



MEMORANDUM

DATE: August 31, 2013

TO: Mayor Delgado and City Council Members
City Employees and Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

MEETING SCHEDULE

Date and Time	Event	Location
Tuesday, September 3, 2013 6:30 p.m. – Open Session	Special City Council Meeting Rules and Procedures Workshop	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Wednesday, September 4, 2013 10:30 a.m.	Ground Breaking Event for the Intermodal Transit Center Project	Bayfront Boulevard
Tuesday, September 10, 2013 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Wednesday, September 11, 2013 7:00 p.m. – Open Session	Redevelopment Oversight Board Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Monday, September 16, 2013 7:00 p.m.	Planning Commission Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
Tuesday, September 24, 2013 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547

THE HERCULES POOL WILL BE CLOSED FOR REPAIRS FROM 8/31/13-9/8/13.

ITC GROUND BREAKING EVENT

A groundbreaking event for the Intermodal Transit Center is scheduled for Wednesday, September 4, 2013 at 10:30 a.m. to celebrate the ground breaking for the Bay Trail and completion of site preparation for the extension of John Muir Parkway.

HMU DISPOSITION

Our legal counsel, consultants and I met with PG&E and California Public Utilities Commission (CPUC) officials in a pre-hearing on August 29. The schedule for the approval process was discussed. A schedule should be released by the CPUC shortly.

REAL ESTATE PROJECT UPDATES

Sycamore North. On August 20, the City Council unanimously approved a Resolution of Necessity, which is a necessary step in taking a public easement on R Alley. This easement is necessary to eliminate blight by providing for the construction and maintenance of the project on the Sycamore North site and also will ensure emergency access to the Alley. Outside legal counsel is moving expeditiously to obtain possession of the public access easement. Even so, we have reached out to the Bayside Home Owners Association Board in hopes of finally finding some modicum of reasonableness from them in the negotiation of a less encompassing easement. A response from the Bayside HOA is expected next week.

MUNICIPAL SERVICES UPDATES

Building Permits:

- Number of permits issued-----12
- Building permit fees collected-----\$6527.95
- Number of inspections-----16
- Code Enforcement inspections-----5

Sewer Lateral Inspection Program:

- Number of application received: 2
- Lateral Inspection Fees Collected: \$250.00
- Number of Certifications issued: 4
- Number of Deficiency Notices issued: 1
- Number of Condominium Waivers issued: 1

Other Activities:

- Wide Load/Transportation Permits Issued: 4
- Encroachment Permits Issued: 2
- Staff met with Caltrans Division of Rail to discuss track realignment for ITC.
- Bay Trail/Path-to-Transit – Site Preparation Project – Punch List
- ITC SF Bay Trail Project No. 63001A
- West Bay Trail – Site Preparation Project – Advertised project
- Collecting field data for 2013/2014 overlay project.
- Trash Management Area Maps – Clean Water Program.
- Staff continues to work on the State Revolving Loan Fund Application for Pinole/Hercules Wastewater Treatment Plant Upgrade.
- Staff continues to meet with Recyclemore and Richmond Sanitary regarding collection and post-collection contracts.
- Staff continues to meet with Pinole staff to discuss plant upgrades at the Pinole/Hercules Wastewater Treatment Plant.
- Staff continues to work with Ducks Unlimited on Chelsea Wetlands Restoration Project. An RFP was issued for the work.
- Numerous trip hazards on city sidewalks were removed by contractor.

- Staff repaired numerous street lights within the City.
- Two fountains at Refugio Lake were down for inspection. Inspection revealed that repairs are necessary. Parts have been ordered.
- Staff continues to remove a large volume of yard sale signs from our light poles. They damage the paint on the poles and are not allowed.

Hercules Municipal Utility Activities:

- Visual inspection(s) = 173
- Meter read(s) = 4
- Meter Reinstall(s) = 4
- Meter Pull(s) = 1
- Post Red Tag(s) = 0
- Pump vault(s) = 4
- Inspection(s) = 1

PARKS AND RECREATION UPDATES

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to www.ci.hercules.ca.us to get more information or to register for classes.

Total revenue for the department \$19,000

Aquatics:

- **THE HERCULES POOL WILL BE CLOSED FOR REPAIRS FROM 8/31/13-9/8/13.**
- **Public Swim-** ended on Sunday, 8/18/13 and is closed for the Summer Season.
- **Lap Swim:**
M/T/TH/F- 7-8pm
Ages: 14+
Fees: Resident- Youth & Senior \$4/ Adult \$5
Non-Resident- Youth & Senior \$5/ Adult \$6
- **EBSD Summer Seasonal Membership- 20 enrolled, ends on 9/27**
- **EBSD Fall Seasonal Membership:**
Ages: 5-18
Dates: 9/30/13-12/20/13
Registration Fee: \$295
USA Registration Fee: \$55 (check made payable to EBSD)
- **EBSD Year Round Membership- 79 Enrolled**
Dates: 10/1/12-9/31/13
USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)

Code: 52200-G-L

Spinners: M-TH, 6:30-7pm, \$66

Intermediate: M-F, 5-6:15pm, \$83

Advanced: M-F, 5-6:30/7pm, \$94

- **Monthly Zumba Classes and Passes Include:** *65 enrolled*
SKIP DATES FOR AQUA ZUMBA: 9/1/13, 9/4/13, 9/8/13
Fees: \$45 Residents / \$50 Non-Residents
Drop in: \$10 per class
 - Zumba (Mondays, 7-8pm)
 - Zumba Gold (Wednesdays, 9:30am-10:30am)
 - Aqua Zumba (Wednesdays, 7-8pm)
 - Zumba Sentao (Fridays, 5:45pm,-6:45pm)
 - Zumba (Fridays, 7-8pm)
 - Zumba Toning (Sundays, 9-10am)
 - Aqua Zumba Gold (Sundays, 11am-12pm)
- **Swim Lessons:** (*Session 8/19/13-8/30/13 30/34 spots filled*)
Individual Lessons: Resident \$158/Non-Resident \$172
Days: M/T/TH/F (2 weeks/8 classes)
Session: 9/9/13-9/20/13
- **High School Swim Team Conditioning:**
Ages: 14-18 years
Dates: 1/6/14-1/31/14 (M-F)
Times: 5-6:30pm
Fees: \$100
- \$1,275 in revenue for this week

Parks & Recreation Activity Guide & Banner Programs:

We are accepting applications to advertise in the next edition of the Parks and Recreation activity guide which will come out in December 2013. For the Banner Program we have a few spots open for September 2013. If you have specific questions feel free to give Andrea Mendez a call at (510) 799-8290 or email amendez@ci.hercules.ca.us.

- \$750 in revenue for this week

Licensed Before & After School Child Care and Seasonal Camps:

Sign up for Child Care, please make sure to register early so you get your space. For more information please call 245-4803.

What are the benefits of our licensed programs?

- Provides a safe and nurturing environment
- Provides qualified and matured staff
- All lead Staff have training in school age programming through accredited colleges
- Provides a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check
- Currently we have 54 participants registered at Hanna, 27 at Lupine and 37 at Ohlone Child

Cares

- \$8,026 in revenue for this week

Teens:

Sign up for our Summer Camp for grades 6th -9th. Currently have an average of 32 participants. Also make sure to sign up for the Fall SPOT Before and After school program.

- \$1,523 in revenue for this week
- Currently we have 28 participants registered

Facilities:

Are you looking for a hall to rent to hold a meeting, party, wedding reception, graduation, birthday, retirement or baptisms? Check out our many facilities we have to offer by going online to www.ci.hercules.ca.us or call 799-8291 for more information.

- \$2,327 in revenue for this week

Recreation Classes:

We are now taking registration for many new and exciting recreation classes that cater to all ages and helps to promote a healthy lifestyle. Our classes provide a great opportunity to have fun while interacting with others in a safe environment. You can go online to www.ci.hercules.ca.us to get more information or to register for classes.

- [Ballet Classes](#)
- [Tap Classes](#)
- [Zumbatomic](#)
- [Piano Class](#)
- [Writing Class](#)
- [Dog Obedience Training](#)
- [Guitar Class](#)
- [Oil Painting](#)
- [Karate](#)
- [Gymnastics Class](#)
- [Math Tutoring- Basic](#)
- [Math Tutoring- Geometry/Algebra/Pre-Calculus](#)
- [Public Stargazing](#)
- \$1,516 in revenue for this week

Sports:

We offer sports and other positive leisure activities for patrons of all ages. Our recreational programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it.

- [Flag Football Camp](#)
- [Table Tennis](#)
- Basketball Leagues
- Basketball Clinics and Camps
- [Tiny Tot Sports](#)
- [Tennis Lessons](#)
- [Gymnastics](#)
- [Karate](#)
- [Open Gym Basketball & Volleyball](#)
- \$2,251 in revenue for this week

Tiny Tots & Little Learners:

A great introduction to your child's "First Learning Experiences". They will have fun making their first school friends, learning through play, games, arts, crafts, and healthy snacks. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- Tiny Tot program has a 5 day Jr. Kindergarten program, A MWF Pre K program and a T/TH Little Learner which are all full!
- \$2,207 in revenue for this week

Seniors/50+:

Come to the Senior Center Programs to enjoy: CC Café, Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, and a Hula Dance. Become a Member for \$20.00, your membership gives you access to over 30 classes and programs at a discounted rate.

- The Senior Center had a Hula Luncheon with over 100 people that attended the event. The event had entertainment provided by some of our very own Hula seniors. The event was a huge success thanks to all the volunteers as well as the Friends of the Hercules Senior Center.
- Had over 511 participants for classes and programs
- \$974 in revenue for this week

WEEKLY POLICE REPORT – Week ending August 29, 2013

Warrant Pick-Up: On August 22, 2013, at 10:12am, an officer responded to Santa Rita jail, and picked up 31 year old Ronald Turner, of Oakland; regarding a no bail misdemeanor warrant, held by this agency. Turner was booked into the Martinez Detention Facility.

Warrant Pick-Up: On August 22, 2013, at 12:00pm, an officer responded to San Francisco jail and picked up 37 year old Xavier Zennpher Pittman, of Rodeo; regarding a \$10,000 misdemeanor warrant, held by this agency. Pittman was booked into Martinez Detention Facility.

Grand Theft: On August 22, 2013, at 12:07pm, an officer was dispatched to HPD regarding a theft report. The reporting party lives in the 100 block of Montego. She believes someone stole her wedding rings, from her residence. The last time she saw her rings was when she removed them from her finger on the morning of 08/18/13. She then placed the rings inside a jewelry box. On 08/21/13 she noticed the rings were missing. The reporting party requested this report be made for insurance purposes only.

Fraud: On August 22, 2013, at 3:58pm, officers were dispatched to the Wells Fargo Bank, in the 1500 block Sycamore, for a report of a fraud in progress. Officers contacted a bank employee, and were told the suspect had left the bank about five minutes prior to their arrival.

Identity Theft: On August 22, 2013, at 5:58pm, a resident from the 1000 block of Regatta Pt submitted an on line report regarding identity theft. The victim said he received information, from one of his credit card companies that someone was trying to change his information on his credit card.

Warrant Arrest/Obstructing a Peace Officer/Probation Violation On August 22nd 2013 at 7:25PM officers went to the 200 block of Bobolink to serve an arrest warrant, and conduct a probation search, on 30 year old Justin Barish Kemal. Officers announced their presence and a male, inside the residence, stated, "Just a minute". After several minutes Officers again requested entry. A male subject inside shouted, "I'm not opening the door". Officers heard a male voice stating the Justin was holding him hostage. A short time later, an adult male opened the front door. He advised that Justin was trying to leave, via the backdoor. An Officer, holding a position to the rear of the residence, took Justin into custody. He was transported to Martinez Detention Facility.

Vandalism On August 22nd 2013 at 10:04 PM an Officer was dispatched to the 2100 block of Forest Run for vandalism to a vehicle. The reporting party stated someone keyed her black 2013 Chrysler 300. Officer located two more vehicles, a red 2002 Ford Mustang and a black 2001 Ford Focus, which had also been damaged. Both of the additional victims were contacted.

Annoying/Harassing a minor On August 22nd 2013 at 10:16 hours Officers were dispatched to the 1000 block of Lavender. A female juvenile told her mother a male asked her if she wanted to be his girlfriend, earlier in the day. The incident took place in the 100 block of Fountain Grass Ct. Officers determined the suspect was not associated with the address. The suspect was described as African American, in his teens; wearing a red jacket, and black baseball style cap) The description matched the description of subject, who was at Lucky Supermarket earlier, reportedly annoying and harassing female customers. He was gone prior to the Officers arrival. The investigation is continuing.

Identity Theft: On August 19, 2013, 9:52am, a resident from the 700 block of Turquoise submitted an online report regarding identity theft. The resident reported an unknown suspect tried to cash a check, in Vallejo, with all of her identifying information. Today the resident provided additional information regarding her case.

Miscellaneous Information: On August 23rd 2013, at 9:08PM, Officers were dispatched to the McDonalds restaurant, in the 1500 block of Sycamore Ave. The reporting party stated that an adult male threatened her with a knife and took her cell phone. An Officer arrived on scene at McDonalds and was flagged down by the reporting party. She advised she wanted to press charges against the male, who was still at the scene, and insisted that a knife was used. After the male was arrested the reporting party changed her mind about pressing charges. It was determined that the male and female had a dating relationship in the past. Each person accused the other of wrong doing. The male was released and a report was taken for documentation purposes.

Missing Person: On August 24th 2013, at 12:12AM, an Officer was flagged down at the park and ride in the 800 block of Willow Ave. The reporting party advised that she had dinner with her

adult female friend, at a restaurant in the 800 block of Willow Ave. They parted ways at approximately 8:30PM. At 9:30 PM the reporting party was contacted by her friend's husband who said his had not come home (Oakley). The reporting party was unable to contact her friend via the telephone. The reporting party also checked the restaurant, to see if her friend was still there, but was unable to locate her. The Officer called the missing person's cell phone but it went to straight to voicemail. A message was left. The female was entered into the Missing and Unidentified Persons System. At approximately 1:30AM the missing person contacted the Officer, via telephone, and advised she was okay. Her name was removed from MUPS.

Mental Evaluation: On August 24, 2013, at 10:36am, an officer responded to the 100 block of S. Wildwood, for welfare check. The Fire Department was on scene and had forced entry into the home. The Officer contacted an adult female who met the criteria for a Mental Health Evaluation. The female was transported, by ambulance, to the County Regional Medical Center.

Battery: On August 24, 2013, at 11:15am, an officer was dispatched to HPD regarding an assault, which occurred yesterday, in the 1500 block of Refugio Valley Rd (Tennis Courts). The reporting party, and adult male, reported he was assaulted by his adult male cousin. The cousin was contacted and told the officer he was the one assaulted. Both subjects signed Citizen Arrest forms against each other. The report will be sent to the DA's office for review. Both parties received minor injuries.

Hit and Run: On August 24th 2013 at 8:09PM Officers were dispatched to a vehicle collision, in the area of Refugio Valley Rd and Sycamore Ave. A passenger, in one of the involved vehicles, was a 5 week old infant. Upon arrival Officers located a silver Toyota Highlander parked on the south curb of Sycamore Ave, just east of Refugio Valley Rd. The driver advised the responsible vehicle had fled eastbound on Sycamore Ave. The vehicle was described as a white Dodge Ram 2500. An area check was conducted but Officers were unable to locate the vehicle. It was determined that no one in the Toyota was injured. The reporting party said he was turning westbound onto Sycamore Ave from Refugio Valley Rd. The Dodge, which was traveling eastbound on Sycamore Ave, entered the intersection against a red light. After the collision, both parties pulled over on the Sycamore Ave. After a brief exchange the driver of the Dodge left the scene without providing the required information.

Outside Assist: On August 24th 2013 at 9:57PM HPD Officers responded to the 700 block of Jones Ave, in Pinole, to assist Pinole PD with a barricaded subject. There was a report of a possible shot fired inside the house. HPD, and CCCSO units, established a perimeter. The adult male subject came out of the house and was taken into custody.

Warrant arrest: On August 25, 2013, at 11:22 am, an officer made a traffic stop on a 95 Olds. The passenger, 27 year old Ligia Latino, was determined to have an arrest warrant. He was arrested and transported to the Martinez Detention Facility.

Petty Theft/ Probation violation: On August 25, 2013, 5:09 pm, an officer was dispatched to the 800 block of Willow Ave. The victim stated she saw an adult male, known to her, walking around her vehicle during the time her cell phone was taken from her unlocked vehicle. The officer contacted 32 year old Melvin Russell, of Hercules, and he admitted to taking the phone. Russell is

currently on probation. He was arrested for Petty Theft, and Probation Violation, and transported to the Martinez Detention Facility.

Felony Evading a Police Officer: On August 27, 2013, at 3:29 am, an officer attempted to make a traffic stop on Willow Ave, at San Pablo Ave. The vehicle was a gold Cadillac Escalade. The unknown driver accelerated, S/B Willow Ave, and entered W/B I-80. The vehicle reached a speed of approximately 80 MPH before exiting at John Muir Parkway. The driver drove to the dead-end, at Tsushima, and made a U-turn. The driver crossed San Pablo Ave, against a red light, and re-entered W/B I80. The vehicle accelerated to approximately 90 MPH. The pursuit was terminated on W/B I-80, at Richmond Parkway, due to the drivers erratic driving. The officer was able to obtain the vehicle's license number, and the investigation is continuing.

Residential Burglary: On August 27, 2013, at 7:55 am, an officer was dispatched to a house, in the 2100 block of Railroad for residential burglary report. The reporting party said someone went into their closed garage. The suspect(s) took tools from the garage; plus CD's and paperwork from the vehicle, which was inside the garage. The time frame was between 4:00pm on August 26th and 7:50am on the 27th.

Burglary/Possession of Stolen Property/ Warrants/ Possession of Control Substance/ Probation Violation: On August 27, 2013, at 10:36 am, an officer was dispatched to a condo unit, in the 300 block of Atlas, for a report of a television being thrown out the second story window. Officers found the television, lying on the ground, under a second story window; where the called indicated it was. The window was open. An officer located a tote bag, lying next to the television, which contained paperwork from the burglarized house in the 2100 block Railroad. Officers knocked on the front door of the unit with the open window. There was no answer, but the front door was ajar. Officers, concerned for the welfare of the occupants of the residence, entered the residence and did a welfare check. Officers found, an adult male and female, subjects in the second story bedroom (the one with the open window). A small amount of a white substance, in a plastic bag, and a glass pipe was found underneath the female subject. The female was determined on probation, out of Yolo County, and had two outstanding warrants for her arrest. The male subject was determined to be on probation out of Contra Costa County. While talking to the subjects, officers saw two power drills; manuals for a Honda; and paperwork belonging to the Railroad address; lying on the bedroom floor. 31 year old Douangmala Thongphanith (female), of San Pablo, was arrested for Warrants; First Degree Burglary; Possession of Stolen Property; and Possession of a controlled Substance. 49 year old Chasanome Dovangmala (male), of Richmond, was arrested for First Degree Burglary; Possession of Stolen Property; Possession of a Controlled Substance; and Probation Violation. The owner of the condo unit, and the person renting the unit, said the two persons inside the residence did not live there, but the female was "house sitting". The owner and renter gave consent for the officers to search the unit, and remove the stolen property.

Fraudulent use of an Access Number: On August 27, 2013 at 7:50 PM a Hercules resident, from the 1700 block of Redwood Rd, called the police to report three unauthorized charges on her debit card. The victim stated she received a call, from her bank, regarding suspicious charges on her card. The transactions were made in the Hayward/Oakland area on August 25th and 26th. The victim stated she did not make the charges and she still had possession of debit card.

Found Property: On August 28, 2013, at 8:51 am, an officer was dispatched to a business, in the 800 block of Willow Ave, for a found property report. An employee found a black bag which contained a pellet gun, and a small amount of marijuana. Items were logged in as found property.

Non Injury Traffic Collision: On August 28, 2013, at 2:12 pm, an officer was dispatched to a non injury traffic collision in front of the Hercules Middle High School. One of the drivers', a male juvenile, was cited for driving without a license and released at the scene.

Theft from an Unlocked Vehicle: On August 28, 2013, 6:09 pm, an officer was dispatched to HPD for theft report. A Hercules Resident, from the 100 block of Aster Ct, said someone took several tools from the cab of her vehicle. The 07 Chevy was parked in front of her residence. The incident occurred between 8:30 pm on August 27th, and 6:00 am on August 28th. There were no signs of forced entry to the vehicle.

Found Property: On August 28th 2013 at 8:26PM an Officer located a suitcase, full of woman's clothing, in the 3600 block of San Pablo Ave.