

**City Manager's Bi-Weekly Report  
January 31, 2014**

**Phil Batchelor, Interim City Manager**



**OFFICE OF THE CITY MANAGER**

**January 28, 2014 City Council meeting:**

**Reordering the Planning, Public Works and Building Inspection Functions** - The Council approved the recommended reordering of the Municipal Services and Planning Department functions, including the renaming of the Municipal Services Department to the Public Works Department, transferring the building inspection functions to the Planning Department and eliminating the Municipal Director position and hiring a Public Works Director/City Engineer. The recruitment for the Public Works Director/City Engineer and Planning Director are underway and will remain open until filled.

**Contra Costa County Agreement** – This item was continued to the February 11, 2014 City Council meeting, as staff continues to negotiate an agreement with the County to provide building inspection, planning and engineering services. The County will be compensated through the collection of Building Division Inspection fees and Planning Fees, resulting in no net cost to the City. In addition, administrative fees collected by the County will be returned to the City to offset the costs to provide front counter customer service, the expense of the oversight of the building inspection function, and land development and planning services.

**Master Fee Schedule Amendment** – Staff had requested that the Fee Schedule be amended to incorporate County Building and Planning Fees to provide for the agreement with the County for building inspection, planning and engineering services. The Council has requested a detailed comparison of the current City fees and the County fees, as such, the item was continued to the February 11, 2014 City Council meeting.

**Sycamore North/Town Centrale** – The City Council approved the final map and subdivision agreement for this project along with the eleventh amendment to the purchase and sale agreement with UC/BNB Partners, LLC. The close of escrow for the purchase of the property is expected January 31, 2014. Representatives from UC/BNB Partners LLC stated that they are estimating that it will take 3 months to update the development plans, three months to solicit bids, obtain permits and to mobilize prior to construction beginning. Once construction commences, it is estimated to take twelve months for completion.

**PLANNING DEPARTMENT**

**Planning Division**

**Planning Commission Design Review Committee Meeting** – a meeting of this Committee will be scheduled soon to review the design, site plan and elevations for the Safeway project on Sycamore Crossing.

February 3, 2014 Planning Commission Meeting – Cancelled.

**Building Division**

January 21-23, 2014

Number of permits issued-----12  
Building permit fees collected-----\$3,299.06  
Number of inspections----- 19

**PUBLIC WORKS DEPARTMENT**

- Staff is working with EBMUD and Belleterre HOA to resolve a water leak located on Lookout Court.
- Awaiting approval for replacement of a street light on Refugio Valley Road and Lavender Place which was knocked down in a vehicle accident.
- Staff continues to work with Ducks Unlimited on the Chelsea Wetlands Restoration Project.
- Staff replaced eight faded stop signs as part of the ongoing Inspection & Replacement Program.
- LED Streetlight Replacement Program - San Pablo and Willow Ave. completed.
- PG&E repaired numerous streetlights in various locations in City.
- Staff repaired numerous city-owned streetlights in various locations in City.
- Small sinkhole reported at corner of Victoria Crescent & Dockside Bay (staff contacting a contractor to make repairs)

Free Food Scrap Composting Pails – As part of the of the Post Collection agreement approved late last year, Recyclemore is providing free scrap food collection pails that can be added to the green waste. Pails can be picked up, free of charge, at Hercules City Hall, 111 Civic Drive.

**PARKS AND RECREATION**

The Parks & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. Classes and programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. A sampling of classes offered is provided below. For additional information, to access a full listing of classes and programs or to register, please visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

**Facilities:** The City of Hercules offers several conveniently located facilities to rent for your meeting, wedding reception, graduation, retirement or baptism. Visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) or call 799-8291 for more information on facility locations, dates and amenities offered at each location.

**Seniors/50+:** Come to the Senior Center to enjoy the CC Café, or to participate in an Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, or Hula Dance. Your annual membership of \$20.00 gives you access to over 30 classes and programs at a discounted rate.

## **Aquatics:**

### **Lap Swim:**

Monday-Friday- 6:00-7:00 p.m.

Ages: 14+

Fees: Resident- Youth & Senior \$4/ Adult \$5

Non-Resident- Youth & Senior \$5/ Adult \$6

### **EBSD Year Round Membership- 77 Enrolled**

Dates: 10/1/12-9/31/13

USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)

Code: 52200-G-L

Spinners: M-TH, 6:30-7:00 p.m., \$66

Intermediate: M-F, 5:00-6:15p.m., \$83

Advanced: M-F, 5:00-6:30/7:00 p.m., \$94

### **Winter Swim- 4 Enrolled**

Dates: 11/12/13-2/7/14

Code: 52201-Q

Days: Monday-Friday

Times: 5:00-6:30p.m.

Registration Fee: \$270

### **High School Swim Team Conditioning:**

Ages: 14-18 years

Dates: 1/6/14-1/31/14 (M-F)

Times: 5:00-6:30p.m.

Fees: \$100

### **Aqua Zumba will resume in April 2014.**

**Parks & Recreation Activity Guide & Banner Programs:** Applications for advertisement in the March 2014 edition of the Parks and Recreation activity guide are now being accepted. Applications are also being accepted for available spots in the Banner Program for February 2014. Please contact Andrea Mendez at (510) 799-8290 or email [amendez@ci.hercules.ca.us](mailto:amendez@ci.hercules.ca.us), for additional information or to submit applications.

### **Licensed Before & After School Child Care and Seasonal Camps:**

What are the benefits of our licensed programs?

- They provide a safe and nurturing environment
- They provide a qualified and mature staff
- All lead staff members have training in school age programming through accredited colleges
- They provide a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

Don't forget to sign up for the upcoming Presidents Camp scheduled for February 18-21, 2014.

**Make sure to register early to reserve your space. For more information please call 245-4803.**

**Teens:** Our goal is to provide programming that will foster human development, promote health and wellness, and increase cultural unity with life experiences. As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. We accomplish this through the many enjoyable programs and activities available at the Teen Center, "T.H.E. S.P.O.T." (Teens of Hercules Empowering through Spirit, Perseverance, Outreach, & Teamwork) located at 2007 Refugio Valley Road. Registration is now being accepted for the Fall S.P.O.T. Before and After school program.

**Sports:** We offer sports and other positive leisure activities for patrons of all ages. Our recreation programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it. A complete listing is available through the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

**Tiny Tots & Little Learners:** A great introduction to your child's "First Learning Experience". They will have fun making their first school friends, learning through play, games, arts, crafts. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

**Recreation Classes:** We are now taking registration for many new and exciting recreation classes that cater to all ages and help to promote a healthy lifestyle. Our classes provide a great opportunity to have fun while interacting with others in a safe environment. To access a full listing of classes or to register, please visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

**Recycling Bins for City Parks:** The City has applied for and has received grant funding from the California Beverage and Litter Reduction Act for the Beverage Container Recycling and Litter Cleanup Program. On January 28, 2014, the City Council authorized the expenditure of \$6,799 in grant funds for the purchase of recycling bins to be placed in all City parks. Bins will be placed in all City parks in the next few months.

### **POLICE DEPARTMENT**

**Reserve Officer Program:** The Hercules Police Department is continually recruiting Reserve Police Officers. These are volunteer positions which assist the department in all areas including patrol and investigations. On January 9, 2014 the Police Department held interviews for Reserve Police Officers. Two of the applicants have moved forward in the process.

**Police Explorers:** The Explorers and the local Boy Scouts worked together to assist the Hercules Rotary at their annual Crab Feed earlier this month.

On January 25<sup>th</sup>, the Explorers assisted the Friends of the Hercules Senior Center in serving senior citizens who received a free breakfast as part of the Hercules Senior Center’s membership drive. The membership drive was held to increase the numbers of members who attend the center. All the food for the breakfast was donated by Police Chief Bill Goswick, Outback Steak House, Sue Tarvin, Friends of the Hercules Senior Center, and the Powder Keg. Fifteen free memberships were donated by Chief Goswick, Commander Koepp, the Police Explorers and Pedro Jimenez. At the end of the breakfast the senior center had 23 new members.

**Selective Enforcement:** Patrol personnel have been working radar in residential neighborhoods in an effort to slow vehicles down. Some of the enforcement stops were on violators who were doing 10 or 15 MPH over the posted speed limit which is 25 MPH.

**Crime of Particular note:** Identity Theft & Possession of Stolen Property: On January 29, 2014 at 10:30 a.m. an officer stopped a Green '93 Toyota Tercel for traffic violations. The driver and the front passenger registered owner were identified. The passenger was found to be on searchable Felony Probation for auto theft out of Stanislaus County. A probation search of the Tercel was done and the officer located a California ID card, a Florida driver’s license, a resident alien card, and a Social Security Card underneath the driver’s side floormat. The gear shift knob boot was loose and the area was searched. Another California ID card, a Social Security Card, and a gift card were found hidden in that area. The officer was able to contact three of the victims and both individuals were arrested and booked at County jail.

Please take precautions and prevent identity theft by making sure you get your mail everyday and if possible install a locking mail box.

**HERCULES POLICE BI-WEEKLY STATS - January 23, 2014 –January 30, 2014**

Calls For Service	328
Reports	35
Traffic Cites	28
Parking Cites	1
Adult Arrests	20
Juvenile Arrests	0
Arsons	0
Domestic Violence Reports	1
Hate Crimes	0
Towed Vehicles	8
Part 1 Crimes -Total	8

Part 1 Crimes Broken Down	----
Homicide	0
Rape	0
Robbery	0
Assault	3
Burglary	1
Larceny	3
Motor Vehicle Theft	1

## **UPCOMING EVENTS\***

**Hercules Planning Commission** – Monday, February 3, 2014, 7:00 p.m., Hercules City Hall, Council Chambers – **MEETING CANCELLED**

**E-Waste Recycling Event** – February 8-9, 2014, 9:00 a.m.-3:00 p.m., Home Depot, Creekside Shopping Center, 1625 Sycamore Avenue, Hercules

**Community and Library Services Commission Meeting** – Monday, February 10, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Hercules City Council Meeting** – Tuesday, February 11, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Community Meeting** – Safeway/Property Development Centers – Thursday, February 13, 2014, 6:30 p.m.-8:00 p.m., Hercules Senior Center.

**Community Meeting** – Safeway/Property Development Centers – Saturday, February 15, 2014, 10:30 a.m.-12:00 p.m., Hercules Senior Center.

*\*Events are subject to change. Please visit the City Calendar available on the City's website for the most up-to-date information.*