



HERCULES MUNICIPAL UTILITY

111 Civic Drive, Hercules CA 94547

Phone: 510-799-8200

Fax: 510-799-2521

Who is Eligible?

To qualify for the Electric Rate Assistance Program, applicants must have service in their name to apply. In addition to the income guidelines, you meet the following requirements:

- For the Electric Rate Assistance Program, you must be receiving residential electric service at the residence for which the discount applies.

Note: Not all customers will be eligible for all programs. Your eligibility for each program will be determined by the information listed on your application.

Your household's total taxable income* is no greater than that shown on the chart below:

NUMBER OF PERSONS IN HOUSEHOLD

<i>INCOME CATEGORY</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>VERY LOW INCOME</i>	<i>29,000</i>	<i>33,100</i>	<i>37,250</i>	<i>41,400</i>	<i>44,700</i>	<i>48,000</i>	<i>51,350</i>	<i>54,650</i>

*Income guidelines are subject to change annually as issued by the United States Department of Housing and Urban Development for Contra Costa County. Please call to verify. Total gross income is defined as – the sum of all wages; Social Security, welfare and retirement payments; and disability, interest and dividend income for all residents living in the household – excluding students 18 years of age and under.

How to Apply

The Hercules Municipal Utility requires each applicant to complete this application form and submit it along with proof of current taxable household income. To obtain proof of income, please have every household member (excluding students 18 years and younger) provide a current tax return transcript. This free tax return transcript, IRS Form #4506-T, may be obtained by calling the Internal Revenue Service at 1-800-829-1040 or at www.irs.gov. If you have any questions regarding proof of income, contact us at 510-799-8286. Please provide a copy of your drivers license or California ID. During the application processing, you may be asked for more information to determine eligibility. Documents submitted to the HMU will not be returned.

It shall be the responsibility of the applicant to notify the HMU of increases in household income which may cause the applicant to exceed the very low income level and thus result in the household no longer being eligible for the utility discount(s). Program participants may be required to recertify household income or other qualifying criteria annually to continue to receive applicable utility discounts. Please allow up to 45 days for processing of applications. Processing will be delayed beyond 45 days if the application is incomplete or inaccurate. Utility Bill discounts will begin after eligibility is verified.

A change of residence terminates the special rates; however, a new application may be submitted. If requirements are met, the utility discounts may be received at the new address.

Other means of financial assistance may be available by contacting the following agencies:

- Project Go administers the Home Energy Assistance Program (HEAP). Please call 1-888-524-5705.
- The Salvation Army can be reached at 510-262-0500.

**MAIL COMPLETED APPLICATION AND
CURRENT TAX TRANSCRIPTS TO:**

Hercules Municipal Utility
111 Civic Drive
Hercules CA 94547
Call: (510) 799-8286

INSTRUCTIONS:

- Please print all information legibly
- Do NOT enclose this application with your bill payment—it will delay processing
- Provide all information required
- Provide a copy of California Drivers License or California ID (If applicable for age restricted utility discount)
- Mail completed application;
- only one application per utility
- customer will be accepted

Application for Utility Rate Assistance Program

APPLICANT NAME (AS IT APPEARS ON UTILITY BILL — LAST NAME, FIRST NAME, MIDDLE INITIAL)

HOME ADDRESS, ZIP, PHONE NUMBER

MAILING ADDRESS (IF DIFFERENT THAN ABOVE) ZIP

LIST ALL PERSONS LIVING IN YOUR HOME: (ATTACH CURRENT TAX RETURN TRANSCRIPT FOR EACH ADULT HOUSEHOLD MEMBER LISTED (IRS FORM #4506-T))

NAME	SOCIAL SECURITY NUMBER	AGE	RELATION TO APPLICANT

I understand that the information provided on this application will be used to verify and determine eligibility for the various utility rate discount programs. I hereby authorize the Hercules Municipal Utility to verify the information provided on this application with any source and to share the information contained on this application with the HMU's Finance, Electric and Environmental Utilities Departments. I also understand it is my obligation and responsibility to report increases to my household income and if my household income exceeds the income level, my program participation will be terminated. I understand I may be required to certify my income and program eligibility annually.

APPLICANT NAME (PLEASE PRINT)

By signing below, I declare under penalty of perjury that the information contained on this application is true and correct.

APPLICANT SIGNATURE

DATE

