



MEMORANDUM

DATE: July 6, 2013

TO: Mayor Delgado and City Council Members
City Employees and Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

MEETING SCHEDULE

Date and Time	Event	Location
Tuesday, July 9, 2013 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Monday, July 15, 2013 7:00 p.m.	Planning Commission Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Tuesday, July 16, 2013 6:30 p.m. – Closed Session 7:00 p.m. – Open Session	Redevelopment Oversight Board Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Tuesday, July 23, 2013 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547

HERCULES MUNICIPAL UTILITY DISPOSITION

On Tuesday, May 28, the City Council approved and the City executed a contract to sell the assets of Hercules Municipal Utility to Pacific Gas and Electric Company (PG&E) for a purchase price of \$9.5 million. Under the Asset Purchase Agreement (“APA”), it is anticipated that, based on the current market value of the bonds, the net proceeds at close will be sufficient to retire the HMU Bond debt—assuming a timely close and a successful bond tender. PG&E and the City are now requesting approval of the sale by the California Public Utilities Commission (CPUC). Once the CPUC has approved the transaction, the City will move forward with the purchase of outstanding bonds, which will be conditioned on the proceeds of sale being sufficient to extinguish the bonds. Timing is critical because debt service obligations will continue to burden the City until the sale has closed, PG&E has paid the purchase price, and the HMU Bonds have been extinguished.

PLANNING UPDATES

July 15 Planning Commission Meeting & Community Workshop

There are currently two agenda items anticipated for the regular meeting of the Planning Commission meeting on Monday, July 15, starting at 6:00 p.m.:

- Design Review Permit 13-07 / Conditional Use Permit 13-03 – A request from T-Mobile to install a microwave dish at an existing telecommunications facility near 1068 Turquoise Drive
- Presentation by City Ventures: potential development of Victoria Crescent

Immediately following the regular meeting, we will conduct another community workshop at which the task force will attempt to begin drafting an executive summary or report of the group's prior discussions and consensus views. As with all meetings, we will e-mail you links by which you will be able to download the agenda and supporting documents at least 72 hours prior to the meeting.

Appeal of Franklin Canyon/Fernandez Ranch Project Approval

The Refugio Heights HOA, represented by Kathy Melas, has filed an appeal of the Planning Commission's decision on June 17 to approve the Conditional Use Permit for the Muir Heritage Land Trust's Franklin Canyon/Fernandez Ranch Project. The City Council will hear and consider the appeal at its regular meeting on July 23.

Administrative Permits

Since the last update at the end of May, staff has approved the following administrative permits:

- Temporary Use Permit 13-04 to permit the Relay for Life, a 24-hour charity event at Refugio Valley Park, June 29–30, to raise funds for the American Cancer Society.
- Administrative Use Permit 13-05 to permit the operation of Tutti Frutti Yogurt, a frozen yogurt franchise by Joanne Pereda at 3700 San Pablo Avenue, Suite 4, in a General Commercial zone (appeal period concludes July 19).
- Administrative Use Permit 13-08 to permit the operation of Ellen & Edward Designs, a home-based graphic design/photo editing/desktop publishing business by Keith Kennedy at 317 Lagoon Circle, in a Residential Multi-Family Low-Density zone (appeal period concludes July 22).
- Administrative Design Review Permit 13-10 to permit Brijesh Patel (homeowner) to construct a single-story, 720-sq.-ft. addition at an existing residence at 118 Poplar Court (appeal period concludes July 22)

MUNICIPAL SERVICES UPDATES

Building Permits:

- Number of permits issued-----11
- Building permit fees collected-----\$2,763.12
- Number of inspections-----22
- Code Enforcement inspections-----4

Sewer Lateral Inspection Program:

- Number of application received: 6
- Sewer Lateral Inspection Fees Collected: \$750.00
- Number of Certifications issued: 2
- Number of Deficiency Notices issued: 4
- Number of Condominium Waivers issued: 0

Other Activities:

- Wide Load/Transportation Permits Issued: 3
- Encroachment Permits Issued: 3
- Trash generation map refinements submitted to Contra Costa Clean Water Program.
- Measure J checklist- Calculated maintenance of effort.
- Bay Trail/Path-to-Transit-site preparation project start of construction.
- Staff continues to work on the State Revolving Loan Fund Application for Pinole/Hercules Wastewater Treatment Plant Upgrade.
- Staff continues to meet with Recyclemore and Richmond Sanitary regarding collection and post-collection contracts.
- Staff continues to meet with Pinole staff to discuss plant upgrades at the Pinole/Hercules Wastewater Treatment Plant.
- Staff continues to work with Ducks Unlimited on Chelsea Wetlands Restoration Project, Phase Two environmental soil borings.
- A large tree branch that fell in Woodfield Park was removed by staff.
- Staff has received quote and contract from PG&E on LED streetlight replacement program for Victoria by the Bay. Loan documents have been submitted to the Municipal Services Director for review by the City Council.
- The back-up generator at the Bayside lift station is disabled for repairs. The bypass pump is in place in case of long term power loss.
- Outer pane of a large upper window broken at Library. Staff removed all hazardous glass and will be working with contractor for replacement.
- Streetlight damaged on Regatta Ct. (Pole has been repaired and will be reinstalled by staff)
- Staff continues to work with Ducks Unlimited on Chelsea Wetlands Restoration Project.
- Staff is working with PG&E on LED streetlight replacement program. (Documents Received from PG&E and are being forwarded to Council for approval)
- Goats from Goats R Us have arrived to complete large area grazing on Lupine.

Hercules Municipal Utility Activities:

- Visual inspection(s) = 107
- Meter read(s) = 1
- Meter Reinstall(s) = 0
- Meter Pull(s) = 0
- Post Red Tag(s) = 0
- Pump vault(s) = 8
- Inspection(s) = 3
- Inventory verification = 11 items
- Staff prepared and arranged for oil and oil container removal and disposal.

PARKS AND RECREATION UPDATES

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to www.ci.hercules.ca.us to get more information or to register for classes.

Aquatics:

- **Public Swim**
 - Sat 1:30-5pm 6/1/13-8/18/2013
 - Sun 12:30-4pm 6/2/13-8/18/2013
 - M/T/TH/Fri 1:45-4pm 6/10/13-8/18/2013
- **EBSD Summer Seasonal Membership- 13 enrolled**
 - Dates: 6/10/13-9/27/13
 - Fees: \$295
 - USA Registration fee: Seasonal Swimmer \$55 (made payable to EBSD)
 - Code: 52200-O
 - Spinners: M-TH, 6:30-7pm
 - Intermediate: M-F, 5-6:15pm
 - Advanced: M-F, 5-6:30/7pm
- **EBSD Year Round Membership- 73 Enrolled**
 - Dates: 10/1/12-9/31/13
 - USA Registration fee: Year Round Swimmer \$80 (made payable to EBSD)
 - Code: 52200-G-L
 - Spinners: M-TH, 6:30-7pm, \$66
 - Intermediate: M-F, 5-6:15pm, \$83
 - Advanced: M-F, 5-6:30/7pm, \$94

Lap Swim/Water Walking:

- Ages: 14+
- Days: M-F
- Times: 9:30am-12:30 and 8pm-9pm **Starting 6/17/2013**
- Fees: Resident- Youth & Senior \$4/Adults \$5
Non-Resident- Youth & Senior \$5/Adults \$6

• **Swim Passes:**

- 10 Visit Swim Pass Resident- \$40 Adults/\$30 Youth Non-Resident-\$50 Adults/\$40 Youth
- 25 Visit Swim Pass Resident- \$100 Adults/\$75 Youth Non-Resident- \$125 Adults/\$100 Youth

• **Hercules Piranhas-**

- 118 enrolled

• **Monthly Zumba Classes and Passes Include:**

- Fees: \$45 Residents / \$50 Non-Residents
- Drop in: \$10 per class
 - Zumba (Mondays, 7-8pm)
 - Zumba Gold (Wednesdays, 9:30am-10:30am)
 - Aqua Zumba (Wednesdays, 7-8pm)
 - Zumba Sentao (Fridays, 5:45pm,-6:45pm)
 - Zumba (Fridays, 7-8pm)
 - Zumba Toning (Sundays, 9-10am)
 - Aqua Zumba Gold (Starting in June, Sundays, 11am-12pm)

Swim Lessons!!!!

• **Individual, Semi-Private, Group, Adult, and Aqua Tot Swim Lessons:**

- Ages: 6 months +
- Prices:
 - Individual Lessons: Resident \$158/Non-Resident \$172
 - Semi-Private Lessons: Resident \$121/Non-Resident \$139
 - Group Lessons: Resident \$80/Non-Resident \$93
 - Adult Lessons: Resident \$93/Non-Resident \$107
 - Aqua Tot Lessons: Resident \$80/Non-Resident \$93
- Days: M/T/TH/F (2 weeks/8 classes)
- Dates: 7/8-7/19 Times: Morning/Afternoon/Evening
- Dates: 7/22-8/2 Times: Morning/Afternoon/Evening
- Dates: 8/5-8/16 Times: Morning/Afternoon/Evening

Aquatics Training Classes:

- Guard Start: This program give participant the ability to learn what it takes to be an American Red Cross lifeguard while focusing on leadership and communication skills, lifesaving and Basic Water Rescue skills, becoming certified in CPR/AED, and Basic First Aid, as well as providing volunteer opportunities to each participant. No pre-requisites for this course.
 - Location: Swim Center
 - Dates: 7/15-7/26
 - Days: M,T, TH, F
 - Ages: 11-14 years
 - Time: 3-5pm
 - Code: 21300-B
 - Fees: Resident \$100/Non-Resident \$113

- WSI Aide: This course is designed for those who wish to become a volunteer or instructor with the Hercules Swim Center. This training is designed for participants 14 years and up who desire further involvement in aquatic activities. The training consists of two Red Cross courses: Water Safety Instructor Aide and Basic Water Rescue Participants will receive a certificate for each course as long as they attend all training days, complete all necessary skills, and pass all physical and written tests. Pre-requisite: Participants must be able to swim at a Level 5 swimming experience.
 - Location: Swim Center
 - Dates: 6/17-6/28
 - Days: M,T,TH,F
 - Ages: 14+
 - Time: 10am-2pm
 - Code: 21310-C
 - Fees: Resident \$61/Non-Resident \$75

- Basic Water Rescue: This course will provide individuals with the information and skills necessary to prevent, recognize, and respond to aquatics emergencies. This will also teach participants how to protect themselves while assisting others. Participants must complete all written and skills test in and out of the water to receive a certificate that is valid for three years. There are no pre-requisites or age requirements for this course.
 - Location: Swim Center
 - Dates: 6/20-6/21
 - Days: TH-F
 - Ages: 14+
 - Times: 5-7pm
 - Code: 21330-A
 - Fees: Resident \$61/Non-Resident \$75

- Title 22: The purpose of this course is to meet the specialized First Aid training requirements of the California Administrative Code which is required for Lifeguards, Police Officers, and

Fire Fighters. This course will provide these First Responders with the knowledge and skills they will need to help to sustain life until more advanced medical help arrives.

Pre-requisites: Current certification in CPR/AED for the Professional Rescuer, First Aid, and Lifeguard Training for the Professional Rescuer.

- Location: Swim Center
- Dates: 8/5-8/13
- Days: M,T,F
- Ages: 15+
- Times: 6-9pm
- Code: 21210- C
- Fees: Resident \$168/non-Resident \$182

- Revenue: \$6,105 in revenue for this week

Teens:

Sign up for our Summer Camp for grades 6th -9th. Currently have an average of 32 participants. Also make sure to sign up for the Fall SPOT Before and After school program.

- \$4,389 in revenue for this week

Facilities:

Are you looking for a hall to rent to hold a meeting, party, wedding reception, graduation, birthday, retirement or baptisms. Check out our many facilities we have to offer by going online to www.ci.hercules.ca.us or call 799-8291 for more information.

- \$1,953 in revenue for this week

Recreation Classes:

We are now taking registration for many new and exciting classes. Classes include Tutoring, Math Tutoring, Oil Painting, Chinese, Dog Obedience, Ballet, Gymnastics, Belly Dance, Guitar, Karate, Ab Lad, Zumba & Jazzercise. Make sure to register early before they fill up or get canceled for low enrollment.

- \$713.90 in revenue for this week

Parks & Recreation Activity Guide & Banner Programs:

We are accepting applications to advertise in the next edition of the Parks and Recreation activity guide which will come out in July 2013. For the Banner Program we have a few spots open for May 2013. If you have specific questions feel free to give Andrea Mendez a call at (510) 799-8290 or email amendez@ci.hercules.ca.us.

Sports:

We have started our Co-Ed 7-10 Junior Pee Wee Basketball League. The league will run from April through July, 6 days per week with practices being held Monday through Thursday and games on Fridays and Saturdays. We currently have 96 kids enrolled.

- Basketball Leagues of 3 on 3 with 6 teams on Thursday night, ended on 6/6 and the summer league will start on 6/30.
- Softball Leagues at Fernandez Park on Tuesday Nights. Leagues ended on 6/4 and

Summer league started for Co-Ed on 6/11 and Men's league will start on 6/17.

- Golf League at Franklin Canyon has 8 teams. League ended 6/12 and playoff start next week 6/19. Summer league will start 7/10. Sign up now.
- \$6,017 in revenue for this week

Tiny Tots & Little Learners:

A great introduction to your child's "First Learning Experiences". They will have fun making their first school friends, learning through play, games, arts, crafts, and healthy snacks. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- For next Fall our Tiny Tot program has a 5 day Jr. Kindergarten program, A MWF Pre K program and a T/TH Little Learner which are full already!

Seniors/50+:

Come to the Senior Center Programs to enjoy: CC Café, Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, and a Hula Dance. Become a Member for \$20.00, your membership gives you access to over 30 classes and programs at a discounted rate.

- \$9,654.87 in revenue for this week for the nutrition Café, donation and classes.

Licensed Before & After School Child Care and Seasonal Camps:

Sign up for Child Care and Summer Camp, please make sure to register early so you get your space. For more information please call 245-4803.

What are the benefits of our licensed programs?

- Provides a safe and nurturing environment
- Provides qualified and matured staff
- All lead Staff have training in school age programming through accredited colleges
- Provides a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

\$ 12,207 in revenue for this week child care programs.

Enrollment: K-2 =avg 27; 3rd -5th =avg 40.

WEEKLY POLICE REPORT – Week ending July 3, 2013

Attempted Residential Burglary: On June 27, 2013 at 11:18pm, an Officer was dispatched to the 300 block of Weymouth for an attempted residential burglary report. The reporting party stated someone tried to break into her home sometime between June 13, 2013 at 3:50pm and June 26, 2013 at 11:30am. The reporting party was away from her home during that time. The reporting party noted that the “housing” for the dead bolt lock, and the door knob, were depressed into the door. Both “housing” pieces had what appeared to scratches or attempted pry marks around them. No entry was gained into the residence.

Attempted Residential Burglary: On June 27, 2013 at 2:28pm, an Officer was dispatched to HPD for a lobby detail. The reporting party lives in the 100 block of Armstrong Ct and stated someone tried to burglarize his home sometime between June 25, 2013 at 7:00pm and June 26, 2013 at 5:00am. The Officer went to the residence. The reporting party advised the suspect apparently tried to gain entry into the home through the family room window, located at the rear of the home. The screen netting was pulled away from the screen and the screen was taken out of the window frame.

Grand Theft: On June 28, 2013, at 1:38pm, an officer was dispatched to HPD for a lobby detail. The reporting party lives in the 100 block of Violet. She stated, sometime today, someone stole about \$50,000 in jewelry from her unlocked vehicle. The reporting party is unsure where the theft may have occurred. She travels to several different Bay Area cities for her job.

False Registration Tab: On June 29, 2013, 1:43am, an Officer conducted a traffic stop, on a silver 2004 Nissan, for an inoperable brake light. The stop occurred at Sycamore Ave off ramp, from eastbound Hwy 4. The Officer determined the vehicle’s registration had expired on 06/2012, but was displaying a 2013 tab.

Domestic Violence On June 29, 2013, at 3:55 am, Officers were dispatched to the 600 block of Windsor for two adult females, and males, hitting and pushing each other. Officers contacted two of the parties, who have a daughter in common. They got into an argument and a struggle ensued. Both parties had minor injuries. Both party wished to press charges, and it was unclear who the aggressor was.

Stolen Vehicle Recovery June 29, 2013, at 11:46 pm, an Officer was dispatched to a tow yard in the 100 block of Parker Ave, Rodeo, CA. The tow company did a private property tow, on a red 2003Ford F-350 pick-up truck, from apartments in the 1200 block of Willow Ave. It was later determined that the vehicle had been reported stolen to San Leandro PD on June 27, 2013

Driving Under the Influence of Alcohol: On June 30, 2013, at 1:55 am, an Officer conducted a traffic stop on a silver 2010 Dodge Charger, for unsafe speed, The stop occurred on the I-80 westbound on ramp from Willow Ave. The driver showed obvious signs of intoxication. 52 year old Andrea Marina Scott, of San Leandro, was arrested for Driving Under the Influence of Alcohol, and transported to the Martinez Detention Facility.

Identity Theft: On June 30, 2013, at about 12:25 pm, an Officer responded to the HPD lobby. The reporting party stated two unauthorized purchases were made, using his personal information, without his consent.

Mental Health Evaluation: On July 1, 2013, at 2:30pm, HPD officer were dispatched to the 300 block of North Wildwood. The reporting party said an adult male was yelling, and breaking things, inside the residence. Officers contacted the male and determined he met the criteria for a Mental Health Evaluation. The male was transported, by ambulance, to the County Regional Health Center.

Unwanted Subject: On July 1, 2013, at 8:56 pm, Officers were dispatched to the 200 block of Bobolink for an unwanted subject at the front door. The reporting party, and the adult male subject at the door, had a falling out, earlier in the day. The subject wanted to continue the discussion. No threats were made and the subject agreed to leave the area.

Outside Assist Pinole Police Department: On July 1, 2013, at 22:26pm, PPD Officers pursued a dirt bike into Hercules. The pursuit travelled on San Pablo Ave, Tsushima, and down to the waterfront. HPD assisted with a perimeter, and search, which met with negative results.

Prisoner Transport: On July 2, 2013, at 3:17am, an officer responded to the Marin County Jail to pick up 46 year old Martin Morales for a local warrant. He was transported to the Martinez Detention Facility.

Outside Assist Pinole Police Department: On July 2, 2013, at 3:38 am, a PPD Officer pursued a Subaru E/B I-80, through Hercules, and into Rodeo. The vehicle was located, unoccupied, in Rodeo. HPD assisted with cover, and a perimeter. The driver evaded arrest. The vehicle had been reported stolen, to Moraga Police Department on June 26, 2013.

Late Log Entry - Stolen Vehicle: On July 1, 2013 at 6:31 p.m., a resident from Village Parkway reported his 1999 white Ford F-350 stolen. The vehicle was parked on Village Parkway near Mission Springs at the time of the theft. The time frame for the vehicle theft was between June 29th in the evening and time of call.

False Emergency Report: On July 2, 2013, at about 4:21 pm, Officers were dispatched to the 100 block of Pepperwood for a report of shots fired. Per dispatch there was only one caller and she refused to be identified. A perimeter was established and, after multiple attempts were made to contact the resident(s), an adult male finally exited the residence. A protective sweep of the residence was conducted. No one else was located inside the residence, and there was no evidence that a gun had been fired. It was later determined that the phone call was made by male's wife. She stated she called the police because her husband would not answer the front door. She said she did not actually hear a gunshot but thought if she said she did it would expedite the Police response. A case was taken for making a false emergency report.

Mental Health Evaluation: On July 2, 2013 at 10:02 p.m., units were dispatched to the 300 block of Atlas for a report of an adult female who had possibly taken sleeping pills. The subject was contacted and determined to meet the criteria for a Mental Health Evaluation. She was transported, by ambulance, to a local hospital for treatment and evaluation.

Illegal Dumping: On July 3, 2013 at 5:17 a.m., units were dispatched to the area of Resnik St, and Sheppard St, for a truck load of debris dumped in the middle of the street. An Officer located a check stub, among the debris, which led him to a residence in the 100 block of Cottonwood. The Officer contacted three workers who had been hired to clean out the foreclosed house. The subjects went back and cleaned up the street. A case for Illegal Dumping was taken.

Warrant Arrest: On July 3, 2013 at 5:17 a.m., while investigating the above case it was determined 30 year old Christopher Krebs, of Sacramento, had a no bail warrant. After he removed all the debris from the street he was arrested for the warrant and transported to the Martinez Detention Facility.