



## MEMORANDUM

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DATE: November 19, 2011

TO: Mayor Myrna de Vera and City Council Members  
City Employees  
Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

**A STRATEGIC PLAN FOR HERCULES.** On November 19, the City Council and staff hosted about 60 Herculeans at the Seniors Center in the first of two charrette-style town hall meetings to receive community input into the draft strategic plan for Hercules, which can be found on the City's web-site. The second charrette is scheduled for December 10<sup>th</sup>. A post card reminder will be sent out to residents prior to that date. Based on the turnout for the first meeting, the second may be moved to a larger location, subject to availability. Staff is welcoming input by e-mail on these charrettes and on the draft strategic plan.

The remaining schedule for this process is as follows:

Monday, December 5	Report on November 19 meeting posted to web-site
Saturday, December 10	2 <sup>nd</sup> Charrette at 9:00 am - location to be determined
Tuesday, January 10	Present final draft of plan to City Council for last input
Tuesday, January 24	Present final plan to City Council for approval

The purpose of community outreach for what is essentially a business plan is to gather all as many ideas as possible as to: ways establish fiscal stability through increasing revenues and cutting costs; how to prioritize the many needs and desires of the community; ways to be more efficient; and how to best move forward given the realities of the economy, the real estate market, and the City's very limited revenues. The second charrette-style town hall meeting will focus on prioritization in three areas: City services; cost reducing ideas and revenue enhancing ideas.

### COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

**ITC - Bayfront Project:** The purpose of this rather complex negotiation is, in a nutshell, to move the City toward the ultimate goal of building an inter-modal transit center and to provide the developer with development entitlements so that the Bayfront project can move forward. This project proposes to develop a 42.36 acre portion of the City of Hercules Waterfront District master Plan (WDMP) area with the "Hercules Bayfront Project," a transit-oriented, mixed-use neighborhood that includes a variety of dwelling unit types with businesses, an associated system of walkable streets, pedestrian interconnections, and public plazas with bay views.

The City Council, on November 8<sup>th</sup> and 10<sup>th</sup>, respectively, approved a purchase and sale agreement (PSA) with the developer and minor changes to the PSA, giving the City Manager and City Attorney authority to finalize the agreement. On Tuesday, November 15, 2011, the Planning Commission unanimously recommended approval of the following Hercules Bayfront project-related applications to the City Council, including:

- Certification of EIR,
- Adoption of CEQA Findings and Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program;
- Zoning Text Amendment to the Hercules Waterfront District Master Plan;
- Vesting Tract Map No. 9290;
- General Plan Amendment; and
- Zoning Designation Change.

The City Council is tentatively scheduled to consider these items, as well as Development Agreements and the required Ordinance, on either December 6 and/or December 13, 2011. Further delays will put all the ITC/Bayfront agreements and associated grant funding at risk.

**Sycamore North:** Staff is close to recommending business terms for what will be a purchase and sale agreement for the Sycamore North project and a confidential real estate negotiations closed session item is scheduled for November 22<sup>nd</sup>.

**Yellow Freight Site:** Staff updated and discussed the sale of the Yellow Freight site with the City Council in closed session on November 2<sup>nd</sup> under confidential real estate negotiations and received authority to finalize the deal and execute documents. Negotiations and contract documents for the sale of the “Yellow Freight” site are nearly complete and the contract should be executed on Monday.

**Sycamore Crossing:** Staff will discuss the proposed sale of the Sycamore Crossings site with the City Council in closed session on November 22 under confidential real estate negotiations.

**Parcel C and Victoria Crescent:** Real estate broker interviews were completed this week for Parcel C on John Muir Parkway and the Victoria Crescent site on San Pablo Avenue. These sites will soon be listed for sale.

## MUNICIPAL SERVICES UPDATES

### Building Department Activity - October 31 through November 11<sup>th</sup>

Number of permits issued-----	25
Building permit fees collected-----	\$10,760.29
Number of inspections-----	31
Number of rental inspections-----	0
Code Enforcement inspections-----	3

## Public Works Department Current Activity

- A SWPPP extension has been filed with the Clean Water Board through June 1, 2012. Wet weather measures have been installed and inspections are on-going.
- Staff is working towards inclusion of Duck Pond Park in new Landscaping and Lighting District contracts.
- Staff is working towards completion of the Memorial Tree Program for Duck Pond Park and should have it completed by year-end.
- Staff continues to review cell tower changes throughout the City and working on changes to leases and/or agreements.
- Sycamore North winterization is moving forward with no problems.
- Carone and Company is bringing in dirt from Parcel C and filling the retention pond. Scheduled to be complete within two to three weeks depending on weather.
- When Duck Pond Park was built the contractor installed a portable shaker next to the Corporation Yard at Willet and Sycamore to extract the fines. When he was done he left all of the remaining material on the site. The contractor has returned and graded the lot. It is a huge improvement to the area.
- The City continues to experience wire theft in its streetlights. Staff has received three bids ranging and will be replacing the wire soon.
- The Sewer Relocation Project at San Pablo Avenue and Sycamore Avenue has been completed. Notice of Completion will be brought to Council on December 13, 2011.
- Graffiti has been removed from numerous locations around town and is an ongoing process.
- Staff continues to use the Work Alternative Program for litter control and weed abatement.
- Accident on Refugio Valley Road knocked down three trees.
- Two sidewalk trip hazards have been removed with an estimated savings of \$2000. Using a new horizontal cutting technology.
- Landscape contractors have begun shutting down irrigation systems for the winter.

## Engineering Department Activity – October 31 through November 11<sup>th</sup>

### Sewer Lateral Inspection Program:

Applications received-----	2
Inspection fees collected-----	\$250.00
Certificates issued-----	2
Deficiency notices-----	0
Condominium waivers issued-----	2

- Staff is working on the LED Streetlight Replacement Program through the California Energy Commission with the goal of receiving an additional \$17,871.00 in reimbursement costs.
- Staff has been working with contractor at Parcel C to ensure storm water measures are being met.
- Staff is working on a request from WestCAT for Title IV documents which are the City's DBE Plan and EEO Procurement policies.
- Staff updated the City's Facility Map to include Duck Pond Park.
- Staff met with Operations Manager and Chief Building Official to discuss Lighting and Landscaping contract deficiencies and ways to correct them.
- Parcel C- dirt removal is on-going.

## **PARKS AND RECREATION UPDATES**

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) to get more information or to register for classes.

### **The City of Hercules Recreation Department has been entered in to the “Reader’s Digest We Hear You America 2012” contest!**

This is an opportunity for all community members to vote for Hercules to receive funding to assist with our current financial crisis. All you have to do is sign up and vote as many times as you would like. All you have to do is vote, let us come together and do something positive for Hercules! Go to the Parks & Recreation page of the City web-site for further details.

### **Child Care - Winter Camp**

December 19-21st, 2011 @ Hercules Teen Center

Join us for a winter wonderland right here in Hercules! Keep your children active and entertained during their winter break from school. Activities will include arts and crafts, sports (both indoors and out), games and a chance to meet some new friends. The cost of camp includes two daily snacks- please be sure to send a bagged lunch for your child. Space is limited to sign up early to ensure your space. Check the website for more registration information. You must register at the Hercules Swim Center no later than December 2nd. Late registrations forms will be subject to a \$15 late fee. No Registrations accepted after December 15th. All camp fees are to be paid in full at the time of registration. Activity Code: 40211-B.

### **Teen Center - Teen Movie Day**

11/23/11

11am-5pm

\$20.00

Teens will depart the Teen Center at 11:00am and travel to Downtown Pleasant Hill to enjoy lunch and a movie with their friends! Staff will accompany the teens at all times. Parents need to initial which movie(s) their teen is allowed to watch. For more information please call 799-8291.

## **WEEKLY POLICE REPORT (Partial List) AS OF NOVEMBER 17<sup>th</sup>**

**Driving Under the Influence:** On November 10, 2011 at 7:01 p.m. a citizen reported a vehicle blocking a parking isle near a business at 1500 Sycamore. The vehicle was occupied by an unresponsive female. Fifty six year old Paula Morrison from Hercules was arrested for DUI.

**Residential Burglary:** On November 11, 2011 at 5:34 p.m. a resident in the 2000 block of Pheasant reported his residence was burglarized. Entry was gained by forcing open the side door to the garage. Two vehicles in the garage were ransacked as well as every room and closet in the house. Jewelry was stolen from the residence.

**Driving Under the Influence:** On November 12, 2011 at 2:30 a.m. an officer stopped a vehicle in the 700 block of Willow and arrested 22 year old Michael Alvarez from San Pablo for DUI.

**Stolen Automobile:** On November 12, 2011 at 8:27 a.m. a resident in the 800 block of Dover reported his 1995 Honda Civic, #5TSH372, was stolen sometime within the last five days.

**Warrant Arrest:** On November 12, 2011 at 1:50 p.m. an officer contacted three males associated with a disabled vehicle near a business in the 800 block of Willow. Fifty year old Thomas Oliver from Vallejo was arrested for an outstanding probation violation warrant.

**Residential Burglary:** On November 12, 2011 at 10:22 p.m. a resident in the 1200 block of Turquoise reported his residence was burglarized sometime today. Entry was gained by forcing the front door open. A TV and other electronic equipment were stolen from the residence.

**Driving Under the Influence:** On November 12, 2011 at 2:30 a.m. an officer stopped a vehicle on San Pablo at John Muir and arrested 25 year old Mercedes Thomas from Hercules for DUI.

**Warrant Arrest:** On November 14, 2011 at 11:18 a.m. an officer checked an occupied suspicious vehicle in the 100 block of Pepperwood. Twenty eight year old Irene Vargas from El Sobrante was arrested for a felony narcotics violation warrant. She was transported to County Jail.

**Attempted Residential Burglary:** On November 14, 2011 at 11:20 a.m. an officer responded to a residential burglar alarm in the 300 block of Grenadine. The officer noticed the entry window adjacent to the front door was broken. Additional officers were called to the scene, the residence was searched and no one was located. It did not appear that the suspect(s) entered the residence.

**Warrant Arrest:** On November 15, 2011 at 10:15 a.m. Officers responded to a business in the 3900 block of San Pablo for a subject panhandling. Forty-three year old Lacy Anderson from Vallejo was arrested for an outstanding traffic warrant and transported to County Jail.

**Warrant Arrest:** On November 15, 2011 at 2:59 a.m. an officer stopped a vehicle in the 800 block of Willow and arrested 28 year old Roderick Chocklin from Richmond for an outstanding traffic warrant. He was transported to County Jail.