



MEMORANDUM

DATE: November 25, 2011

TO: Mayor Myrna de Vera and City Council Members
City Employees
Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

A STRATEGIC PLAN FOR HERCULES. On November 19, the City Council and staff hosted about 60 Herculeans at the Seniors Center in the first of two charrette-style town hall meetings to receive community input into the draft strategic plan for Hercules, which can be found on the City's web-site. The second charrette is scheduled for December 10th at the Senior Center from 9:00 am to noon. A post card reminder will be sent out to residents prior to that date. Staff is welcoming input by e-mail on these charrettes and on the draft strategic plan.

The remaining schedule for this process is as follows:

Monday, December 5	Report on November 19 meeting posted to web-site
Saturday, December 10	2 nd Charrette at 9:00 am at Seniors Center
Tuesday, January 10	Present final draft of plan to City Council for last input
Tuesday, January 24	Present final plan to City Council for approval

The purpose of community outreach for what is essentially a business plan is to gather all as many ideas as possible as to: ways establish fiscal stability through increasing revenues and cutting costs; how to prioritize the many needs and desires of the community; ways to be more efficient; and how to best move forward given the realities of the economy, the real estate market, and the City's very limited revenues. The second charrette-style town hall meeting will focus on prioritization in three areas: City services; cost reducing ideas and revenue enhancing ideas.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

ITC - Bayfront Project: The purpose of this rather project is to move the City toward the ultimate goal of building an inter-modal transit center and to provide the developer with development entitlements so that the Bayfront project can move forward. This project proposes to develop a 42.36 acre portion of the City of Hercules Waterfront District master Plan (WDMP) area with the "Hercules Bayfront Project," a transit-oriented, mixed-use neighborhood that includes a variety of dwelling unit types with businesses, an associated system of walkable streets, pedestrian interconnections, and public plazas with bay views.

The City Council, on November 8th and 10th, respectively, approved a purchase and sale agreement (PSA) with the developer and minor changes to the PSA, giving the City Manager and City Attorney authority to finalize the agreement. On Tuesday, November 15, 2011, the Planning Commission unanimously recommended approval of the following Hercules Bayfront project-related applications to the City Council, including:

- Certification of EIR,
- Adoption of CEQA Findings and Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program;
- Zoning Text Amendment to the Hercules Waterfront District Master Plan;
- Vesting Tract Map No. 9290;
- General Plan Amendment; and
- Zoning Designation Change.

The Planning Commission is scheduled to consider the Vesting Development Agreement and the Implementing Development Agreement on Monday, November 28 and the City Council is scheduled to consider these all the above mentioned items, as well the required Ordinance, on December 8, 2011. Further delays will put all the ITC/Bayfront agreements and associated grant funding at risk.

Sycamore North: On November 22, the City Council authorized the City Manager to enter into exclusive negotiations with Presidio Development Partners for a purchase and sale agreement for the Sycamore North project. The exclusive negotiation period will end on December 31, 2011.

Yellow Freight Site: A purchase and sale agreement with Stephens and Stephens for the 3.4 acre “Yellow Freight” Franklin Canyon site has been executed and escrow is scheduled to close by early January. The sales price is \$1,460,000 and the City should clear about \$1,400,000 from the sale.

Sycamore Crossing: On November 22, the City Council authorized the City Manager to enter into exclusive negotiations with Property Development Centers for the sale of the Sycamore Crossing site at the corner of Sycamore and San Pablo Avenue and the development of retail uses. The negotiation period is three months.

Parcel C and Victoria Crescent: After hearing a report on the real estate broker selection process, on November 22, the City Council authorized the City Manager to enter into listing agreements for the sale of Parcel C on John Muir Parkway and the Victoria Crescent site on San Pablo Avenue. Parcel C will be listed with CBRA, Inc. and Victoria Crescent will be listed with Cassidy Turley/BT Commercial.

Market Hall: The Planning Department approved Time Extension for Administrative Use Permit 09-37, a request for pumpkin & Christmas tree sales at north end of 6.62-acre site (former Hercules Transit Park-and-Ride Lot) at San Pablo and Sycamore Avenues, now called Market Hall.

Hill Town Site: A complaint of semi-trucks working late at night, and on weekends was lodged by a nearby resident. Building, Engineering, Planning staff met with earthmoving operators Monday, November 21, 2011, at 11:30 a.m. There was no visible evidence of truck work at site. It is possible that work was being done by a telecommunications carrier using diesel generator. Staff is following up with the resident.

MUNICIPAL SERVICES UPDATES

Building Department and Public Works Activities

Number of permits issued-----	5
Building permit fees collected-----	\$7059.76
Number of inspections-----	20
Number of rental inspections-----	0
Code Enforcement inspections-----	1

- Staff is working towards completion of the Memorial Tree Program for Duck Pond Park and should have it completed by year-end.
- Staff continues to review cell tower changes throughout the City and is working on changes to leases and/or agreements.
- Sycamore North winterization is nearing completion.
- Carone and Company is bringing in dirt from Parcel C and has filled the retention pond. This work should be complete within one to two weeks depending on weather.
- The City has received three bids for replacing stolen wire for streetlights and will be replacing the wire soon.
- The Sewer Relocation Project at San Pablo Avenue and Sycamore Avenue has been completed. The Notice of Completion will be brought to Council on December 13, 2011.
- Graffiti has been removed from numerous locations around town and is an ongoing process.
- Staff continues to use the Work Alternative Program for litter control and weed abatement.
- Landscape contractors have begun shutting down irrigation systems for the winter.
- Fencing damaged by a fallen tree at Refugio Valley Tennis Courts has been repaired.
- Landscape contractors have begun adding mulch to medians on main thoroughfares starting with Sycamore Avenue. This will be on-going until the medians are brought to an acceptable level.
- A complaint was received that landscapers may have cut and left trimmings behind on the upper Refugio Valley Park trail way. Staff investigated and found large piles of trimmings left behind by Kinder-Morgan, the company who maintains pipelines in that area. Staff was unable to ascertain whether it was purposely or inadvertently left behind. D&H Landscaping removed three truck loads of trimmings left behind at no charge to the City.
- A large tree branch fell in Refugio Valley Park near the gazebo. D&H landscaping, seeing that it was too large for City staff on duty at the time, removed it at no charge to the City.
- Staff attended the Contra Costa Clean Water Program meeting on Wednesday, November 16th. The discussion revolved around Trash Load calculations. The City is currently estimating the amount of trash collected through; trash hotspots clean-up, street sweeping, storm drain cleaning, full-trash capture devices installed in the waterfront area, number of drain inlets throughout the City, number of no parking areas on the streets, and creek clean-up efforts. Once a baseline is established there is a requirement for reducing from that level by forty percent before 2014. In addition, credits are given for Styrofoam Ban Ordinances, which the City currently has and community outreach events. During the meeting it was also learned that a credit will be available of 10% to 15% of the required 40% if the City were to approve a Plastic Bag Ordinance in the future. All of this activity is funded through Clean Water Program assessments.

Engineering Department Activity

Sewer Lateral Inspection Program:

Applications received-----	5
Inspection fees collected-----	\$1,250.00
Certificates issued-----	5
Deficiency notices-----	0
Condominium waivers issued-----	1

- EOA Data Request for Trash Load Reduction for Clean Water Program
 - Request for data is due on Nov. 24th.
 - Drafted a response to request for data:
 - Created an estimated count of City's catch basins.
 - Updated Street Sweeping Map with frequency information.
 - Created No Parking street map throughout the City.
 - Created a map of all City owned and maintained Hydrodynamic Separators.
- Staff is working on the LED Streetlight Replacement Program through the California Energy Commission with the goal of receiving an additional \$17,871.00 in reimbursement costs.
- Staff has been working with contractor at Parcel C to ensure storm water measures are being met.
- Staff met with the Operations Manager and the Municipal Services Director to discuss Lighting and Landscaping contract deficiencies and ways to correct them.
- Parcel C- dirt removal on-going.

PARKS AND RECREATION UPDATES

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to www.ci.hercules.ca.us to get more information or to register for classes.

Child Care - Winter Camp

December 19-21st at Hercules Teen Center

Join us for a winter wonderland right here in Hercules! Keep your children active and entertained during their winter break from school. Activities will include arts and crafts, sports (both indoors and out), games and a chance to meet some new friends. The cost of camp includes two daily snacks- please be sure to send a bagged lunch for your child. Space is limited to sign up early to ensure your space. Check the website for more registration information. You must register at the Hercules Swim Center no later than December 2nd. Late registrations forms will be subject to a \$15 late fee. No Registrations accepted after December 15th. All camp fees are to be paid in full at the time of registration. Activity Code: 40211-B.

Winter Wonderland Event

December 10, from 10:00 AM - 1:00 PM at the Hercules Teen Center. Where they can meet Santa, enjoy warm treats, and participate in all of the festive activities. All ages are welcome. Activities

will include: arts and crafts, story time, meeting Santa, a dance production by Aerobi-Kids, and a canned food/toy drive. Cost: \$5/child before 12/2 or \$7/child after 12/2.

Senior Center Avon Fundraising Event

Now through March 21, 2012. Items for the event will be displayed at the Hercules Senior Center (111 Civic Drive), as well as online. The Hercules Senior Center would like to thank you in advance of your support. To participate online, go to: www.youravon.com/antoinettelima. During check-out enter the promotional code: EVT1HSCENTER30 to ensure that the Hercules Senior Center receives 30% of the sale. Free shipping on orders of \$30.00 or more! Participate In-Person: Hercules Senior Center (111 Civic Drive). Cash or Credit Card accepted (No checks please).

The City of Hercules Recreation Department has been entered in to the “Reader’s Digest We Hear You America 2012” contest!

This is an opportunity for all community members to vote for Hercules to receive funding to assist with our current financial crisis. All you have to do is sign up and vote as many times as you would like. All you have to do is vote, let us come together and do something positive for Hercules! Go to the Parks & Recreation page of the City web-site for further details.

Hot Roasted Garlic Crab Feed Fundraiser

Save the date for the City of Hercules East Bay Silver Dolphins & Hercules Piranhas annual Hot Roasted Garlic Crab Feed Fundraiser for Saturday, January 21, 2012. Tickets now available for purchase at the Community Swim Center, 2001 Refugio Valley Road, Hercules during business hours Monday-Thursday from 10am-6pm; adults 18+ are \$45, children 12 years & under are \$25, and parties of 6 adults is \$260.

Zumba Convention:

December 2, 2011, 7pm-11pm Experience Brazil a night in Bahia! Tickets are \$20.00. Come to the Community Center and celebrate a night of Zumba. For more information visit: www.brzilzumba.com

WEEKLY POLICE REPORT (Partial List) AS OF NOVEMBER 23rd

Commercial Burglary Arrest: On November 18, 2011 at 1040 a.m. a detective arrested 25-year-old Angel Campos from American Canyon for the theft of metal from a business in the 900 block of Alfred Nobel on 10/29/11. Campos admitted entering his former employer’s business and stealing Alloy metal ingots. Campos took the metals to a recycling business where employees were able to identify them as stolen property. Campos was transported to County Jail.

Attempted Residential Burglary: On November 19, 2011 at 5:16 p.m. officers were dispatched to an alarm activation at a residence in the 200 block of Cardinal. Officers located a window screen that had been ripped from the master bedroom window, activating the alarm. Entry was not made into the home, presumably because of the alarm. A neighborhood check was conducted with nothing heard or seen.

Automobile Burglary: On November 20, 2011 at 7:07 a.m. a resident in the 200 block of Coronado reported his vehicle was broken into last night.

Residential Burglary: On November 20, 2011 at 6:49 p.m. Officers were dispatched to a residence in the 100 block of Spinnaker Cove for a residence with the front door open. A neighbor saw an unknown make/model dark colored 4-door sedan leave after hearing a loud bang. The vehicle was occupied by four unknown race males wearing hooded sweatshirts. Officers determined the front door of the residence had been kicked. Nothing appeared to be missing at the time of call.

Warrant Arrest: On November 21, 2011 at 2:56 a.m. an officer arrested 21-year-old Michael Hoglund from Pinole in the 400 block of Forest Park for a DUI warrant. He was transported to County Jail.

Automobile Burglary: On November 21, 2011 at 11:15 a.m. a citizen reported his vehicle was broken into while parked at the Franklin Canyon Golf Course. Some coins and a house key were stolen.

Automobile Burglary: On November 22, 2011 at 11:44 a.m. a citizen reported his vehicle was also broken into while parked at the Franklin Canyon Golf Course. The passenger front window was shattered but nothing appeared to be missing.

Trespassing & Vandalism: On November 22, 2011 at 12:37 p.m. the owner of a vacant condominium in the 400 block of Weymouth went to the unit and discovered a subject, 31-year-old Anthony Daniels from Sacramento, inside the unit. Daniels said he was released from Solano County Jail last night and entered the victim's residence for shelter. He entered by breaking the front bedroom window. Daniels was arrested for trespassing and vandalism.

Residential Burglary: On November 22, 2011 at 11:48 a.m. a resident in the 200 block of Violet reported receiving a telephone call from a neighbor informing him the front door of his residence had been kicked in and the alarm was sounding. The homeowner had just left the residence at 1115 hours. A bedroom was ransacked and some jewelry was taken.

Political Solicitors: On November 22, 2011 at 11:58 a.m. the Post Master complained about two subjects soliciting signatures near the front of the Post Office. An officer contacted the subjects who said they were affiliated with LaRouche.com. Their apparent goal is to impeach President Obama. The solicitors were peaceful and not blocking walkways. At 1252 hours, the solicitors called to report that an angry citizen had destroyed one of their poster boards. The poster displayed a photograph of President Obama with a Hitler style moustache. There were no other problems reported.

Automobile Burglary: On November 22, 2011 at 1:49 p.m. a resident in the 200 block of Bristol reported his vehicle was also broken into between 12:30 and 12:45 p.m. today and a GPS was stolen.

Automobile Burglary: On November 22, 2011 at 7:13 p.m. a resident in the 100 block of Dockside Bay reported an unknown suspect(s) gained entry to his car and ransacked the interior

sometime today. Nothing appeared to be missing.

Robbery: On November 22, 2011 at 9:22 p.m. a citizen reported he was robbed while walking near the 3600 block of San Pablo. The victim said three subjects, possibly Black or Hispanic male adults, approached him on foot and attempted to take his messenger style bag. The victim resisted the robbery attempt and was punched causing him to fall to the ground, but he was able to keep the suspects from taking his bag. The suspects were last seen fleeing over the fence and across the railroad tracks.

Automobile Burglary: On November 22, 2011 at 9:50 p.m. a resident in the 1000 block of Waverly reported an unknown suspect(s) gained entry to his car and ransacked the interior sometime today. A Walkman was stolen from the car.