



MEMORANDUM

DATE: April 15, 2011

TO: Mayor Joanne Ward and City Council Members
City Employees
Members of the public

FROM: Fred Deltorchio, Interim City Manager

SUBJECT: Interim City Manager's Weekly Report

Overview of Report: The following topics are included in this week's update:

Program Cuts, Community Events, MRG Report Update	1
Planning Department Update, Yellow Freight, Duck Pond Park	2
Sycamore North, Homes for Sale, PD Update	2

Program Cuts/Layoffs: On Tuesday, the Council heard from countless concerned citizens regarding the City's financial situation and which programs they feel are essential to the City. It was a wonderful reminder that this City does offer wonderful programs that benefit this community and I am privileged to work with the many dedicated staff that serve this community. Unfortunately, cuts do have to be made. Twenty five City employees received layoff notices today, Friday, April 15 as the City initiated the first round of staff reductions. A list of positions impacted will be published in the next weekly report. It continues to be a very difficult task. I ask for the community's understanding over the next few weeks as the City transitions to provide a reduced level of service than what has previously been provided.

Community Events: Also on Tuesday, the Council made the decision to postpone all community events until the City's financial situation improves. This means that upcoming events including the Farmer's Market, Cultural Festival, and 4th of July festivities will not be taking place for 2011.

Municipal Resources Group (MRG) Report: The final report is expected in the next few days and will be posted to the website when it is ready.

Planning Department Items: The Planning department continues to work on the Bayfront EIR and Bayfront Staff reports. They also received six proposals for the Affordable Housing services RFP and are currently reviewing those. A second draft of the City's Housing Element was received from the State.

Yellow Freight: The Municipal Resources Department received an offer to purchase the Yellow Freight property this week. Deal negotiations are now occurring. Any agreed upon proposal would be subject to Council Approval.

Duck Pond Park: The final work on Duck Pond Park, the landscaping, will start next week. We estimate this work will take approximately four weeks to complete.

Sycamore North: So far, we've received approximately 50 inquiries for possibly buyers for Sycamore North. Construction has virtually stopped until we have a buyer. We expect to receive offers in the next two weeks and once negotiated, escrow is expected to take six to nine months.

Homes for Sale: The eight homes owned by the RDA/City are being prepared for sale. Many of the homes will have their first home house this weekend.

The addresses of those homes are as follows:

- 16 Amber Court
- 9 Plateau Court
- 710 Windsor
- 402 Lighthouse Court
- 1209 Devonwood
- 1108 Cottage Lane
- 127 Oxford Street
- 312 Boatswain Court

Residential Burglary: On April 8, at 9:26 p.m. a resident in the 1200 block of Canterbury reported the front door of his residence had been kicked in and several items including cash, three TV's, jewelry, a laptop and credit cards were stolen. The burglary occurred sometime between 8:00 p.m. and 9:26 p.m. that evening. One of the stolen credit cards had already been used at a gas station in Antioch. A Nixle Alert was broadcasted.

Burglary/Hit & Run: On April 12, at 10:44 a.m. a Lucky Store employee reported a theft and hit & run traffic collision that had just occurred. The employee said a Black male adult wearing a multi-colored hat had left the store with a cart full of unpaid groceries. Employees confronted the suspect and recovered the groceries. The suspect

fled in a blue Nissan Maxima, #6KAV235, after colliding with a parked car. The suspect was last seen in the area of Sycamore and Refugio and was not located. The Maxima was later determined to be an unreported stolen from Avis Rental at the San Francisco Airport.

Residential Burglary: On April 13 at 1:02 p.m. a resident in the 200 block of Catalina reported his house was burglarized between 10:00 a.m. and the time of the call. Entry was made through an unlocked back window. The items stolen include a TV, laptop and jewelry. A neighbor saw a large silver or gray SUV backed in the victim's driveway between 10:00 and 12:00 a.m. that day.