



## MEMORANDUM

DATE: November 1, 2013

TO: Mayor Delgado and City Council Members  
City Employees and Members of the Public

FROM: Steve Duran, City Manager

SUBJECT: City Manager's Weekly Report

### MEETING SCHEDULE

Date and Time	Event	Location
<b>Tuesday, November 12, 2013</b> 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Monday, November 18, 2013</b> 7:00 p.m.	Planning Commission Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Tuesday, November 26, 2013</b> 6:00 p.m. – Closed Session 7:00 p.m. – Open Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Monday, December 2, 2013</b> 6:30 p.m. Tentative	Planning Commission Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547
<b>Tuesday, December 10, 2013</b> 6:00 p.m. – Closed Session 7:00 p.m. – Closed Session	City Council Meeting	Hercules City Hall – Council Chambers 111 Civic Drive, Hercules, CA 94547

### REAL ESTATE PROJECT UPDATES

**Sycamore Crossing:** The California Department of Finance has approved the sale of the Sycamore Crossing site to Safeway subsidiary Property Development Centers (PDC). The approval was based on the Redevelopment Oversight Board and Successor Agency approval of an Amended and Restated Purchase and Sale Agreement (PSA) with PDC. Sycamore Crossing is the approximately 11.5 acre Sycamore Crossing site at the southwest corner of Sycamore Avenue and San Pablo Avenue. The sale of this former Redevelopment Agency property, along with the sales of Victoria Crescent on San Pablo Avenue and Parcel C on John Muir Parkway, is required under the legislation that dissolved redevelopment agencies statewide is also necessary for the payment of a Redevelopment Agency debt to redevelopment bond insurer Ambac and other debts of the Agency.

### PLANNING UPDATES

The Planning Commission Meeting scheduled for Monday, November 12<sup>th</sup> has been cancelled. The consultants from the Center for Municipal Solutions will not be able to conduct in-person workshop regarding updating the City's Telecommunications Ordinance. We plan to reschedule the workshop for the regular meeting of the Planning Commission on December 2, 2013.

**Measure J Update of Growth Management Element.** The Contra Costa Transportation Authority (CCTA) has approved an updated draft of the Growth Management Element (GME), which was revised by staff to comply with Measure J requirements to receive maintenance and Improvement program funds, the City must revise its Growth Management Element (GME) to comply with Measure J requirements (the City’s current GME is written to comply with Measure C, which Measure J replaced in 2009). The Planning Commission held a hearing on a draft revision of the Growth Management Element on October 21. The item is scheduled to go before the City Council on November 12.

**WORK ON WILLOW AVENUE**

CalTrans has advised that their work on Willow Avenue between Hawthorne Drive and the Willow Shopping Center is complete. City staff has inspected and approve the work, which included repairs to a guard rail and upgrading curb ramps to current ADA standards.

**MUNICIPAL SERVICES UPDATES**

**Building Activity:**

- Number of permits issued-----17
- Building permit fees collected-----\$6,258.64
- Number of inspections----- 20
- Code Enforcement inspections-----3

**Sewer Lateral Inspection Program:**

- Number of application received: 5
- Lateral Inspection Fees Collected:\$625.00
- Number of Certifications issued:4
- Number of Deficiency Notices issued: 5
- Number of Condominium Waivers issued: 0

**Other Activities:**

- Wide Load/Transportation Permits Issued: 0
- Encroachment Permits Issued: 0
- ITC SF Bay Trail Project No. 63001A, Construction in progress.
- West Bay Trail – Site Preparation Project 63001F– Construction in progress.
- Staff continues to meet with Siemens to ensure we receive our promised energy savings as outlined in their contract. We are looking at water saving devices and possibly a new heater for the swim center. Negotiations continue.
- Pavement Maintenance Project –Drafting bid documents for spring pavement rehabilitation project.
- Staff continues to work on the State Revolving Loan Fund Application for Pinole/Hercules Wastewater Treatment Plant Upgrade. This is expected to be submitted within two weeks.
- Staff continues to meet with Recyclemore and Richmond Sanitary regarding collection and post-collection contracts. The post collection agreement was approved by the JPA and discussions are continuing regarding the Franchise amendment that is necessary due to

changes in services. The franchise amendment will be before the Council on November 12, 2013.

- Staff continues to work with Ducks Unlimited on Chelsea Wetlands Restoration Project. An RFP was issued for the work and awarded to WRA. Work will commence in approximately six months. Staff continues to meet and have included Contra Costa Flood Control in the discussions. Permits will need to be obtained through them to move forward.
- Staff continues to meet with the Clean Water Program regarding upcoming trash reduction mandates.
- Numerous trip hazards on city sidewalks were removed by contractor.
- Staff repaired numerous street lights within the City.
- Staff is working with EBMUD and the Belleterre HOA to resolve a water leak located on Lookout Court. EBMUD replaced two lines in the street but the problem continues to occur. EBMUD has done subsequent investigations and repair work. The leak continues to occur and staff will be contacting the HOA to investigate the sprinkler systems.
- Both primary pumps at Bayside lift station are being repaired. Station is operating on backup pump and a rental pump. Since the last report the lift station experienced a suspected electrical spike causing the control board to burn up. Emergency repairs are underway.
- Tree trimming work has been completed in Refugio Valley Park.
- Striping renewal has been approved for San Pablo Avenue at Sycamore Avenue, San Pablo at Village Parkway and San Pablo Avenue from 550 feet west of Sycamore to John Muir Parkway. Work will begin in November.
- Staff is working on quotes for LED streetlight installation.
- Outfall gate wench has been replaced at Refugio Valley Park dam.
- Staff is working on quotes for re-lamping the Library.
- Staff is working on quotes for Sidewalk repair project.

#### **Hercules Municipal Utility Activities:**

- Meter read(s) = 0
- Meter reinstalls = 0
- Meter Pull(s) = 0
- Post Red Tag(s) = 0
- Pump vault(s) = 2
- Inspection(s) = 12
- Visual Inspection(s) = 180
- Verify directional tags/ enclosure ID numbers = 12 locations
- Verify cable tags = 12 locations
- Weed abatement activities
- Equipment maintenance

#### **PARKS AND RECREATION UPDATES**

Currently the Park & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. The classes & programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. You can go online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) to get more information or to register for classes.

### **Seniors/50+:**

Come to the Senior Center Programs to enjoy: CC Café, Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, and a Hula Dance. Become a Member for \$20.00, your membership gives you access to over 30 classes and programs at a discounted rate.

### **Pasta Fiesta Dinner & Dance Fundraiser**

This is a great fundraiser to benefit the Hercules Police Explorers and the Friends of the Hercules Senior Center. Come to the Hercules Community Center for the [Pasta Fiesta Dinner & Dance](#) which will be held on Saturday, November 2, 2013 from 5:00-9:00pm. Enjoy a dinner prepared by Hercules Police Chief, Bill Goswick (Dinner includes: pasta, salad, bread, and dessert) and make sure to dance the night away with Tradewinds/Double Vision Band. Children under 5 are free, ages 6-12 \$10, adults \$20, and if you buy ten tickets and reserve your own table you will receive a special gift of two bottles of wine.

### **Aquatics:**

- **Lap Swim:**  
M/T/TH/F- 6pm-7pm-time subject to change  
Ages: 14+  
Fees: Resident- Youth & Senior \$4/ Adult \$5  
Non-Resident- Youth & Senior \$5/ Adult \$6
- **EBSD Fall Seasonal Membership:** *23 enrolled*  
Ages: 5-18  
Dates: 9/30/13-12/20/13  
Registration Fee: \$295  
USA Registration Fee: \$55 (check made payable to EBSD)
- **EBSD Year Round Membership-** *75 Enrolled*  
Dates: 10/1/12-9/30/13  
USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)  
Code: 52200-G-L  
Spinners: M-TH, 6:30-7pm, \$66  
Intermediate: M-F, 5-6:15pm, \$83  
Advanced: M-F, 5-6:30/7pm, \$94
- **High School Swim Team Conditioning:**  
Ages: 14-18 years  
Dates: 1/6/14-1/31/14 (M-F)  
Times: 5-6:30pm  
Fees: \$100

### **Parks & Recreation Activity Guide & Banner Programs:**

We are accepting applications to advertise in the next edition of the Parks and Recreation activity guide which will come out in December 2013. For the Banner Program we have a few spots open for October 2013. If you have specific questions feel free to give Andrea Mendez a call at (510) 799-8290 or email [amendez@ci.hercules.ca.us](mailto:amendez@ci.hercules.ca.us).

### **Licensed Before & After School Child Care and Seasonal Camps:**

Sign up for Child Care, please make sure to register early so you get your space. For more information please call 245-4803.

What are the benefits of our licensed programs?

- Provides a safe and nurturing environment
- Provides qualified and matured staff
- All lead Staff have training in school age programming through accredited colleges
- Provides a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check
- Currently we have 55 participants registered at Hanna, 31 at Lupine and 32 at Ohlone Child Cares

### **Teens:**

Our goal is to provide programming that will foster human development, promote health and wellness, and increase cultural unity with life experiences. As our youth grow into teens, we want to give them a sense of belonging to the community and ownership. Come out and enjoy the programs and activities at the new Teen Center “T.H.E. S.P.O.T.” (Teens of Hercules Empowering through Spirit, Perseverance, Outreach, & Teamwork) located at 2007 Refugio Valley Road.

Sign up for the Fall SPOT Before and After school program.

- Currently we have 33 participants registered
- Halloween Workshop on October 26, 2013 was a great success, the TYC volunteers put together a great workshop where over 50 children were able to get their face painted, decorate cookies, bags and color. The workshop brought in over \$350.00.

### **Facilities:**

Are you looking for a hall to rent to hold a meeting, party, wedding reception, graduation, birthday, retirement or baptisms? Check out our many facilities we have to offer by going online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) or call 799-8291 for more information.

### **Recreation Classes:**

We are now taking registration for many new and exciting recreation classes that cater to all ages and helps to promote a healthy lifestyle. Our classes provide a great opportunity to have fun while interacting with others in a safe environment. You can go online to [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) to get more information or to register for classes.

- Ballet Classes
- Tap Classes
- Zumbatomic
- Piano Class
- Writing Class
- Dog Obedience Training
- Guitar Class
- Oil Painting
- Karate
- Gymnastics Class
- Math Tutoring- Basic
- Geometry/Algebra/Pre-Calculus
- Public Stargazing

### **Sports:**

We offer sports and other positive leisure activities for patrons of all ages. Our recreational programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it.

- Flag Football Camp
- Table Tennis
- Basketball Leagues
- Basketball Clinics and Camps
- Tiny Tot Sports
- Tennis Lessons
- Gymnastics
- Karate
- Open Gym Basketball & Volleyball

**Tiny Tots & Little Learners:**

A great introduction to your child's "First Learning Experiences". They will have fun making their first school friends, learning through play, games, arts, crafts, and healthy snacks. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- Tiny Tot program has a 5 day Jr. Kindergarten program, A MWF Pre K program and a T/TH Little Learner which are all full!

**WEEKLY POLICE REPORT – Week ending October 31, 2013**

**Crisis Response Training:** October 24, 2013: Hercules PD held Crisis Response Training to an Active Shooter or intruder incident to the employees of the City's Daycares, after school program and Tiny Tots program as well as the employees of Pillow Pre-school. Earlier this month, Hercules PD also conducted training with faculty of the Middle/high School and all three elementary School.

**Felony Evading/ Warrants:** On October 25, 2013, at about 1:07 pm, an officer attempted a traffic enforcement stop on a blue 2000 Buick Century on Willow Ave near Hawthorne Drive for reckless driving. The Buick did not yield and accelerated onto westbound I-80. A pursuit was initiated and continued into the City of Richmond where the Buick exited the freeway. The Buick slowed down in the 800 block of Ventura Ave where the driver and lone occupant, a 17 year old juvenile from Sacramento attempted to jump out the driver's window while the vehicle was moving. The juvenile then opened the front passenger door and rolled out the vehicle while it was still moving. The uncontrolled vehicle collided into two parked cars and came to a stop. The juvenile got up and ran away despite officers orders to stop. A perimeter was established and after a search of about forty minutes involving three agencies, the juvenile was located and taken into custody. It was later determined that the juvenile had two outstanding warrants out of Sacramento County. The juvenile was transported to Juvenile Hall.

**Fraud:** On October 25, 2013, at about 4:35 pm, a citizen reported that she was notified by her Credit One credit card company regarding a suspicious transaction in Georgia. The victim said she

did not authorize the transaction and still has the card in her possession. A case was taken for fraudulent use of an access card.

**Vandalism:** On October 26, 2013, at about 8:05 am, a citizen from the 500 block of Athena reported vandalism to a community mailbox serving her building. The large back door (that mail carriers use to access all the boxes) was pried open. The mailboxes were last seen intact yesterday, at about 7:30 pm. The damage was discovered just prior to the time of call. It is unknown how much or if any mail was stolen. Other mailboxes in the area appeared intact. The mailboxes were processed for fingerprints however, no latent prints were located.

**Vandalism:** On October 26, 2013, at about 9:29 am, a citizen from the 100 block of Glenwood reported vandalism to a community mailbox serving her building. The large back door (that mail carriers use to access all the boxes) was pried open. The mailboxes were last seen intact yesterday, at about 4:00 pm. The damage was discovered just prior to the time of call. It is unknown how much or if any mail was stolen. Other mailboxes in the area appeared intact. The mailboxes were processed for fingerprints however, no latent prints were located.

**Restraining Order Violation:** On October 26, 2013, at about 5:33 pm, officers responded to the 100 block of Lookout Court and arrested 21 year old Lateef Omari of Hercules for violating a court order. Omari was transported to Martinez Detention Facility.

**Vandalism to a vehicle PC 594:** On October 27, 2013, at about 8:14 pm, a citizen reported that three of his work van's tires were vandalized while parked near his residence on Tuscany Ct. The vandalism occurred between October 26<sup>th</sup> at 7:00 AM and October 27<sup>th</sup> at 2:00 PM.

**Warrant Arrest:** On October 27, 2013, at about 9:24 pm, an Officer contacted 45 year old Tuungiasipa Aisea of Rodeo in the Willow Shopping Center. A records check revealed that Tuungiasipa had an outstanding Misdemeanor warrant for a DUI violation. Tuungiasipa was placed under arrest and was transported to the Martinez Detention Facility.

**Coroner's Case:** On October 28, 2013, at about 12:11 am, Officers were dispatched to a residence in the 1800 block of Redwood Rd for an unresponsive subject. Officers forced open the bedroom door and found the deceased. The County Coroner arrived and took possession of the deceased.

**Warrant Arrest/Suspended Driver:** On October 28, 2013, at about 12:45 pm, an officer stopped a gold Volvo at San Pablo Avenue and John Muir Parkway for displaying a false registration tab. A records check revealed that the front seat passenger, 35 year old Victor Huichapan (transient) had two outstanding misdemeanor warrants for traffic related violations out of Mariposa County and a misdemeanor warrant out of Merced County for spousal battery. The driver, 35 year old Abbe Blankinship (transient), had a suspended driver's license. Huichapan was placed under arrest and transported to the Martinez Detention Facility. Blankinship was issued a citation for driving while his driver's license was suspended and his vehicle was parked.

**Identity Theft:** On October 23, 2013, a report was submitted online regarding a possible identity theft. The victim reported an unknown person made an unauthorized credit inquiry into his credit

through Cash Central in Utah using his personal information. There was no account opened in his name just an inquiry. A case was taken.

**Theft:** On October 28, 2013, at about 2:33 pm, a School Resource Officer Russell took a case for the theft of a student's violin at Hercules Middle/High School.

**Residential Burglary:** On October 28, 2013, at about 5:33 pm, a resident reported that his residence located in the 200 block of Carson St had been burglarized. The loss was approximately \$40,000.00 in jewelry and approximately \$300.00 cash. The theft occurred sometime between 5:10 am and 5:15 pm today. Entry was made by breaking a rear window. A neighborhood canvass was done and DNA was collected from the broken glass.

**Warrant Arrest:** On October 29, 2013, at about 8:21 am, Officers served an outstanding warrant at a residence in the 1800 block of Redwood Rd. 27 year old Mykle Burton of Hercules had a citable Misdemeanor warrant for petty theft. Burton was contacted at the residence and released after he was issued a new court date.

**Resisting an Executive Officer & 72 HR Psychiatric Hold:** On October 29, 2013 at 9:43 a.m. The SRO radioed Dispatch he was attempting to take a student in to custody. Hercules Officers arrived and found that the SRO had taken the student in to custody. The Officer sustained minor injuries while attempting to take the student in to custody. The student was contact as he was attempted to leave the school. The student became combative and was subsequently taken in to custody. The student was transported to CCMRC by AMR on a 72 HR psychiatric commitment. The resisting case will be referred to the Juvenile D.A.'s Office

**Residential Burglary PC 459:** On October 30, 2013, at about 2:04 am, a resident from the 1500 block of Sycamore Ave reported that his residence was burglarized sometime between 12:00-1:00 pm on October 29, 2013. The suspect removed the screen from an unlocked bedroom window and took a HP laptop. No other items were taken and there is no suspect information.

**Outside Assist:** On October 30, 2013, at about 6:00 am, Hercules Officers assisted the FBI with a search warrant in the 1200 block of Hercules Ave.

**Outside Assist:** On October 30, 2013, at about 7:35 am, Hercules Officers assisted the San Francisco Police Department with a search warrant in the 3000 block of N Front.

**Identity Theft:** On October 30, 2013, at about 2:08 pm, a citizen from the 100 block of Glenwood reported her social security number was used to file a fraudulent income tax return in her name. The victim attempted to file her taxes in February of 2012 only to be recently informed by the IRS that it was rejected for having received more than one tax return with her social security number. A case was taken for identity theft.

**Public Intoxication:** On October 30, 2013, at about 7:42 pm, Officers responded to Lucky's regarding a subject that appeared "very intoxicated" and was attempting to buy alcohol. Officers located the subject at the checkout counter attempting to purchase alcohol and identified him as 40 year old Robert Sims of Oakland. Sim's displayed objective symptoms of being under the

influence of an alcoholic beverage and after being administered a preliminary alcohol screening test, Sims was placed under arrest for Public Intoxication. Sims was transported to the Martinez Detention Facility.