



**MEMORANDUM**

DATE: August 11, 2013

TO: Mayor Delgado and City Council Members  
City Employees and Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager’s Weekly Report

**MEETING SCHEDULE**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
<b>Monday, August 19, 2013</b> 7:00 p.m.	Planning Commission Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Tuesday, August 20, 2013</b> 6:30 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Special Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Tuesday, September 10, 2013</b> 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Tuesday, September 11, 2013</b> 7:00 p.m. – Open Session	Redevelopment Oversight Board Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Monday, September 16, 2013</b> 7:00 p.m.	Planning Commission Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547

**PLANNING UPDATES**

The next regular meeting of the Planning Commission will be Monday, August 19. There is presently one hearing scheduled for a second-story residential addition at 202 Columbine Drive, which the Design Review Subcommittee reviewed on August 2 and endorsed without any changes recommended.

**REAL ESTATE PROJECT UPDATES**

**Sycamore North.** Staff continues to work on acquiring necessary easements on “R Alley” that are necessary for emergency access and will enable the completion of the Sycamore North building immediately adjacent to R Alley. The City Council is scheduled to consider a Resolution of Necessity, which is a necessary step in taking a public easement, on August 20.

**Bayfront – ITC Project:** This project will develop a 42.36 acre portion of the Hercules Waterfront District master Plan (WDMP) area with the “Hercules Bayfront Project,” a transit-oriented, mixed-use neighborhood that includes a variety of dwelling unit types with businesses, an associated system of walkable streets, pedestrian interconnections, and public plazas with bay views. The City portion of the project includes the Intermodal Transit Center (ITC) and other public improvements, including the extension of John Muir Parkway and the construction of a major Bay Trail segment.

A groundbreaking event for the Intermodal Transit Center is scheduled for Wednesday, September 4, 2013 at 10:30 a.m. to celebrate the ground breaking for the Bay Trail and completion of site preparation for the extension of John Muir Parkway. Congressman Mike Thompson has confirmed for the event.

**MUNICIPAL SERVICES UPDATES**

**Building Permits:**

- Number of permits issued-----11
- Building permit fees collected-----\$3,109.72
- Number of inspections-----12
- Code Enforcement inspections-----6

**Sewer Lateral Inspection Program:**

- Number of application received: 4
- Lateral Inspection Fees Collected: \$500.00
- Number of Certifications issued: 3
- Number of Deficiency Notices issued: 3
- Number of Condominium Waivers issued: 3

**Other Activities:**

- Wide Load/Transportation Permits Issued: 2
- Encroachment Permits Issued: 6
- Bay Trail/Path-to-Transit – Site Preparation Project – Construction in progress.
- ITC SF Bay Trail Project.
- Staff continues to work on the State Revolving Loan Fund Application for Pinole/Hercules Wastewater Treatment Plant Upgrade.
- Staff continues to meet with Recyclemore and Richmond Sanitary regarding collection and post-collection contracts.
- Staff continues to meet with Pinole staff to discuss plant upgrades at the Pinole/Hercules Wastewater Treatment Plant.
- Staff continues to work with Ducks Unlimited on Chelsea Wetlands Restoration Project.
- The back-up generator at the Bayside lift station is disabled for repairs. The bypass pump is in place in case of long term power loss but is now out of commission due to adult

diapers, rags, and swiffer type products being disposed of in the sewer system. If this continues the City could experience an overflow into the creek or Chelsea by the Bay neighborhood. Citizens are reminded they should always place these items in the trash receptacle for pick-up.

- Outer pane of a large upper window was broken at the Library by an unknown cause. Staff removed all hazardous glass and will be working with contractor for replacement.
- Goats from Goats R Us have arrived to complete large area grazing.
- Numerous trip hazards on city sidewalks removed by contractor.
- Two fountains at Refugio Lake were down for inspection. Inspection revealed that repairs are necessary. Parts have been ordered.
- Staff collected field data for 2013/2014 overlay project.
- Six trees at the Library that were dead were removed and replaced with crepe myrtles.
- Three trees that were dead at Frog Pad Park were removed. Staff also met with a concerned citizen to review the maintenance in the Baywood community and identified maintenance items that need to be corrected. Work is on-going.
- A large branch fell into Sycamore Avenue near Palm Avenue. Operations Manager, Jeff Brown responded with the Police Department at 5:30 am to remove the branch.
- Staff continues to remove a large volume of yard sale signs from our light poles. They damage the paint on the poles and are not allowed.

#### **Hercules Municipal Utility Activities:**

- Visual inspection(s) = 159
- Meter read(s) = 5
- Meter Reinstall(s) = 0
- Meter Pull(s) = 0
- Post Red Tag(s) = 3
- Pump vault(s) = 4
- Inspection(s) = 2
- Re-tagged and did maintenance on subsurface equipment at one facility.

#### **PARKS AND RECREATION UPDATES**

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) to get more information or to register for classes.

Total revenue for the department \$37,279

#### **Parks & Recreation Activity Guide & Banner Programs:**

Make sure to check your mail this week for the Fall Parks and Recreation Guide, take a look at all the fun and enjoyable classes and program we have to offer! We are accepting applications to advertise in the next edition of the Parks and Recreation activity guide which will come out in December 2013. For the Banner Program we have a few spots open for August and September

2013. If you have specific questions feel free to give Andrea Mendez a call at (510) 799-8290 or email [amendez@ci.hercules.ca.us](mailto:amendez@ci.hercules.ca.us).

- \$1,459 in revenue for this week

### **Licensed Before & After School Child Care and Seasonal Camps:**

School starts August 20<sup>th</sup> Sign up for Child Care, please make sure to register early so you get your space. For more information please call 245-4803.

What are the benefits of our licensed programs?

- Provides a safe and nurturing environment
- Provides qualified and matured staff
- All lead Staff have training in school age programming through accredited colleges
- Provides a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check
- \$9035 in revenue for this week

### **Aquatics:**

- **Public Swim**

- Sat 1:30-5pm 6/1/13-8/18/2013
- Sun 12:30-4pm 6/2/13-8/18/2013
- M/T/TH/Fri 1:45-4pm 6/10/13-8/18/2013
- Closed on Wednesday's

- **EBSD Summer Seasonal Membership- 20 enrolled**

- **EBSD Year Round Membership- 79 Enrolled**

- Dates: 10/1/12-9/31/13
- USA Registration fee: Year Round Swimmer \$80 (made payable to EBSD)
- Code: 52200-G-L
- Spinners: M-TH, 6:30-7pm, \$66  
Intermediate: M-F, 5-6:15pm, \$83  
Advanced: M-F, 5-6:30/7pm, \$94

### **Lap Swim/Water Walking:**

- Ages: 14+
- Days: M-F
- Times: 9:30am-12:30 and 8pm-9pm
- Fees: Resident- Youth & Senior \$4/Adults \$5  
Non-Resident- Youth & Senior \$5/Adults \$6

- **Swim Passes:**

- 10 Visit Swim Pass Resident- \$40 Adults/\$30 Youth Non-Resident-\$50 Adults/\$40 Youth
- 25 Visit Swim Pass Resident- \$100 Adults/\$75 Youth Non-Resident- \$125 Adults/\$100 Youth

- **Hercules Piranhas-**
  - 117 enrolled
- **Monthly Zumba Classes and Passes Include:**
- Fees: \$45 Residents / \$50 Non-Residents
- Drop in: \$10 per class
  - Zumba (Mondays, 7-8pm)
  - Zumba Gold (Wednesdays, 9:30am-10:30am)
  - Aqua Zumba (Wednesdays, 7-8pm)
  - Zumba Sentao (Fridays, 5:45pm,-6:45pm)
  - Zumba (Fridays, 7-8pm)
  - Zumba Toning (Sundays, 9-10am)
  - Aqua Zumba Gold (Starting in June, Sundays, 11am-12pm)

### **Swim Lessons!!!!**

- **Individual, Semi-Private, Group & Adult Swim Lessons:**
  - Ages: 6 months +
  - Prices:
    - Individual Lessons: Resident \$158/Non-Resident \$172
    - Group Lessons: Resident \$80/Non-Resident \$93
    - Adult Lessons: Resident \$93/Non-Resident \$107
  - Days: M/T/TH/F (2 weeks/8 classes)
  - Dates: 8/19-8/30 Times: Evening

### **Teens:**

Sign up for our Summer Camp for grades 6<sup>th</sup> -9<sup>th</sup>. Currently have an average of 32 participants. Also make sure to sign up for the Fall SPOT Before and After school program.

- \$5,812 in revenue for this week

### **Facilities:**

Are you looking for a hall to rent to hold a meeting, party, wedding reception, graduation, birthday, retirement or baptisms? Check out our many facilities we have to offer by going online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) or call 799-8291 for more information.

- \$820 in revenue for this week

### **Recreation Classes:**

We are now taking registration for many new and exciting classes. Classes include Tutoring, Math Tutoring, Oil Painting, Chinese, Dog Obedience, Ballet, Gymnastics, Belly Dance, Guitar, Karate, Ab Lad, Zumba & Jazzercise. Make sure to register early before they fill up or get canceled for low enrollment.

- Lego Robotic class had 16 participants
- \$4929 in revenue for this week

### **Sports:**

We have started our Co-Ed 7-10 Junior Elementary Basketball League. The league will run from July, through September, 6 days per week with practices being held Monday through Thursday and games on Fridays and Saturdays. We currently have 100 kids enrolled.

- Softball Leagues at Fernandez Park on Monday and Tuesday Nights with (6) teams each night.
- Basketball clinic 7/16-9/16 has 25 participants enrolled
- Golf League at Franklin Canyon has 10 teams enrolled
- Basketball camp for ages 5-8 had 11 participants
- \$2,789 in revenue for this week

### **Tiny Tots & Little Learners:**

A great introduction to your child's "First Learning Experiences". They will have fun making their first school friends, learning through play, games, arts, crafts, and healthy snacks. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- For next Fall our Tiny Tot program has a 5 day Jr. Kindergarten program, A MWF Pre K program and a T/TH Little Learner which are full already!
- \$4,906 in revenue for this week

### **Seniors/50+:**

Come to the Senior Center Programs to enjoy: CC Café, Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, and a Hula Dance. Become a Member for \$20.00, your membership gives you access to over 30 classes and programs at a discounted rate.

- Had over 383 participants for classes and programs
- \$667 in revenue for this week

## **WEEKLY POLICE REPORT – Week ending August 8, 2013**

**Fraud:** On August 1, 2013, at 8:05am, a resident, from the 200 block of Lilac Circle, came into the HPD lobby. The victim stated he posted an item on eBay about a week ago. The buyer gave him specific instructions to ship the item to a specific location, out of state. The buyer said he needed the victim to wire him the shipping cost. The victim sent two separate checks, via Western Union, to East Stroudsburg, Pennsylvania. The victim never heard from the buyer again.

**Strong Arm Robbery:** On August 1, 2013, at 11:40am, officers were dispatched to the 1500 block of Partridge. The caller said they saw an African American Juvenile, wearing a baseball hat, got out of a blue Ford Explorer, and jump the a fence to the backyard of a residence. While officers were in route to Partridge, an officer was flagged down, by the driver of the Ford, on

Refugio Valley Rd, near Sycamore Ave. The driver (victim) told the officer he had just been robbed on Partridge. The victim said he met the suspect, at Refugio Valley Park, to purchase an I-Pad. The victim said he drove the suspect to the area of Partridge to complete the transaction. When they reached the 1500 block of Partridge, the suspect threaten the victim and demanded money. The victim gave the suspect the money he had for the purchase of the I-Pad. The suspect exited the Ford and was last seen jumping the rear fence in the 1500 block of Partridge. The investigation is continuing.

**Mental Health Evaluation:** On August 1<sup>st</sup> 2013 at 10:54PM Officers were dispatched to the 1000 block of Chelsea. The Fire Department was on scene with a subject who sustained a laceration to his left arm. Officers contacted an adult male, of San Francisco, and an adult female, of Hercules. The male and female got into an argument. During the argument the female grabbed a knife and stated that she wanted to hurt herself. The male grabbed the knife, trying to take it away from the female, and sustained a laceration on his arm. Officers determined the female met the criteria for a Mental Health Evaluation. The male was transported to Vallejo Kaiser for his injury; and the female was transported, by ambulance, to the County Regional Medical Center.

**Evading:** On August 2, 2013. at 12:48AM, an Officer attempted to stop a silver 2001 Pontiac Aztec, for an inoperable brake light. The stop started on Vaqueros Ave and Elm Dr. As the Officer exited his patrol car the Pontiac fled northbound on Vaquero Ave and turned eastbound onto Spruce Ct. The Officer pursued the vehicle, which stopped in the 900 block Spruce Ct. The driver fled on foot and ran between two houses on Spruce Ct. An area check was conducted, with the assistance from Pinole Police Officers and Contra Costa Sheriff units, but the driver was not located.

**Traffic Collision:** On August 2, 2013, 11:39am, officers responded to a solo, non-injury collision. The adult female driver was driving her blue 1989 Volvo eastbound on Sycamore Ave. She drove her vehicle into the chain link fence which surrounds the Sycamore north building. The driver had no visible injuries, but may have had a health issue. There was no damage to the fence.

**Petty Theft/Lost Property:** On August 2, 2013, at 2:33pm a Hercules resident reported the theft of her company cell phone. She last saw the phone on 7/30/13 at about 4:30 pm while she was at home. She discovered it missing on 8/1/2013 at about 7:00am.

**Petty Theft/Lost Property:** On August 2, 2013 at 4:21pm, an officer was dispatched to the 1100 block of Waverly Cir for a report of a lost wallet. The reporting party said, sometime between 11:30am and 12:00pm, he lost his wallet.

**Battery:** On August 2, 2013, at 4:28pm, officers were dispatched to the 100 block of Watermark Terrence regarding a 911 call, to the Contra Costa Sheriff's Department, which had been disconnected. Before the caller disconnected he told the dispatcher a male family member was having mental issues. An officer contacted the victim, in front of his residence, on Watermark. The victim told officer he and his adult son, were having a verbal altercation when his son punched him on the side of his face. The son was not present when the officer arrived. An area check was conducted with negative results. The victim declined medical attention.

**Petty Theft:** On August 2, 2013, at 4:50pm, an officer was dispatched to 1550 Sycamore for a report of a stolen purse. The reporting party told the officer one of the building tenants left her purse in the lobby this morning. A maintenance worker found the purse and put it in to the main office. A video shows a female entering the building, and taking the purse, about 8:30am. The 90 year victim's credit cards were used, in excess of \$2400. The investigation is continuing.

**Warrant Arrest:** On August 2<sup>nd</sup> 2013 at 9:15PM an Officer observed a vehicle parked near the fire hydrant in the 2300 block of Redwood Rd. The registered owner was standing in the driveway and was determined to have a \$20k warrant, held by our agency. 36 year old Paul Pena Jr. was placed under arrest for the warrant and transported to the Martinez Detention Facility.

**Residential Burglary:** On August 2, 2013, at 9:31PM, Officers were dispatched to the 100 block of Stone Pine Ct. for residential alarm activation (front door and living room motion). Officers found the front door a jar, and damage to the door frame. The interior of the residence was checked and no suspects were located. The resident arrived on scene and confirmed that nothing was taken.

**Evading/Driving Under the Influence of Alcohol:** On August 2, 2013, at 11:25PM, Officers received a call regarding an intoxicated motorcyclist. The motorcyclist was last seen in the area of the Pear Street Bistro in Pinole, headed into Hercules via San Pablo Ave. A Hercules Officer located the motorcycle traveling northbound on San Pablo, near Tsushima Ave. The Officer attempted to stop the motorcycle, but the driver sped away as soon as the emergency lights were activated. After a short pursuit the driver suddenly yielded on San Pablo Ave north of John Muir Parkway. 49 year old Frank Byndloss Jr., of Hercules, displayed objective symptoms of being under the influence of alcohol. Byndloss was arrested for Driving Under the Influence of Alcohol, and Failure to Yield to a Police Officer.

**Stolen Vehicle:** On August 3, 2013, at 12:06pm, an officer was dispatched to the 1000 block of north Shelter Bay for a report of a stolen vehicle. The victim said, between 8:00am and 12:00pm, someone stole his 2000 silver Toyota Tacoma from in front of his residence.

**Felony Domestic Violence/Destruction of a Phone to Prevent Calling for Help/Battery:** At 7:10pm, a 911 call was received from the 100 block of Heather. No voice was heard, but there was a "mechanical" sound. The first officer on scene he determined a domestic disturbance had occurred. 39 year old Victor Diaz, of Hercules, was arrested after he assaulted his 28 year girlfriend. After assaulting the victim Diaz began destroying items around the residence. His 53 year old mother told him she was going to call the police and he grabbed the phone out of her hand and destroyed it. Diaz pushed his mother a couple of times (battery). The 28 year old female sustained abrasions to her right ear and right arm. Diaz's mother did not sustain any visible injuries. Diaz was transported to the Martinez Detention Facility.

**Vehicle Burglary and Attempted Auto Theft:** On August 4, 2013 at 10:47 PM a Hercules resident called to report subjects were attempting to steal his Pontiac firebird, which was parked in his carport, in the 1200 block of Chelsea. The victim saw two adult, African American, males in and around his previously locked vehicle. The males were associated with a newer model silver

mini-van with dark tinted windows. The driver of the van was a thin Hispanic adult female. The vehicle, and/or suspects, could not be located.

**Vandalism 594 PC** On August 5, 2013 at 12:33 PM a resident from the 700 block of Hermes reported the back of the buildings mail box cluster was pulled open and damaged. The resident had last seen the cluster undamaged yesterday at 5:00 PM.

**Resist/Delay Police Officer and Resist Obstruct Executive Officer:** On August 5, 2013 at 4:27 PM an officer attempted to conduct a walking stop to investigate a subject involved in drinking in public. The officer, in full uniform, identified himself as a Hercules Police Officer and ordered an adult male subject to stop. The subject *refused to stop and continued to walk away from the officer. A second officer, in full uniform, arrived and observed the subject refusing to stop.* The second officer attempted to detain the subject by grabbing him, but the subject pulled away from his grasp. The two officers were able to take the subject to the ground and place him in handcuffs. 26 year old Brandon Knighton-Haynes, of Hercules, was arrested for Delaying and Resisting a Police Officer. When the officers brought the KNIGHTON-HAYNES to his feet he lunged forward toward one of the officers. The officer side stepped the attack, but the suspect fell on to the officer's leg causing severe pain. The injured officer was transported, by ambulance, to a local hospital. He was treated, for a broken left leg, and released. Knighton-Haynes sustained minor abrasions from the fall. He was additionally charged with felony Resisting and Obstructing, and transported to the Martinez Detention Facility.

**Warrant Arrest:** On August 5, 2013, at 10:46 an officer conducted a traffic stop at 3900 San Pablo Ave. The officer determined the right front passenger, 28 year old David Strickland of Oakland, had a \$15,000 dollar felony no cite warrant issued by Walnut Creek Superior Court Strickland was arrested and transported to the Martinez Detention Facility.

**Residential Burglary PC:** On August 6, 2013 at 11:17 PM, a resident, from the 100 block of Thistle Ct, called to report that her residence was burglarized between 8:45PM and 11:16PM. Entry was gained through an unsecured window next to the slider in the kitchen. Items missing from the residence include televisions and other electronics.

**National Night Out:** On August 6 2013 neighborhoods throughout Hercules join forces with thousands of communities nationwide for the “**30<sup>th</sup> Annual National Night Out**” (NNO) crime and drug prevention event. National Night Out, which is sponsored by the National Association of Town Watch (NATW), will involve over 15,000 communities from all 50 states, U.S. territories, Canadian cities and military bases around the world. In all, over 37 million people were expected to participate in ‘America’s Night out against Crime’. Hercules Police personnel and Councilmember Kelly attended an event at Victoria Green where approximately 100 residents attended. Another event took place in a Victoria Crescent West neighborhood where 89 residents attended.

**Identity Theft:** On August 7, 2013 at 12:46pm a resident from the 100 block of S. Wildwood came to HPD to report being a victim of identity theft.

**Identify Theft:** On August 7, 2013 at 3:16pm, a resident from Plateau Ct came to HPD to report being a victim of identity theft.

**Petty Theft:** On August 7, 2013 at, 5:06pm, an officer was dispatched to HPD for a lobby detail. A resident from the 100 block of Thrush Ct reported someone stole the registration tab from his vehicle's license plate. Unknown when the theft occurred.