



MEMORANDUM

DATE: August 3, 2013

TO: Mayor Delgado and City Council Members
City Employees and Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

MEETING SCHEDULE

Date and Time	Event	Location
Tuesday, August 20, 2013 6:00 p.m. – Closed Session 6:30 p.m. – Open Session	Special City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Tuesday, September 10, 2013 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Wednesday, September 11, 2013 6:30 p.m. – Closed Session 7:00 p.m. – Open Session	Redevelopment Oversight Board Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547

REAL ESTATE PROJECT UPDATES

Sycamore North. Staff continues to work on acquiring necessary easements on “R Alley” that are necessary for emergency access and will enable the completion of the Sycamore North building immediately adjacent to R Alley. On July 23, the City Council approved a Tenth Amendment to the Purchase Agreement to extend the deadline for close of escrow to allow more time for acquisition of an easement or easements necessary to complete the project and maintain it over time, thus eliminating a blighting condition and providing emergency access to the Sycamore North project. The City Council also scheduled a Special Meeting for August 20, 2013 to consider a Resolution of Necessity, which is a necessary step in taking a public right of way easement by eminent domain.

In addition, the Council directed staff to make all reasonable efforts to negotiate an agreement with the Bayside Home Owners Board and thus avoid litigation. I followed through with that directive, but on August 2, I received a response from the HOA manager, on behalf of the board, declining my offer to meet. The HOA Board will only negotiate through their lawyers and so the

City must do likewise. The City Council had hoped to save the all parties time and money that is being spent on legal fees.

The formal notice of the Special Meeting on August 20, 2013 was sent to the HOA Board this week by the City Clerk.

Bayfront – ITC Project: This project will develop a 42.36 acre portion of the Hercules Waterfront District master Plan (WDMP) area with the “Hercules Bayfront Project,” a transit-oriented, mixed-use neighborhood that includes a variety of dwelling unit types with businesses, an associated system of walkable streets, pedestrian interconnections, and public plazas with bay views. The City portion of the project includes the Intermodal Transit Center (ITC) and other public improvements, including the extension of John Muir Parkway and the construction of a major Bay Trail segment.

A “ground breaking event” has been tentatively scheduled for September 4, 2013, the time and place to be determined. U.S. Representative Mike Thompson has confirmed for the event.

MUNICIPAL SERVICES UPDATES

Building Permits:

- Number of permits issued-----7
- Building permit fees collected-----\$1,799.20
- Number of inspections-----20
- Code Enforcement inspections-----2

Sewer Lateral Inspection Program:

- Number of application received: 9
- Sewer Lateral Inspection Fees Collected: \$1,125.00
- Number of Certifications issued: 7
- Number of Deficiency Notices issued: 5
- Number of Condominium Waivers issued: 1

Other Activities:

- Wide Load/Transportation Permits Issued: 0
- Encroachment Permits Issued: 6
- Bay Trail/Path-to-Transit – Site Preparation Project – Construction in progress.
- ITC SF Bay Trail Project.
- Entered grant funded projects into the FMS Website.
- Staff continues to work on the State Revolving Loan Fund Application for Pinole/Hercules Wastewater Treatment Plant Upgrade.
- Staff continues to meet with Recyclemore and Richmond Sanitary regarding collection and post-collection contracts.

- Staff continues to meet with Pinole staff to discuss plant upgrades at the Pinole/Hercules Wastewater Treatment Plant.
- Staff continues to work with Ducks Unlimited on Chelsea Wetlands Restoration Project.
- The back-up generator at the Bayside lift station is disabled for repairs. The bypass pump is in place in case of long term power loss.
- Outer pane of a large upper window was broken at the Library by an unknown cause. Staff removed all hazardous glass and will be working with contractor for replacement.
- Goats from Goats R Us have arrived to complete large area grazing on Lupine.
- Numerous trip hazards on city sidewalks removed by contractor.
- Two fountains at Refugio Lake were down for inspection. Inspection revealed that repairs are necessary. Parts have been ordered.
- Staff has met with Siemens regarding co-gen deficiencies at the Swim Center. Future meetings to be held to discuss compensation.

Hercules Municipal Utility Activities:

- Visual inspection(s) = 159
- Meter read(s) = 2
- Meter Reinstall(s) = 0
- Meter Pull(s) = 0
- Post Red Tag(s) = 1
- Pump vault(s) = 8
- Inspection(s) = 2

PARKS AND RECREATION UPDATES

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to www.ci.hercules.ca.us to get more information or to register for classes.

Total revenue for the department \$30,702.00

Licensed Before & After School Child Care and Seasonal Camps:

School starts August 20th Sign up for Child Care, please make sure to register early so you get your space. For more information please call 245-4803.

What are the benefits of our licensed programs?

- Provides a safe and nurturing environment
- Provides qualified and matured staff
- All lead Staff have training in school age programming through accredited colleges
- Provides a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check
- \$9,825 in revenue for this week

Aquatics:

- **Public Swim**
 - Sat 1:30-5pm 6/1/13-8/18/2013
 - Sun 12:30-4pm 6/2/13-8/18/2013
 - M/T/TH/Fri 1:45-4pm 6/10/13-8/18/2013
 - Closed on Wednesday's

- **EBSD Summer Seasonal Membership- 20 enrolled**
 - Dates: 6/10/13-9/27/13
 - Spinners: M-TH, 6:30-7pm
Intermediate: M-F, 5-6:15pm
Advanced: M-F, 5-6:30/7pm

- **EBSD Year Round Membership- 79 Enrolled**
 - Dates: 10/1/12-9/31/13
 - USA Registration fee: Year Round Swimmer \$80 (made payable to EBSD)
 - Code: 52200-G-L
 - Spinners: M-TH, 6:30-7pm, \$66
Intermediate: M-F, 5-6:15pm, \$83
Advanced: M-F, 5-6:30/7pm, \$94

Lap Swim/Water Walking:

- Ages: 14+
- Days: M-F
- Times: 9:30am-12:30 and 8pm-9pm
- Fees: Resident- Youth & Senior \$4/Adults \$5
Non-Resident- Youth & Senior \$5/Adults \$6

- **Swim Passes:**
 - 10 Visit Swim Pass Resident- \$40 Adults/\$30 Youth Non-Resident-\$50 Adults/\$40 Youth
 - 25 Visit Swim Pass Resident- \$100 Adults/\$75 Youth Non-Resident- \$125 Adults/\$100 Youth

- **Hercules Piranhas-**
 - 117 enrolled

- **Monthly Zumba Classes and Passes Include:**
- Fees: \$45 Residents / \$50 Non-Residents
- Drop in: \$10 per class
 - Zumba (Mondays, 7-8pm)
 - Zumba Gold (Wednesdays, 9:30am-10:30am)
 - Aqua Zumba (Wednesdays, 7-8pm)
 - Zumba Sentao (Fridays, 5:45pm,-6:45pm)
 - Zumba (Fridays, 7-8pm)

- Zumba Toning (Sundays, 9-10am)
- Aqua Zumba Gold (Starting in June, Sundays, 11am-12pm)

Swim Lessons!!!!

- **Individual, Semi-Private, Group, Adult, and Aqua Tot Swim Lessons:**
 - Ages: 6 months +
 - Prices:
 - Individual Lessons: Resident \$158/Non-Resident \$172
 - Semi-Private Lessons: Resident \$121/Non-Resident \$139
 - Group Lessons: Resident \$80/Non-Resident \$93
 - Adult Lessons: Resident \$93/Non-Resident \$107
 - Aqua Tot Lessons: Resident \$80/Non-Resident \$93
 - Days: M/T/TH/F (2 weeks/8 classes)
 - Dates: 8/5-8/16 Times: Morning/Afternoon/Evening

Aquatics Training Classes:

Title 22: The purpose of this course is to meet the specialized First Aid training requirements of the California Administrative Code which is required for Lifeguards, Police Officers, and Fire Fighters. This course will provide these First Responders with the knowledge and skills they will need to help to sustain life until more advanced medical help arrives.

Pre-requisites: Current certification in CPR/AED for the Professional Rescuer, First Aid, and Lifeguard Training for the Professional Rescuer.

- Location: Swim Center
- Dates: 8/5-8/13
- Days: M,T,F
- Ages: 15+
- Times: 6-9pm
- Code: 21210- C
- Fees: Resident \$168/non-Resident \$182

\$4,904 in revenue for this week

Teens:

Sign up for our Summer Camp for grades 6th -9th. Currently have an average of 32 participants. Also make sure to sign up for the Fall SPOT Before and After school program.

- \$4,674 in revenue for this week

Facilities:

Are you looking for a hall to rent to hold a meeting, party, wedding reception, graduation, birthday, retirement or baptisms. Check out our many facilities we have to offer by going online to www.ci.hercules.ca.us or call 799-8291 for more information.

- \$820 in revenue for this week

Recreation Classes:

We are now taking registration for many new and exciting classes. Classes include Tutoring, Math Tutoring, Oil Painting, Chinese, Dog Obedience, Ballet, Gymnastics, Belly Dance, Guitar, Karate, Ab Lad, Zumba & Jazzercise. Make sure to register early before they fill up or get canceled for low enrollment.

- \$1,351 in revenue for this week

Parks & Recreation Activity Guide & Banner Programs:

We are accepting applications to advertise in the next edition of the Parks and Recreation activity guide which will come out in July 2013. For the Banner Program we have a few spots open for May 2013. If you have specific questions feel free to give Andrea Mendez a call at (510) 799-8290 or email amendez@ci.hercules.ca.us.

- \$1,459 in revenue for this week

Sports:

We have started our Co-Ed 7-10 Junior Elementary Basketball League. The league will run from July, through September, 6 days per week with practices being held Monday through Thursday and games on Fridays and Saturdays. We currently have 100 kids enrolled.

- Softball Leagues at Fernandez Park on Monday and Tuesday Nights with (6) teams each night.
- Basketball clinic started this week has 25 participants enrolled
- Golf League at Franklin Canyon has 10 teams enrolled
- \$2,346 in revenue for this week

Tiny Tots & Little Learners:

A great introduction to your child's "First Learning Experiences". They will have fun making their first school friends, learning through play, games, arts, crafts, and healthy snacks. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- For next Fall our Tiny Tot program has a 5 day Jr. Kindergarten program, A MWF Pre K program and a T/TH Little Learner which are full already!
- \$5,727 in revenue for this week

Seniors/50+:

Come to the Senior Center Programs to enjoy: CC Café, Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, and a Hula Dance. Become a Member for \$20.00, your membership gives you access to over 30 classes and programs at a discounted rate.

- \$493 in revenue for this week

WEEKLY POLICE REPORT – Week ending August 1, 2013

Vandalism: On July 26, 2013, at 6:09pm, an officer was dispatched to the 100 block of Wadi Run. The reporting party stated a juvenile used a water proof pen to write graffiti at the bottom of the community pool.

Warrant Arrest: On July 26th 2013 at 10:16PM an Officer conducted a traffic stop, on a red 2006 Honda Accord, for failing to stop at a stop sign. The stop occurred on Willow Ave over Hwy 4. The driver, 26 year old Erika Villalobos of Rodeo, was determined to have a \$70,000 warrant held by Richmond PD. She was transported to Martinez Detention Facility.

Warrant Arrest: On July 27, 2013, at 1:40pm, an officer responded to the Sonoma County Jail. The officer took custody of 46 year old Hayward Gaines, of Oakland, for a warrant held by this agency. Gaines was transported, and booked, in the Martinez Detention Facility.

Domestic Battery: On July 27, 2013 at 1:59pm, officers responded to the 100 block of Devonwood. The reporting party (an adult male) said he hit his adult girlfriend, but only after she hit him first. The girl friend was not present when officers arrived. When officers contacted the reporting party he said he never struck his girl friend, but she slapped him, multiple times, across the face. The reporting party did not have visible injuries and medical attention was declined.

Vehicle Collision: On July 27th 2013 at 7:06PM HPD units were dispatched to a vehicle collision on Sycamore Ave, near Turquoise Dr. Both drivers stated the other person ran a red light, at the intersection, and caused the collision.

Mental Health Evaluation: On July 27th 2013 at 9:43PM Officers were dispatched to a business in the 2100 block Railroad Ave. An employee stated there was an adult male, inside the restaurant, behaving strangely. Officers contacted the subject. He was semi incoherent and stated that he wished to see a doctor. He was transported, by ambulance, to the County Regional Medical Center.

Mental Health Evaluation: On July 28th 2013 at 3:20AM Officers were dispatched to the 100 block of Crestridge. The reporting party stated that his adult grandson was out of control. When officers contacted the subject he was bleeding from his right hand due, to punching a cabinet. The subject said he wanted to hurt himself. The subject met the criteria for a Mental Health Evaluation and was transported, by ambulance, to the County Regional Medical Center.

Mental Health Evaluation: On July 28, 2013, at 2:40 p.m. HPD Officers were dispatched to a physical fight in the area of the 100 block of Oxford. Officers contacted family members, in front of the residence, and were told an adult female was inside the residence breaking things. The female told officers she wanted to hurt herself. She was determined to meet the criteria for a Mental Health Evaluation; and was transported, by ambulance, to the County Regional Medical Center.

Domestic Violence: On July 28, 2013, at 5:44 p.m. HPD Officers were dispatched to the 200 block of Apollo for a report of a physical fight. The reporting party said her domestic partner hit her in the face. The officers were delayed because the reporting party gave the wrong address. A neighbor flagged Officers down and showed them the apartment where there had been screaming. Officers contacted the male half of the dispute, in front of the residence. He stated 40 year old Selva Hurtado hit him in the face. The male subject had some redness to the side of his face. Hurtado was placed under arrest for domestic violence and transported to the Martinez Detention Facility.

Theft of a License Plate: On July 29, 2013, at about 8:37 am, an Officer responded to the 400 block of Olympus. The reporting party said the rear license plate was stolen, from a 1997 Honda Accord, parked on Titan near Hercules Ave. The theft occurred between 8:37 am and 10:30 pm on July 28, 2013.

Illegal Dumping: On July 29, 2013, at about 2:21 pm, an Officer was flagged down, while conducting a security check at the Victoria Green apartments, regarding trash that was illegally dumped on the property.

Coroner's Case: On July 30, 2013, at about 10:08 am, Officers responded to the 700 block Forest Run. The reporting party said an adult male resident was unresponsive and not breathing. Officers initiated CPR until Paramedics arrived. Shortly thereafter the subject was pronounced deceased. The Coroner's office responded. The subject apparently suffered from a variety of health issues.

72 Hr Mental Health Evaluation: On July 30, 2013, at about 10:34 am, Officers responded to the 1600 block of Swallow Way. The reporting party stated a juvenile female took a number of pills. Officer contacted the female and determined she met the criteria for a Mental Health Evaluation. The female was transported, by ambulance, to the County Regional Medical Center.

Annoying/ Harassing text messages: On July 30, 2013, at about 4:10 pm, an Officer responded to the HPD lobby. An adult male, Hercules resident, stated he was receiving repeated, unwanted/ threatening, text messages from an unknown person.

Corporal injury of Cohabitant: On July 30, 2013 at 7:03 PM, officer responded to the 1400 block of Forest Run. An adult male reported he had been attacked by his girlfriend. The reporting party said the suspect had fled the residence. Responding Officers located the female near Jack in the Box at 3800 San Pablo Ave. The victim had a scratch, and redness, behind his ear. 27 year old Amanda Herbst was arrested for felony Corporal Injury to a Cohabitant. She was transported to the Martinez Detention Facility.

Stolen Vehicle Recovery: On July 30, 2013 at 11:45 PM Officers were dispatched to an accident at Lupine near lower Violet Rd. The reporting party stated the subjects, who were in the car, fled from the vehicle up Lupine. The vehicle was reported stolen to Oakland PD on this date. An area check was conducted, with negative results. The 96 Honda was parked, in the street with four flat tires, and the ignition in the on position with no keys. The Honda struck the curb causing the tires to blow out.

Hit and Run Property Damage Only: On July 31, 2013 at 5:55 AM, an officer located a fire hydrant, knocked from its base, at Falcon and Meadowlark. Rodeo Hercules Fire Department turned off the water flow. The hydrant appears to have been knocked of its base by a black vehicle.

Missing Person: On July 31, 2013, at about 11:54 am, a resident in the 1100 block of Cottage Lane responded to HPD and reported that her 19 year old daughter, (MP) Kayla Alena Pouncey has not returned home and was last seen two weeks ago. Pouncey was entered into MUPS.

Attempt Warrant Service: On July 31st 2013 at 8: 59 p.m. Officers attempted to serve a warrant in the 1500 block of Swallow Way. Negative contact.

Attempt Warrant Service On July 31st 2013 at 9: 18 p.m. Officers attempted to serve a warrant in the 200 block of Sparrow Dr. The subject no longer lives there.

Failure to Yield/Suspend Driver License: On August 1st 2013 at 215AM an Officer attempted to conduct a traffic enforcement stop on a white 2008 BMW 750 for running the stop on Willow Ave and Palm Ave. The vehicle failed to yield and a slow speed pursuit was initiated. The vehicle came to a stop IFO 202 Poppy Ct and all four occupants were detained without further incident. Matthew Isaac Wilson of Oakland was determined to be driver and had a suspended DL. He was transported to HPD for booking. The other three occupants were released at the scene.