



## MEMORANDUM

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DATE: March 24, 2012

TO: Mayor Romero and City Council Members  
City Employees  
Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

### **APPOINTMENT OF PARKS & RECREATION DIRECTOR**

I have appointed Interim Parks & Recreation Director Pedro Jimenez to the position of Parks & Recreation Director. The appointment is effective on April 16, 2012. Pedro has been doing an excellent job leading the Parks & Recreation Department through a difficult period of reorganization to reduce the cost of providing services. Please join me in congratulating Pedro on his well deserved promotion!

### **COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES**

#### **ITC - Bayfront Project:**

This project will move the City toward the ultimate goal of building an inter-modal transit (ITC) center and to provide the Bayfront developer with development entitlements for medium to high density transit oriented development. This project proposes to develop a 42.36 acre portion of the City of Hercules Waterfront District master Plan (WDMP) area with the "Hercules Bayfront Project," a transit-oriented, mixed-use neighborhood that includes a variety of dwelling unit types with businesses, an associated system of walkable streets, pedestrian interconnections, and public plazas with bay views.

On March 13, the City Council approved the Purchase and Sale Contracts, Development Agreements and Tentative Map for the Bayfront transit village and the ITC.

On March 21, the Contra Costa Transportation Authority (CCTA) approved the new ITC funding plan and an appropriation of \$4,518,000 of Measure J funding for the project, consisting of \$2,162,000 for the acquisition of land for the ITC and \$2,356,000 for extension of John Muir Parkway and other items related to the transit center. This funding enables phase 1A of the project to begin.

On March 24, the West Contra Costa Transportation Advisory Committee (WCCTAC) recommended approval of \$1,240,000 of Measure J TLC funding for a section of Bay Trail construction related to the ITC project. The CCTA Board will consider approval of the funding at its April meeting, which is scheduled for Wednesday, April 18<sup>th</sup> at 6:00.

**Sycamore North:** The Purchase and Sale Agreement (PSA) for Sycamore North is scheduled for consideration by the City Council on Tuesday, March 24. The existing structure at Sycamore North is a failed project. The City and Redevelopment Agency tried to develop and fund a project that no developer would touch and could not be financed because the cost to construct greatly exceeds the value when completed. As late as six months ago, the City was considering demolishing the structure, lopping off two stories or and selling it to an affordable housing developer for a 100% low income project. These were all bad options. The project was then declared failed and marketed as a market rate project. Presidio Development Partners was chosen from several qualified buyers due to their responsiveness to the city's financial obligations and a quick close of escrow. Presidio has now requested to change most of the ground floor to residential uses, which will require Planning Commission approval, at least at the design review level. The requested change was requested because the site is not considered a prime retail site in comparison with the competition, including the Market Hall/Red Barn site and Sycamore Crossing, which are the City's two best remaining retail sites. The increase in residential units also makes the project more economically viable and financeable.

**Parcel C and Victoria Crescent:** Term sheets for the disposition of these properties is scheduled for City Council consideration on Tuesday, March 27. Staff discussed these proposals with the City Council in closed session under Real Property Negotiations most recently on March 13. and is looking to complete term sheets and move toward Purchase and Sale Agreements shortly. These sites have been marketed for several months to retail, office/R&D and residential developers, however, the current market is only supporting residential development at this location. Retail brokers and developers have expressed much interest in Sycamore Crossing and the Market Hall/Red Barn sites and have generally advised that the Parcel C and Victoria Crescent site are not competitive retail sites.

**Market Hall/Red Barn Site:** Staff met this week with potential retail developers interested in purchasing the Market Hall/Red Barn site from the owner. Staff will be involved in discussions regarding development concepts and business terms for moving forward with development entitlements for this site, which is encumbered by a Disposition and Development Agreement to which the Successor Agency to the Hercules Redevelopment Agency is a Party.

## **PLANNING DEPARTMENT UPDATES**

**Commissioner Recruitment:** The City Council conducted interviews of candidates for the Planning Commission on March 20 and will consider appointments to the two open seats for the next term on Tuesday, March 27.

## MUNICIPAL SERVICES UPDATES

### Building Department:

Number of permits issued-----	11
Building permit fees collected-----	\$2914.06
Number of inspections-----	15
Code Enforcement inspections-----	1

### Sewer Lateral Inspection Program:

Applications received-----	10
Inspection fees collected-----	\$1250.00
Number of Certificates issued-----	7
Number of deficiency notices-----	5
Number of condominium waivers issued-----	2
Wide-load permits-----	0
Encroachment permits-----	3
Grading permits-----	1

Lighting and Landscaping maps and contracts 85% complete.

### Ongoing Activities:

- Staff has received two bids to replace the wiring from John Muir Parkway to Linus Pauling. Staff is waiting to receive third bid.
- A streetlight was knocked down in a traffic accident on the paved walkway to the Park and Ride lot on Willow Avenue.
- A large oak tree was tilted by high winds near Refugio Valley Road and Coronado and was blocking the sidewalk and part of the street. The tree was inspected by an arborist and it was determined that it could be saved. Staff trimmed per the recommendations of the arborist.
- A branch broke off of one of the trees at City Hall and was removed by staff.
- A large tree fell on Village Parkway partially blocking the roadway. Although the tree was owned by the HOA staff removed the portion from the roadway in the interest of safety.
- Sidewalk repairs were completed at three locations; Diamond Court, Dartford Drive, and Chestnut Drive.

## PARKS AND RECREATION UPDATES

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) to get more information or to register for classes.

### **P&R Summer Activity Guide**

Look for the Summer Activity Guide to come out the last week of March and register now, we have something for everyone -Licensed Summer Camps, Aquatic Programs, Basketball Camps, Zumba Classes, Licensed Child Care, Tiny Tots Sports, Softball Leagues, Art Classes, Lego Camps and so much more [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

### **Spring Camp grades K-6<sup>th</sup> grade - April 9<sup>th</sup> –April 13<sup>th</sup>**

Have your child join us for “Hercules Idol” camp during the school break. This camp will allow each camper to let their inner rock star to shine. Our talented and Licensed staff will provide the ultimate challenge in recreational activities. Activities includes Rock Star Hair Day, dress up like a rock star, karaoke, arts & crafts, sports and making new friends. Now taking registration!

### **Licensed Before & After School Child Care and Camps**

What are the benefits of our licensed programs?

- Provides a safe and nurturing environment
- Provides qualified and matured staff
- All lead Staff have training in school age programming through accredited colleges
- Provides a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

### **Facility Rentals**

Looking for a hall to rent to hold a party, wedding reception, graduation, birthday, retirement and baptisms. Check out our many facilities we have to offer by going online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) or call 799-8291 for more information.

### **Now hiring for the following part-time positions:**

Lifeguard  
Sr. Guard  
Swim Instructors  
Recreation Leader  
Basketball Coach/Referee/Scorekeeper  
Children Program Leaders  
Children Program Aides

Should you have any questions regarding the positions listed, please contact the Personnel Department at (510) 799-8214.

### **WEEKLY POLICE REPORT (Partial List) AS OF MARCH 21, 2012**

**Commercial Burglary:** On March 16, 2012 at 9:16 a.m., an employee at a business in the 1500 block of Sycamore reported finding a broken window and an undisclosed amount of cash missing from business. It occurred sometime last night.

**Theft from vehicle:** On March 18, 2012 at 11:11 a.m., a resident in the 1700 block of Pheasant reported sometime last night someone entered his vehicle and stole bags containing clothing.

**Vandalism:** On March 18, 2012 at 10:15 p.m., a resident in the 100 block of Maritime Terrace reported sometime last night someone broke out the driver's side window of his car. A purse was on the front passenger seat but it was not taken.

**Narcotics Violation:** On March 19, 2012 at 10:49 a.m., an officer conducted a pedestrian stop on two subjects near a business in the 1500 block of Sycamore. Thirty-eight year old Jeffrey Marsh from Hercules was arrested for possession of a controlled substance. He was transported to County Jail.

**Residential Burglary:** On March 19, 2012 at 5:02 p.m., a resident in the 100 block of Iris reported the front door of his residence was forced open sometime today. Two firearms and a gallon jug full of change were stolen from the residence.

**Automobile Theft:** On March 20, 2012 at 2:36 a.m., a resident in the 2000 block of Redwood reported his 1997 Nissan Altima, #6CFZ818, was stolen from his driveway between midnight and time of call.

**Recovered Stolen Automobile:** On March 21, 2012 at 7:26 a.m., a resident in the 1000 block of Canterbury reported a suspicious unoccupied 2008 Chevy Colorado parked near his residence. The vehicle had been reported stolen to Vallejo PD on 2/29/12.

**Arrest of Robbery/Attempted Murder suspect:** On March 21, 2012, at 9:00 a.m., a 15 year old juvenile from Hercules was arrested by Detectives after further investigation determined he was the armed subject involved in the Robbery/Attempted Murder incident occurred last week. A search warrant was executed at the juvenile's residence and a revolver matching the description provided by the victim was located in the juvenile's bedroom. The juvenile was transported to Juvenile Hall. The second suspect is still outstanding.

**Embezzlement:** On March 21, 2012 at 11:29 a.m., store security at a business in the 1600 block of Sycamore reported one of the employees, 34 year old Shontavia Gunn from Hercules, had embezzled an undisclosed amount of cash from the business. She was arrested and transported to County Jail.