

**City Manager's Bi-Weekly Report  
January 24, 2014**

**Phil Batchelor, Interim City Manager**



**OFFICE OF THE CITY MANAGER**

During the month of January, the City lost two of its most valuable employees. Robert Reber, Planning Manager, resigned, as he was retained by the City of Napa, his new hometown. John McGuire, who has served as the City's Chief Building Official and most recently the Municipal Services Director retired. In anticipation of filling these vacancies and in order to maximize service delivery with a minimal number of staff members, a reorganization of the Municipal Services Department and Planning Departments has been implemented. The City will be conducting recruitments for a Public Works Director/City Engineer, replacing the Municipal Services Director position and a Planning Director, leaving the Planning Manager position vacant. To aid in the transition, on January 28, 2014, the City Council will be asked to approve a contract with Contra Costa County to provide building inspection, engineering and planning services until such time as permanent employees can be retained.

**ADMINISTRATIVE SERVICES**

In the coming weeks, the City will be officially announcing its annual recruitment, soliciting candidates to fill vacancies and expiring terms on the City's various Commissions and Committees. A notice will be published in the West County Times and notices will be posted at City Hall, Community Swim Center, Post Office and the Ohlone Community Center.

Candidates must meet the following criteria:

1. Must be a Hercules resident.
2. Should have employment experience, education and/or community activities relevant to the work of the specific commission, board or committee.
3. Should have decision-making experience and ability.
4. Should have knowledge of development or community service needs in Hercules.
5. Should be able to serve a two-year term.

**MUNICIPAL SERVICES DEPARTMENT**

**Building Division**

Number of permits issued-----16  
Building permit fees collected-----\$7,592.79  
Number of inspections----- 36

## Planning Division

**Victoria Crescent** — On January 14, 2014, the City Council adopted an ordinance which finalizes all approvals and entitlements necessary for the project. City Ventures will be moving forward with their proposed project to develop the 6.24-acre site on San Pablo Avenue with 43 single-family homes.

**Parcel C**— On January 10, 2014, the Design Review Subcommittee of the Planning Commission conducted a second pre-submittal review of Lewis Operating Corp.'s preliminarily proposal to develop the 17-acre "Parcel C" site on the north side of John Muir Parkway with 125–150 single-family homes. The item will be scheduled for an upcoming Planning Commission Meeting.

**Sycamore Crossing** —Safeway and its subsidiary Property Development Centers will be hosting community meetings on Thursday, February 13 and Saturday, February 15 at the Hercules Senior Center to discuss their plans to develop the 11.5-acre Sycamore Crossing site with a Safeway grocery store-anchored commercial center, times have yet to be determined.

## Public Works Division

- Re-lamping of City Library has been completed.
- Staff is working with EBMUD and Belleterre HOA to resolve a water leak located on Lookout Ct.
- Repairs have been completed on the street light at San Pablo and Hercules Ave. which was knocked down in a traffic accident.
- Staff working on replacing street light knocked down on Refugio Valley Road and Lavender Place as a result of a traffic accident.
- Primary control system for Bayside lift station damaged by suspected power spike, system has been replaced.
- Staff continues to work with Ducks Unlimited on the Chelsea Wetlands Restoration Project.
- LED streetlight replacement program have been delivered, installation has started with San Pablo and Willow Avenues completed. Contractor completing trouble shooting.
- PG&E repaired numerous streetlights in various locations throughout the City.
- Staff repaired numerous streetlights in various locations throughout the City.
- Small sinkhole reported at corner of Victoria Crescent & Dockside Bay, staff contacting a contractor to make repairs.

## Engineering Division

PERMITS - issued January 5-18, 2014:

### Sewer Lateral Inspection Program

- Number of applications received: 10
- Sewer Lateral Inspection Fees Collected: \$1,250
- Number of Certifications issued: 5
- Number of Deficiency Notices issued: 2
- Number of Condominium Waivers issued: 1

Wide Load/Transportation Permits Issued: 1

Encroachment Permits Issued: 5

## ACTIVITIES

- ITC SF Bay Trail Project No. 63001A – Construction in Progress
- Drafting Long-Term Trash Load Reduction Plan

## **PARKS AND RECREATION**

The Parks & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. Classes and programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. A sampling of classes offered is provided below. For additional information, to access a full listing of classes and programs or to register, please visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

### **HOT GARLIC CRAB FEED FUNDRAISER!!!**

The January 18, 2014 Crab Feed was a huge success. Everyone enjoyed hot roasted garlic crab, pasta, and salad. We had over 300 in attendance and raised over \$6,000 to help support the Hercules East Bay Silver Dolphins and Hercules Piranhas Swim Teams. Thank you to everyone who came out to support the teams and to all the volunteers who help make this a successful event.

**Facilities:** The City of Hercules offers several conveniently located facilities to rent for your meeting, wedding reception, graduation, retirement or baptism. Visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) or call 799-8291 for more information on facility locations, dates and amenities offered at each location.

**Seniors/50+:** Come to the Senior Center to enjoy the CC Café, or to participate in an Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, or Hula Dance. Your annual membership of \$20.00 gives you access to over 30 classes and programs at a discounted rate.

- The Senior Center is having a Membership Drive Saturday, January 25, 2014, for new members. It will include a free breakfast and will promote all the centers program and activities.
- Senior programs have raised \$772 in revenue in the past 2 weeks

### **Aquatics:**

#### **Lap Swim:**

Monday-Friday- 6:00-7:00 p.m.

Ages: 14+

Fees: Resident- Youth & Senior \$4/ Adult \$5

Non-Resident- Youth & Senior \$5/ Adult \$6

**EBSD Year Round Membership- 77 Enrolled**

Dates: 10/1/12-9/31/13

USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)

Code: 52200-G-L

Spinners: M-TH, 6:30-7:00 p.m., \$66

Intermediate: M-F, 5:00-6:15p.m., \$83

Advanced: M-F, 5:00-6:30/7:00 p.m., \$94

**Winter Swim- 4 Enrolled**

Dates: 11/12/13-2/7/14

Code: 52201-Q

Days: Monday-Friday

Times: 5:00-6:30p.m.

Registration Fee: \$270

**High School Swim Team Conditioning:**

Ages: 14-18 years

Dates: 1/6/14-1/31/14 (M-F)

Times: 5:00-6:30p.m.

Fees: \$100

**Aqua Zumba will resume in April 2014.**

- \$8,171 in revenue for these 2 week

**Parks & Recreation Activity Guide & Banner Programs:** Applications for advertisement in the March 2014 edition of the Parks and Recreation activity guide are now being accepted. Applications are also being accepted for available spots in the Banner Program for February 2014. Please contact Andrea Mendez at (510) 799-8290 or email [amendez@ci.hercules.ca.us](mailto:amendez@ci.hercules.ca.us), for additional information or to submit applications.

- This program has raised \$310 in revenue these past two weeks.

**Licensed Before & After School Child Care and Seasonal Camps:**

What are the benefits of our licensed programs?

- They provide a safe and nurturing environment
- They provide a qualified and mature staff
- All lead staff members have training in school age programming through accredited colleges
- They provide a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

Don't forget to sign up for the upcoming Presidents Camp scheduled for February 18-21, 2014.

**Make sure to register early to reserve your space. For more information please call 245-4803.**

**Teens:** Our goal is to provide programming that will foster human development, promote health and wellness, and increase cultural unity with life experiences. As our youth grow into teens, we

want to give them a sense of ownership and belonging to the community. We accomplish this through the many enjoyable programs and activities available at the Teen Center, "T.H.E. S.P.O.T." (Teens of Hercules Empowering through Spirit, Perseverance, Outreach, & Teamwork) located at 2007 Refugio Valley Road. Registration is now being accepted for the Fall S.P.O.T. Before and After school program.

- Currently we have 31 participants registered in the SPOT before and after school program
- Sign up for the Teen/Youth Council (TYC).
- This program has raised \$2,582 in revenue in the past 2 weeks.

**Sports:** We offer sports and other positive leisure activities for patrons of all ages. Our recreation programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it. A complete listing is available through the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

- This program has raised \$2,706 in revenue in the past 2 weeks.

**Tiny Tots & Little Learners:** A great introduction to your child's "First Learning Experience". They will have fun making their first school friends, learning through play, games, arts, crafts. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- Tiny Tot program has a 5 day Jr kindergarten program, A MWF Pre K program and a T/TH Little Learner which are all full!
- This program has raised \$2,122 in revenue in the past 2 weeks.

**Recreation Classes:** We are now taking registration for many new and exciting recreation classes that cater to all ages and help to promote a healthy lifestyle. Our classes provide a great opportunity to have fun while interacting with others in a safe environment. To access a full listing of classes or to register, please visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

- Have raised \$2,551 in revenue in the past two weeks.

### POLICE DEPARTMENT



### **In Memoriam**

On January 21, 2014, Detective Sergeant Tommy Smith of the BART Police Department was accidentally shot and killed by a fellow officer while conducting a probation search in Dublin, CA. Sergeant Smith served with the BART Police Department for 23 years and is survived by his wife,

who also serves with the department and his 6 year old daughter. Our thoughts and prayers go out to Detective Smith's family and the entire BART Police Department.

**Reserve Officer Program:** The Hercules Police Department is continually recruiting Reserve Police Officers. These are volunteer positions which assist the department in all areas including patrol and investigations. On January 9, 2014, the Police Department held interviews for Reserve Police Officers. Two of the applicants will move forward in the background process.

**Police Explorers:** The Explorers' hard work and training paid off at the annual National Tactical Competition in Chandler, Arizona which took place January 17-19, 2014. Along with competing, the Hercules Police Explorers Honor Guard presented the colors at this year's event. This was a great honor to perform this task where over 60 teams from all over the United States participate in this event. As for the competition, we are proud to announce that the Explorers brought home 5 trophies in a variety of events. Congratulations and job well done.

**Police Officer of the Year:** Congratulations to Detective Collard for being selected the 2014 Hercules Police Officer of the year. He will be honored at the January 28, 2014 City Council meeting. This is Detective Collard's second time being chosen as the Police Officer of the Year. Detective Collard was chosen by his peers who noted he is very proactive and has made the most self-initiated arrests in the department. He is an excellent investigator not afraid to take on new tasks and challenges.

**Click on photo to view the video.**



The Hercules Police Department is seeking information regarding the suspect vehicle and driver, involved in a pedestrian felony hit and run collision.

On January 17, 2014, at 6:22 a.m., Hercules Police Officers were dispatched to the 1300 block of Willow Ave. The reporting party stated an SUV had hit a pedestrian, and the vehicle had left the scene of the accident.

The 70 year old male victim was in the crosswalk, crossing Willow Avenue, from the east curb line toward the BART lot, when he was struck by a SUV traveling south on Willow Ave. The victim was knocked completely out of the cross walk.

Witnesses stated that the SUV had stopped behind the limit line, at the stop sign immediately north of the cross walk. The SUV drove forward and struck the victim, knocking him to the ground. The driver of the SUV stopped, got out of his vehicle, and approached the victim. A witness asked the

driver if the victim was okay, and the driver said “he’s breathing”. The driver of the SUV returned to his vehicle, backed-up, and drove around the victim as he fled the area, south on Willow Ave. toward Sycamore Ave.

The victim was transported to the local Trauma Center, due to a head injury sustained during the collision. He was listed in “serious but stable” condition, and has since been released from the hospital.

The suspect vehicle is described as a mid-size SUV, dark in color, which may have front end damage. The driver is described as a Caucasian male, in his 40’s, 6-2, 220 pounds, and balding.

The incident was recorded by a passing transit bus, which was on the way to the BART lot at the time of the collision.

Anyone who has information regarding the vehicle or driver, please contact the Hercules Police Department at 510-724-1111.

**HERCULES POLICE BI-WEEKLY STATS - January 8, 2014 –January 22, 2014**

Calls For Service	748
Reports	90
Traffic Cites	21
Parking Cites	21
Adult Arrests	15
Juvenile Arrests	0
Arsons	0
Domestic Violence Reports	1
Hate Crimes	0
Towed Vehicles	15
Part 1 Crimes -Total	15

Part 1 Crimes Broken Down	----
Homicide	0
Rape	0
Robbery	0
Assault	3
Burglary	1
Larceny	9
Motor Vehicle Theft	2

## UPCOMING EVENTS

**Hercules City Council Meeting** – Tuesday, January 28, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Hercules Planning Commission** – Monday, February 3, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Community and Library Services Commission Meeting** – Monday, February 10, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Hercules City Council Meeting** – Tuesday, February 11, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Community Meeting** – Safeway/Property Development Centers – Thursday, February 13, 2014, Hercules Senior Center, time yet to be determined.

**Community Meeting** – Safeway/Property Development Centers – Saturday, February 15, 2014, Hercules Senior Center, time yet to be determined.

*\*Events are subject to change. Please visit the City Calendar available on the City's website for the most up-to-date information.*