



MEMORANDUM

DATE: January 21, 2011

TO: Mayor Joanne Ward and City Council Members
City Employees
Members of the public

FROM: Fred Deltorchio, Interim City Manager

SUBJECT: Interim City Manager's Weekly Report

Overview of Report: The following topics are included in this week's update:

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Financial Audit, Sycamore North, Delineators, Bayfront, ITC	2
Duck Pond Park, Corp Yard, Police Activity	3
Victim Offender Reconciliation Program	4

Town Hall Meeting: I am working with staff to hold a Town Hall meeting tentatively scheduled for Tuesday, February 15 at 6:00pm. We will be prepared to discuss several topics that the community seems to have a lot of questions and concerns regarding including the Intermodal Transit Center, HMU, Wastewater and Sycamore North. We will also be available to answer any general questions the community might have. While staff will be prepared to discuss each of these topics, time constraints and question volume may result in each receiving disproportionate attention. Once the date is finalized, it will be posted to the website and included in my update. The meeting will be televised.

Appointment: This week, I appointed Liz Warmerdam, Finance Director, to Deputy City Manager. In my absence, Mrs. Warmerdam will have the decision making authority of the City Manager. She will still serve as the Finance Director.

Citizens Finance Advisory Ad Hoc Committee: Applications for the Citizens Finance Advisory Ad Hoc Committee are due today. Interviews will be conducted on Monday, and the Council is expected to make appointments on Tuesday, at their regular meeting.

As of this report's publication there are 5 applicants.

Financial Audit: Finance Director Liz Warmerdam and I completed negotiations with Municipal Resources Group for our fiscal review. We are striving to have the first phase of the audit to be completed by February 22, 2011. [According to the attached contract:](#) "The proposed base budget is \$123,300. At the City's Option, MRG will also provide advice to City staff on the North Sycamore project (Task 8) and the Town Center/Red Barn project (Task 9). For these optional services, the parties estimate that up to fourteen hours for each project may be utilized, on a time and materials basis, with an optional service budget of up to \$5,600." These amounts do not include reimburseables which are estimated to be about \$300-400.

Sycamore North: Staff from the Municipal Services Department met with three potential brokers for Sycamore North. Staff will be meeting next week to select the broker and move forward with seeking a buyer for both the residential and retail components of the project.

Delineators added to Refugio Valley Road: We received complaints from residents about cars spinning donuts at the intersection of Refugio Valley Road and Bonaire Avenue. In response, Engineering Consultant Brent Salmi, of the Municipal Services Department, had staff install plastic delineators at the intersection. This effectively narrows the travel way, thereby preventing the spinning of donuts.

Bayfront: The draft EIR was released yesterday, January 20. It is [available on the website](#). The comment period will continue through Monday, March 7, 2011 at 5:00pm. We will also hold a public meeting to receive comments on February 23, 2011 at 7:00pm in the City Council Chambers.

Jim Anderson and I met on January 20 to renew negotiations on this project. Although the tone of the meeting was positive, the city's uncertain political environment and temporary nature of my assignment, impaired our ability to discuss "long term" decisions necessary for this project to proceed.

Intermodal Transit Center: The following items were completed this week related to the ITC project:

- On Jan. 12th the City met with the East Bay Regional Park District (EBRPD) to review funding for the Bay Trail within the Intermodal Transit Center project area. EBRPD is currently reviewing the 90% plans and specifications for the Bay Trail contract.

- The Project Design Team met on Jan. 17th to review the Phase I Construction Contracts in coordination with the anticipated programming of funds.
- On Jan. 18th the City made a project presentation to Kathy Hoffman, senior staff to Rep. George Miller. The City looks forward to the opportunity to follow-up with the Congressman on the anticipated Transportation Authorization Bill later this year. The City was joined by regional partners: Contra Costa Transportation Authority (CCTA) and West Contra Costa Transit Authority (WestCAT).
- The final project components are being reviewed by the Design Review Committee on Jan. 20th. The project will next be brought before the full Planning Commission for final approval.

Duck Pond Park: Today, the paths are being paved on Phase II of the park. The good weather this week as enabled us to make good progress. The landscaping work is also starting.

Corp Yard: Work continued on the draining of the old sewer ponds at the City's Corp Yard.

Police Activity:

Residential Burglary: On January 14, 2011 at 2:20 PM a resident in the 100 block of Armstrong called to report a burglary at his residence. The front door appeared to have been kicked in and officers located a shoe print on the door. Officers investigating the burglary were able to match the shoeprint to one of two suspects that were arrested for an attempted burglary in the 300 block of Grissom two days earlier. Both Jeffrey Jefferson, 9/11/89 of Vallejo and Nicholas Cole, 7/4/92, also from Vallejo, were still in custody on the Grissom case. Property that Jefferson possessed when he was arrested was linked to the Armstrong burglary. Both suspects were booked for the Armstrong burglary and remained in custody at the Main Detention Facility in Martinez. On January 19th Investigators filed multiple felony charges on both suspects.

Auto Burglary: On January 14, at 5:43 PM, Hercules Officers responded to the Franklin Canyon Golf Course for an auto burglary. Entry was made by smashing the car window. A suspect vehicle was identified. The same evening at about 8:03 P.M. a Pinole Officer attempted to stop the suspect vehicle. The vehicle failed to yield and a pursuit ensued. The vehicle crashed in Richmond and the suspect fled on foot. Though he escaped capture at the crash scene, Lawrence Tyrone Davis, a 42 year old transient, was later located and arrested at the Extended Stay Hotel in Richmond. He was charged with at least three of the Franklin Canyon burglaries and booked into the Martinez Detention Facility.

Carrying Concealed Firearm: On January 15, at 4:23 PM an officer stopped a vehicle on Willow at Hawthorne. The driver, Jeffrey Knight, 2/15/88, from Milpitas, was arrested for having a concealed firearm in the vehicle. A small amount of Marijuana was also located. Knight was transported to Martinez County Jail and his vehicle was towed.

Disturbance: On January 15, at 12:22 A.M. Officers responded to a report of a large crowd causing a disturbance at the 44 Sports Lounge on Willow Avenue. The lounge was being rented for a birthday party. Officers stayed in the area until the crowd dispersed. Officers have responded to over 20 calls at the club over the last two years. The city is in contact with the club owner to prevent future disturbances of this type.

VORP Program: The Hercules Police Department has recently incorporated the Victim Offender Reconciliation Program (VORP) to improve civil restitution to victims and help decrease crime.

VORP is a community based restorative justice program designed to facilitate agreements between juvenile offenders and victims of crime with the goal of making things as right as possible. Geared toward juvenile crime, VORP provides a process which takes into consideration the needs and concerns of the victim, the offender, and the community. With the assistance of a trained volunteer mediator, the crime and damage are recognized and discussed and an agreement is reached on how equity can be restored and future intentions are clarified. VORP provides the opportunity for victims to ask questions, express feelings and opinions, and work out a written agreement for restitution. Look for more information about VORP in the March 2011 Herculean.