing to build a sense of “heritage” for future generations.

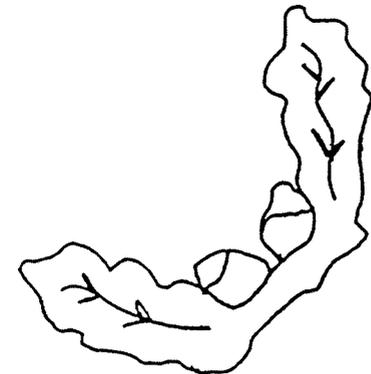
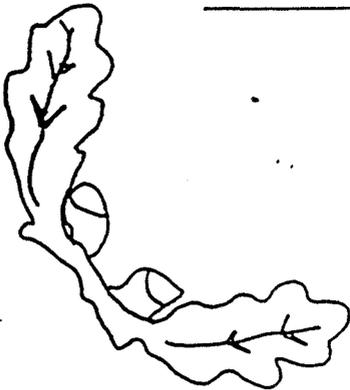
Hercules residents are encouraged to submit applications to the Community and Library Services Commission for discussion of placement of a plaque in the Heritage Garden. Eligibility for placement of a memorial plaque include the following:

1. All plaques must in memorial (person must be deceased) of a resident or former resident of Hercules. At the discretion of the Community and Library Services Commission, applications for memorial of a non-resident, who has made a direct and substantial contribution to the Hercules community at large, may be considered for placement within the garden area. In case of a minor (under 18 years of age), parents of said minor should meet the residency and service requirements. The person being honored must have contributed service benefiting the City of Hercules.
2. All memorial plaques will conform to a standard format which has a specified pattern of design, and will be ordered through the Community and Library Services Commission. The applicant is fully responsible for the correct spelling and wording on the plaque.
3. There are 183 available plaque locations. A map of all potential plaque positions will be maintained by the Community and Library Services Commission. The applicant requesting the installation of the plaque may identify a desired position during the application process. If no position is requested, the Community and Library Services Commission will select the final position.
4. The fee for the plaque placement will include 100% of the actual plaque purchase price, \$50 for staffing costs associated with the ordering and installing of the plaque, and \$50 for the Heritage Garden Special Maintenance Fund. The total fee is anticipated to within the range of \$500-\$600 per plaque, however, the fee may be adjusted to compensate for inflation.
5. The applicant will be notified 72 hours in advance of the plaque’s installation so that the interested persons have the opportunity to be present when the plaque is installed. Applicants wishing to hold unveiling ceremonies may do so at their own scheduling. Ceremonies must be restricted to unveiling as opposed to installation to allow staff the greatest flexibility in scheduling the actual installation.
6. The Community and Library Services Commission is responsible for the overall management of the Heritage Garden Memorial Plaque Program. The Community and Library Services Commission will review all plaque applications through its Consent Calendar, at its monthly meetings held on the second Monday of each month. The Community and Library Services Commission decisions may only be appealed through the Hercules City Council, whose decision shall be final. The anticipated time frame from application submission to final installation may be three to six months.

Heritage Garden Memorial Plaque Application Form

Please type or print clearly - plaque will be embossed as filled out

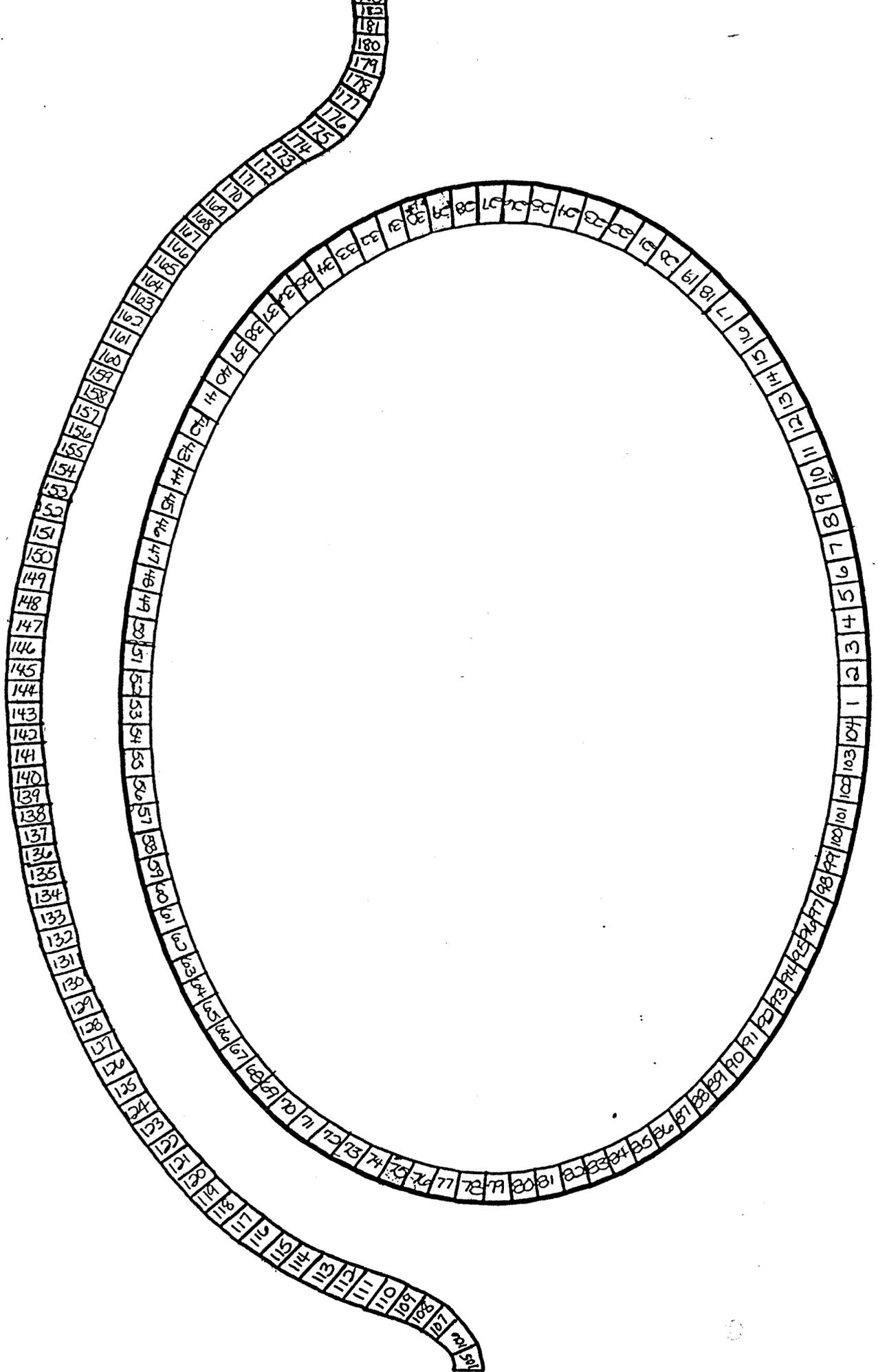
IN MEMORIUM



Double Check information for accuracy and spelling

Signature of Applicant: _____ Date: _____

HERITAGE GARDEN PLAQUE POSITIONING DIAGRAM



Sample Only!

Heritage Garden Memorial Plaque Application Form

Sample Only!

Please type or print clearly - plaque will be embossed as filled out

IN MEMORIUM

OFFICER JOHN "ROWDY" S. JONES

JUNE 1, 1969 — APRIL 31, 1997

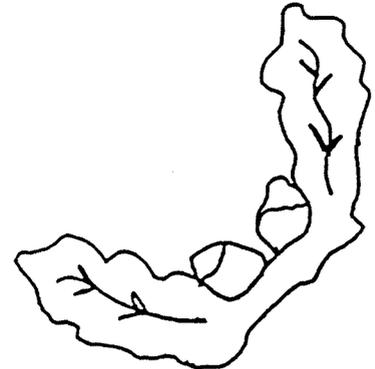
DRAFT

DRAFT

IN MEMORY OF HIS DEDICATION AND UNENDING DEVOTION

TO THE YOUTH OF THIS COMMUNITY

YOU WILL BE MISSED!



DRAFT

Double Check information for accuracy and spelling

Signature of Applicant: _____ Date: _____