

**City Manager's Bi-Weekly Report
May 30, 2014**

Phil Batchelor, Interim City Manager



OFFICE OF THE CITY MANAGER

Passing of Former City Manager – Our heartfelt condolences go out to the family of Nelson Oliva in their time of sorrow.

City Manager Recruitment – At the end of the recruitment for City Manager candidates, forty nine applications had been received. Applications were screened and ultimately six candidates participated in the interview process. A second round of interviews was conducted and resulted in the City negotiating an employment agreement with the final candidate. It is anticipated that the City Council will consider a proposed employment agreement at their June 10, 2014 meeting.

City Budgets – Staff is anticipating that the City's FY 2013/14 budget will have a slight positive fund balance at the end of the Fiscal Year and the FY 2014/15 budget will be balanced without any additional staff or program reductions. The draft FY 2014/15 budget will be considered in a workshop as part of the June 10, 2014 City Council meeting agenda.

Economic Development Round Table - The City Council Economic Development Subcommittee will be facilitating a second Economic Development Round Table on Saturday, May 31, 2014, 8:30 a.m., at Bio-Rad, in the Venture Building located at 225 Linus Pauling, Suite D. The discussion will focus on future economic development both in Hercules and throughout West Contra Costa County. **All interested business owners and citizens are encouraged to attend.**

PLANNING DEPARTMENT

Planning Commission Meeting – The regularly scheduled meeting of Monday, June 2, 2014 has been cancelled. The next regularly scheduled meeting is set for Monday, June 16, 2014, 7:00 p.m., Hercules City Hall, Council Chambers.

Lewis Homes – Muir Pointe (aka) Parcel C – The Design Review Committee (DRC) reviewed the plans, building elevations, subdivision layout and Final Planned Development Plan (FPDP) for a 144 lot subdivision proposed on Parcel C by Lewis Homes at their May 12th meeting. A revised FPDP is being reviewed by staff to ensure changes stemming from the DRC are made prior to the Planning Commission's public hearing on the Project. The hearing is tentatively being targeted for their June 16th Regular Meeting at 7:00 p.m. in the City Hall Council Chambers. The City will post the Development Plans to the City website through links on the Planning Commission's Agenda page for that meeting 10 days prior to the public hearing. All staff reports, draft resolutions, and environmental reporting will be posted no later than 3 days prior to the meeting, but will be posted as soon as they are completed.

Building Division

Number of permits issued - 18

Building permit fees collected - \$10,132.61

Number of inspections – 11

PUBLIC WORKS DEPARTMENT

- Installation of LED replacement lights continues in the Victoria by the Bay Development.
- PG&E and staff continue to repair streetlights in various locations throughout the City.
- Staff continues to work with State Water Resources Control Board on Waste Water Treatment Plant upgrades.
- Staff and Pinole staff interviewing Construction Management firms for Waste Water Treatment upgrades.
- Staff continues to meet with WCCIWMA on solid waste issues.
- Staff working with various developers on future developments.
- Staff continues to identify possible solutions to address derelict buildings.
- Staff has begun the implementation of the annual Weed Abatement Program

Engineering Division

Sewer Lateral Inspection Program

- Number of applications received – 2
- Fees Collected - \$ 250.00
- Certifications issued – 5
- Deficiency Notices issued – 1
- Condominium Waivers issued – 0

Wide Load/Transportation Permits Issued - 1

Encroachment Permits Issued - 12

Activities:

- Intermodal Transit Center - SF Bay Trail Project No. 63001A – Construction in Progress
- Victoria Crescent Development
- Posting Sewer Service Charges - Under California Government Code, assessment, charges, fees and special taxes must be posted annually to the County Assessor's Tax Roll. Staff continues to work with LCC, Inc. in preparing notices to property owners and posting the annual Sewer Service Charges to the County Tax Roll for Fiscal Year 2014-2015.

PARKS AND RECREATION

The Parks & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. Classes and programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. A sampling of classes offered is provided below. For additional information, to access a full listing of classes and programs or to register, please visit the City website at www.ci.hercules.ca.us.

Upcoming Events

- **Hercules Certified Farmer's Market** - The Farmer's Market is open every Saturday through the end of October 2014, from 3:00 p.m.-7:00 p.m. in Refugio Valley Park. All vendors who are interested in participating are encouraged to call Joe Aliotii, Market Manager, at (831) 905-1407.
- **5k/1 mile Fun Run and 4th of July Parade** – The Hercules Rotary Club is facilitating a 5k and 1 mile fun run and parade on Friday, July 4, 2014. Celebrate your 4th of July with the inaugural Hercules Dynamite 5k Run/Walk. The certified and timed 5k (3.1 mile) and 1 mile distances are flat, fun and perfect for all levels of runners or walkers. Stay afterwards and enjoy the post race Expo, refreshments, awards and the 4th of July Parade. Receive a custom event shirt when you register by June 16th. For more information or to register for the event, visit <http://www.active.com/hercules-ca/running/races/hercules-dynamite-5k-run-2014>.
- **Hercules Community and Library Services Commission Meeting** – Monday, June 9, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

Facilities: The City of Hercules offers several conveniently located facilities to rent for your meeting, wedding reception, graduation, retirement or baptism. Halls range with a capacity of 10 people in one room up to our largest which has a maximum capacity of 300. Visit the City website at www.ci.hercules.ca.us or call (510) 799-8291 for more information on facility locations, dates and amenities offered at each location.

Parks & Recreation Advertisement Programs: Applications for advertisement in the Fall 2014 edition of the Parks and Recreation activity guide are now being accepted. Reservations are also being accepted for remaining spots to put a banner out within the City of Hercules for all to see your promotion. Hurry, space is limited. Please contact Andrea Mendez at (510) 799-8290 or email amendez@ci.hercules.ca.us for additional information or to submit applications.

Sports Programs: We offer sports and other positive leisure activities for patrons of all ages. Our recreation programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it. To access a full listing of classes or to register, please visit our website at www.herculesrec.com.

Recreation Classes: We are now taking registration for many new and exciting recreation classes that cater to all ages and help to promote a healthy lifestyle. Our classes provide a great opportunity to have fun while interacting with others in a safe environment. To access a full listing of classes or to register, please visit the City website at www.ci.hercules.ca.us.

Teens: Our goal is to provide programming that will foster human development, promote health and wellness, and increase cultural unity with life experiences. As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. We accomplish this through the many enjoyable programs and activities available at the Teen Center, "T.H.E. S.P.O.T." (Teens of Hercules Empowering through Spirit, Perseverance, Outreach, & Teamwork) located at 2007 Refugio Valley Road. Registration is now being accepted for the Fall S.P.O.T. Before and After school program.

- **Don't forget to sign up for T.H.E. S.P.O.T. Summer Camp Program from 6/9/14-8/13/14. Please make sure to register early because space is limited on field trip days.**

Seniors/50+: Come to the Senior Center to enjoy the CC Café, or to participate in an Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, or Hula Dance. Your annual membership of \$20.00 gives you access to over 30 classes and programs at a discounted rate.

Aquatics:

Lap Swim

Monday-Friday- 6:30-7:30 p.m.

Ages: 14+

Fees: Resident- Youth & Senior \$4/ Adult \$5

Non-Resident- Youth & Senior \$5/ Adult \$6

EBSD Year Round Membership

Dates: 10/1/13-9/31/14

USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)

Code: 52200-G-L

Spinners: M-TH, 6:30-7:00 p.m., \$66

Intermediate: M-F, 5:00-6:15 p.m., \$83

Advanced: M-F, 5:00-6:30/7:00 p.m., \$94

Individual Swim Lessons

Dates: 6/2-6/13, 6/16-6/27

Ages 3+

Days: M, T, TH, F (30 minute classes)

Fees: Resident- \$158/Non-Resident-\$178

Hercules Piranhas Swim Team

Fees: 1 Swimmer- \$364 (\$200.00 Deposit)

2 Swimmers- \$627 (\$200.00 Deposit)

3 Swimmers- \$789 (\$200.00 Deposit)

4 Swimmers- \$985 (\$200.00 Deposit)

5 Swimmers- \$1,145 (\$200.00 Deposit)

Dates: 4/28/14-6/6/14

Beginner: M-TH, 6:30-7:00 p.m.

Intermediate: M-F, 5:00-6:15/6:30 p.m.

Advanced: M-F, 5:00-6:30pm

Dates: 6/9/14-8/8/14

Beginner: M-TH, 6:30-7:15 p.m.

Intermediate: M-F, 7:15/8:45 p.m.

Advanced: M-F, 7:00-9:00 p.m.

EBSD Summer Seasonal Membership

Fees: \$295 Registration Fee/\$55 USA Registration Fee (Check made payable to EBSD)

Ages: 5-18 years

Dates: 6/9/14-9/26/14

Spinner: M-TH, 6:30-7:00 p.m.

Intermediate: M-F, 5:00-6:15 p.m.

Advanced: M-F, 5:00-6:30 p.m.

Aqua Zumba

Days: Wednesdays

Times: 7:00-8:00 p.m.

Drop-In Fee: \$10.00

Tiny Tots & Little Learners: A great introduction to your child's "First Learning Experience". They will have fun making their first school friends, learning through play, games, arts, crafts. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- Tiny Tot program has a 5 day Jr. kindergarten program
- M-W-F Pre K program
- T/TH Little Learner Program

Licensed Before & After School Child Care:

What are the benefits of our licensed programs?

- They provide a safe and nurturing environment
- They provide a qualified and mature staff
- All lead staff members have training in school age programming through accredited colleges
- They provide a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

POLICE DEPARTMENT

Police Memorial Week - In 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. At the May 13, 2014 City Council meeting, the Council recognized National Police Week, May 11-17, 2014, by presenting a proclamation honoring those fallen officers. Many Hercules Police Officers were on hand as the proclamation was presented to Cpl. Dan Barazoto. Officer Dan Miller read the names of the Officers being honored and Police Chaplain, Father Larry Young offered a prayer for those who paid the ultimate sacrifice.

Robbery & Burglary: On May 20, 2014, at about 11:27 a.m., Home Depot Loss Prevention reported that a subject attempted to steal \$1,000.00 worth of tools. As Loss Prevention attempted to

detain the subject, the subject dropped the tools, elbowed the Loss Prevention agent in the chest and got in the passenger seat of a black Honda Accord parked by the Dragon Terrace restaurant located about 100 yards east of Home Depot. At about 11:47 hours, Pinole PD responded to their Orchard Supply Hardware store regarding an attempted theft of a drill. The suspects left in a black Honda Accord. The Accord was stopped by Pinole PD and a Home Depot witness was transported to the scene. A Richmond resident was identified as the robbery suspect.

Law Enforcement Exploring Program



The Law Enforcement Exploring Program is sponsored by local law enforcement agencies to provide career information to students between the ages of 14 and 21. It also provides the structure and resources needed for young adults to make ethical choices and achieve their full potential as individuals.

Law Enforcement Exploring is specifically designed to incorporate experience in several areas including: life skills, career training, learning through service (volunteering), character education, and leadership experience. The students learn firsthand the duties and responsibilities of police officers and are therefore better able to make a decision about whether law enforcement is for them. They are also given much needed training and experience to help get them to the next step.

By bringing interested youth and police together on a regular basis, the explorers are able to apply the information and tactics they learn in mock simulations at various competitions held throughout the country. Students compete in several areas including law enforcement tactics, physical stamina, obstacle courses and shooting techniques. The largest explorer competition is held in Chandler, Arizona where over 300 Explorers compete from all over the country.

Although the primary focus on Exploring is teaching youth about law enforcement career fields and encouraging them to prepare for the future, there are many other benefits from the program. Participants develop leadership skills and life skills to help make better choices. The program also aims to build self-worth and self-confidence in young people which will help them succeed regardless of their career choice.

The Hercules Police Department is seeking applicants for the **Police Explorer Program**.

Police Explorers learn about and are involved in law enforcement operations.

As an Explorer you will participate in the following:

- Traffic Control
- Fingerprinting
- Search And Rescue Activities
- Ride Along
- Crime Prevention
- Community Activities
- And Much More

REQUIREMENTS: 14 through 20 years of age; must be enrolled in school and maintain a 2.0 GPA or better; no criminal record; able to work well with others and have a willingness to learn.

Contact: Cpl. Barazoto or Officer Darin Tellez for further information at 510-799-8260



Business Watch Program

What is Business Watch?

Business Watch primarily establishes links among small businesses, and between them and the police. Basically, Business Watch is businesses (sometimes with community groups), taking systematic steps to reduce opportunities for crimes in and around business locations. It includes training business personnel to be eyes and ears for the police. In Business Watch areas, crime prevention police officers and business leaders assist business owners, operators, and employees in:

- Reporting crime: effectively observing and reporting to police on crimes and suspicious activities that could lead to crime;
- Operation Identification: marking all equipment, machines, etc., with traceable identification numbers for deterrence and tracing;
- Robbery prevention: eliminating “easy prey” crime opportunities;
- Burglary prevention: adding security measures to impede criminals, detect criminal activity, and communicate with the police; and
- Self protection: learning to recognize dangerous situations, and learning how to prevent, avoid, or flee them.

Why Business Watch?

Business Watch programs often have a business leader act as the block security chief for the participating businesses. The Neighborhood Watch Coordinator and/or a Police Officer are usually assigned to be the liaison with the Business Watch Group.

For more information on Business Watch, please contact Officer Lumus Russell or Officer Greg Sanchez at 510-799-8276 or by email at lrussell@ci.hercules.ca.us or gsanchez@ci.hercules.ca.us.

UPCOMING EVENTS*

**Events are subject to change. Please visit the City Calendar available on the City's website for the most up-to-date information.*

City Council Economic Development Subcommittee Round Table – Saturday, May 31, 2014, 8:30 a.m., Bio-Rad, Venture Building, 225 Linus Pauling, Suite D

Hercules Certified Farmer's Market – Saturdays through the end of October 2014, 3:00 p.m.-7:00 p.m., Refugio Valley Park

Planning Commission Meeting – Monday, June 2, 2014 - **Meeting Cancelled**

Special City Council Meeting – Wednesday, June 4, 2014, 6:00 p.m., Hercules City Hall, Council Chambers – Conduct interviews of Planning Commission applicants.

Community and Library Services Commission Meeting – Monday, June 9, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

Hercules City Council Meeting – Tuesday, June 10, 2014, 7:00 p.m., Hercules City Hall, Council Chambers