

**City Manager's Bi-Weekly Report  
June 27, 2014**

**Phil Batchelor, Interim City Manager**



**OFFICE OF THE CITY MANAGER**

**June 24, 2014 City Council Meeting**

**FY 2014-15 Budget** - After a brief presentation by staff, the City Council approved the FY 2014-15 Budget which included the four high priority items as directed by the Council at the June 10, 2014 meeting. These priority additions to the budget include the following:

1. Restructure and relocate the City's computer facilities that are currently vulnerable to water damage - \$75,000
2. Implement a system to provide for offsite backup of the City's computer files and records - \$5,000
3. Equip the City's Emergency Operating Center (EOC) and the alternate EOC by providing improved communication capabilities, emergency power backup and computers, supplies and equipment - \$50,000
4. Establish an Emergency Operating Reserve that will provide funding in the event of a natural disaster, a major financial reversal, a catastrophic loss or other unforeseen financial emergencies - \$500,000

On April 10, 2014, the City was able to sell the Hercules Municipal Utility to PG&E, receiving a partial recoupment of some of the funds that were owed to the General Fund. This one time source of revenue provides the needed funds (\$630,000) to finance the cost of the four critically needed items mentioned above.

**Planning Commission Appointment** – After an extensive recruitment process, the City Council officially appointed Viktor Manrique to the remaining vacant seat on the Planning Commission. Mr. Manrique will serve a two year term which will expire in 2016.

**Recognition of Outgoing Interim City Manager, Phil Batchelor** – The City Council presented a proclamation of appreciation to Mr. Batchelor who has served as the City's Interim City Manager for the past 6 months. Mr. Batchelor has been an asset to the City and his vast experience and knowledge were instrumental in completing several significant projects. Mr. Batchelor's last day with the City is Monday, June 30<sup>th</sup> at which time, newly appointed City Manager David Biggs will take his seat in the City Manager's Office. The City Council and staff wish Mr. Batchelor all the best in his future endeavors and express our sincere appreciation for leadership.

**PLANNING DEPARTMENT**

**Lewis Homes – Muir Pointe (aka Bayside Parcel C)** – Hercules is moving forward with a potential new subdivision on the northside of John Muir Parkway between Alfred Noble and Linus

Pauling Drives. At their June 16<sup>th</sup> meeting, the Planning Commission reviewed and recommended that the City Council consider approval, with revisions, of the plans, building elevations, subdivision layout, Final Planned Development Plan (FPDP #14-02) and an environmental addendum for a 144 lot subdivision proposed on Parcel C by Lewis Homes. The original PDP reviewed by the Planning Commission can be found by going to the Planning Commission agenda or reviewing a copy at the front counter of City Hall. A revised FPDP is now moving forward with other applicable applications and documents to be heard in a Public Hearing format before the City Council for their potential approval at their July 8<sup>th</sup> meeting, 7:00 p.m. in the Council Chambers. We welcome any comments or questions you have about the project.

### **Building Division**

Number of permits issued - 29

Building permit fees collected - \$8,812.73

Number of inspections – 11

### **PUBLIC WORKS DEPARTMENT**

- Lights for Phase 3 of the LED replacement program were received, installation will continue in Victoria by the Bay Development. (Wrong light color shipped for Phase 3, manufacturer correcting the problem.)
- Staff working on Annual Lighting and Landscaping Engineer's Reports for all Districts.
- PG&E and staff continue to repair streetlights in various locations throughout the City.
- Staff working with various developers on future developments.
- Staff continues to identify possible solutions to address derelict buildings.
- Staff has begun the implementation of the annual Weed Abatement Program

### **Engineering Division**

Sewer Lateral Inspection Program – For the Period of June 8-21, 2014

- Number of applications received – 11
- Fees Collected - \$1,375
- Certifications issued – 8
- Deficiency Notices issued – 8
- Condominium Waivers issued – 1

Wide Load/Transportation Permits Issued - 3

Encroachment Permits Issued - 8

Activities:

- Intermodal Transit Center - SF Bay Trail Project No. 63001A – Construction in Progress
- Victoria Crescent Development
- Process continues for the posting of Sewer Service Charges to the County Tax Roll for Fiscal Year 2014-2015, as required by the California Government Code.

## **PARKS AND RECREATION**

The Parks & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. Classes and programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. A sampling of classes offered is provided below. For additional information, to access a full listing of classes and programs or to register, please visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

### **Upcoming Events**

- **Hercules Certified Farmer's Market - NEW LOCATION!** The Farmer's Market will be opened this Saturday, June 28th, 3:00 p.m.-7:00 p.m. in the Home Depot parking lot. The Farmer's Market will continue at this location every Saturday from 3:00 p.m.-7:00 p.m. through the end of October 2014. All vendors who are interested in participating are encouraged to call Joe Aliotii, Market Manager, at (831) 905-1407.
- **Hercules Relay for Life** - This event is set for June 28-29, 2014 in Refugio Valley Park. The event consists of teams walking for 24 hours, "cancer never sleeps so why should we". The relay setting consists of team booths including cancer prevention information, food and games. The day is filled with entertainment and music. This year's theme for Hercules is "Disco for Life." Every dollar raised through the Relay For Life event helps the American Cancer Society save more lives through research, free information and services for those fighting the disease. Please come join us and help make a difference while celebrating the lives of people who have battled cancer, remember loved ones lost, and fight back against the disease. To join a team or for more information, go to [www.relayforlife.org/herculesca](http://www.relayforlife.org/herculesca) or call (925) 899-4811.
- **5k/1 mile Fun Run and 4th of July Parade** – The Hercules Rotary Club is facilitating a 5k and 1 mile fun run and parade on Friday, July 4, 2014. Celebrate your 4th of July with the inaugural Hercules Dynamite 5k Run/Walk. The certified and timed 5k (3.1 mile) and 1 mile distances are flat, fun and perfect for all levels of runners or walkers. Stay afterwards and enjoy the post race Expo, refreshments, awards and the 4th of July Parade. Receive a custom event shirt when you register by June 16th. For more information or to register for the event, visit <http://www.active.com/hercules-ca/running/races/hercules-dynamite-5k-run-2014>.

**Facilities:** The City of Hercules offers several conveniently located facilities to rent for your meeting, wedding reception, graduation, retirement or baptism. Halls range with a capacity of 10 people in one room up to our largest which has a maximum capacity of 300. Visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) or call (510) 799-8291 for more information on facility locations, dates and amenities offered at each location.

**Parks & Recreation Advertisement Programs:** Applications for advertisement in the Fall 2014 edition of the Parks and Recreation activity guide are now being accepted. Reservations are also being accepted for remaining spots to put a banner out within the City of Hercules for all to see your promotion. Hurry, space is limited. Please contact Andrea Mendez at (510) 799-8290 or email [amendez@ci.hercules.ca.us](mailto:amendez@ci.hercules.ca.us) for additional information or to submit applications.

**Sports Programs:** We offer sports and other positive leisure activities for patrons of all ages. Our recreation programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it. To access a full listing of classes or to register, please visit our website at [www.herculesrec.com](http://www.herculesrec.com).

**Recreation Classes:** We are now taking registration for many new and exciting recreation classes that cater to all ages and help to promote a healthy lifestyle. Our classes provide a great opportunity to have fun while interacting with others in a safe environment. To access a full listing of classes or to register, please visit the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us).

**Teens:** Our goal is to provide programming that will foster human development, promote health and wellness, and increase cultural unity with life experiences. As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. We accomplish this through the many enjoyable programs and activities available at the Teen Center, "T.H.E. S.P.O.T." (Teens of Hercules Empowering through Spirit, Perseverance, Outreach, & Teamwork) located at 2007 Refugio Valley Road. Registration is now being accepted for the Fall S.P.O.T. Before and After school program.

- **Don't forget to sign up for T.H.E. S.P.O.T. Summer Camp Program from 6/9/14-8/13/14. Please make sure to register early because space is limited on field trip days.**

**Seniors/50+:** Come to the Senior Center to enjoy the CC Café, or to participate in an Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, or Hula Dance. Your annual membership of \$20.00 gives you access to over 30 classes and programs at a discounted rate.

### **Aquatics:**

#### **Lap Swim**

M, T, TH, F, 9:30 a.m. - 1:00 p.m. and 8:00-9:00 p.m.

SU - 11:00 a.m.-12:00 p.m.

Ages: 14+

Fees: Resident- Youth & Senior \$4/ Adult \$5

Non-Resident- Youth & Senior \$5/ Adult \$6

#### **EBSD Year Round Membership**

Dates: 10/1/13-9/31/14

USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)

Code: 52200-G-L

Spinners: M-TH, 6:30-7:00 p.m., \$66

Intermediate: M-F, 5:00-6:15 p.m., \$83

Advanced: M-F, 5:00-6:30/7:00 p.m., \$94

#### **Individual Swim Lessons**

Dates: 7/7-7/18, 7/21-8/1, 8/4-8/15

Ages 3+

Days: M, T, TH, F (30 minute classes)  
Fees: Resident- \$158/Non-Resident-\$178

### **Group Swim Lessons**

Dates: 7/7-7/18, 7/21-8/1, 8/4-8/15  
Ages 4-12  
Days: M, T, TH, F (30 minute classes)  
Fees: Resident- \$80/Non-Resident-\$93

### **EBSD Summer Seasonal Membership**

Fees: \$295 Registration Fee/\$55 USA Registration Fee (Check made payable to EBSD)  
Ages: 5-18 years  
Dates: 6/9/14-9/26/14  
Spinner: M-TH, 6:30-7:00 p.m.  
Intermediate: M-F, 5:00-6:15 p.m.  
Advanced: M-F, 5:00-6:30 p.m.

### **Aqua Zumba**

Days: Wednesdays  
Times: 7:00-8:00 p.m.  
Drop-In Fee: \$10.00

### **Aqua Zumba Gold**

Days: Sunday  
Times: 11:00 a.m.-12:00 p.m.  
Drop-In Fee: \$7.00

**Tiny Tots & Little Learners:** A great introduction to your child's "First Learning Experience". They will have fun making their first school friends, learning through play, games, arts, crafts. Our loving and qualified staff will guide them with socialization and self-help skills. Children have so much fun, they do not realize they are learning! Our program runs along with the school year from September-June. Come see what keeps our children smiling! Children must be completely toilet trained.

- Tiny Tot program has a 5 day Jr. kindergarten program
- M-W-F Pre K program
- T/TH Little Learner Program

### **Licensed Before & After School Child Care:**

Accepting registration for Fall.

What are the benefits of our licensed programs?

- They provide a safe and nurturing environment
- They provide a qualified and mature staff
- All lead staff members have training in school age programming through accredited colleges
- They provide a 1 staff to 14 ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

## POLICE DEPARTMENT

**Fraud/Forgery/Warrant Arrest:** On June 17, 2014, Hercules Officers were dispatched to the Bank of America at Creekside for a report of a fraud in progress. Dispatch advised a female suspect was currently at the teller attempting to cash a fraudulent \$1,600 check. Dispatch stated the suspect had opened a B of A checking account today at another branch. Officers arrived and detained the suspect, from Oakland, as she was walking out of the bank. She told Officers she was with two other females that were in a Dodge parked in the parking lot. Officers located a Gold '06 Dodge Stratus in the parking lot near Big Lots. The driver was identified and was found to have an outstanding Misdemeanor Warrant for Burglary. A passenger was released from the scene.

**Occupied Stolen Vehicle:** On June 19, 2014, three occupants of a 2010 Toyota Camry were taken into custody following a traffic enforcement stop that determined the vehicle was reported stolen to Pittsburg PD. During the investigation it came to light the vehicle was involved in a shooting in Antioch the night before. The vehicle itself displayed several bullet holes along the left rear door and quarter panel. Located on the right rear seat was smeared blood and what was believed to be two additional bullet holes. Two suspects from Antioch and one suspect from Rodeo were arrested.

**Elder Abuse/Probation Violation:** On June 20, 2014, officers were dispatched to Canterbury Drive for a disturbance. The victim told dispatch that her son had hit her, broke down her door, and caused her arm to bleed. Upon arrival, contact was made with the victim at the front door; the officer saw a small abrasion on her upper right arm and a trail of blood. The victim told the officer when she arrived home from the Martinez Courthouse, where she was trying to get a restraining order against her son, he started yelling at her and grabbed both her arms. She was able to break free and called the police. The suspect started to yell at her again so she went to her bedroom; he followed and forced open her bedroom door. The victim stated that the bleeding was caused when he grabbed her arms. The victim signed a "Complainant's Arrest" against her for battery and he was subsequently arrested for Elder Abuse and Probation Violation.

**Hit and Run Collision/Warrant Arrest/Suspended Driver:** On June 20, 2014, an officer was dispatched to the north entrance of the Creekside Shopping Center for a hit and run collision that had just occurred. The suspect vehicle was described as a black Oldsmobile that fled westbound onto Sycamore Ave. About a minute before the hit and run call, the officer had conducted a traffic enforcement stop on a vehicle at 4000 San Pablo Ave. for a red light violation. That vehicle turned out to be the suspect's vehicle. The victim complained of slight neck pain and was checked by paramedics. The victim stated that she was stopped at the exit preparing to turn westbound onto Sycamore Ave when she felt something hit the back of her vehicle. When she exited her vehicle to speak with the driver, the female suspect drove away. There were very light scuff marks in the middle of the rear bumper of the Lexus. The victim positively identified both the vehicle and the driver, read and signed the department issued "Complainant's Arrest" form. The suspect had a no-cite \$7500 warrant out of Solano County for failure to Comply-Probation Violation and was driving with a suspended license.

### A Bit of Information

**4th of July 2014 –Run and Parade -** The City of Hercules 4th of July celebration is quickly approaching. The Run begins at 8:30 am and the Parade begins at 10:45am. Please expect heavy

traffic delays during this time. Also for the parade, there will be NO parking along Sycamore Ave. The City of Hercules and Hercules Police Department ask for your patience during this time. It is highly advised to avoid travel if possible. Roads will be reopened as the parade traffic clears, but please plan on using an alternative route, if you do travel between 8:00am and 12:30pm that afternoon.

**During the run, from approximately 8:00am to 10:30am, the following roads will be closed:**

- The Run will begin on Refugio Valley Rd. @ Refugio Valley Park
- The North side lane of RVR will be closed for the race. The south side will remain open for vehicle traffic.
- The race will travel Eastbound RVR, through the swim center parking, on the path to Redwood Rd and back on Refugio Valley Rd. to the finish line.  
Traffic Control
- Eastbound RVR will remain open
- Westbound RVR will be closed to facilitate the race
- Traffic Post
  1. RVR @ Pheasant
  2. RVR @ Country Run (Left turn only from County Run)
  3. RVR @ Lavender
  4. RVR @ Partridge (Right turn only on to E/B RVR)
  5. Partridge @ Swallow
  6. RVR @ Swim Center
  7. RVR @ turn a round

**ALTERNATE ROUTES - 5-K RUN**

**Direction From Refugio Valley Road @ Round-About:** *During the run, the round-about will be closed to westbound Refugio Valley Rd traffic. Eastbound Refugio Valley Road will remain open. Take Falcon to Sparrow, turn left on Sparrow and travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. for approximately 2 miles, to Sycamore. Turn left on Sycamore to San Pablo Avenue.*

**From Country Run:** Traffic control will direct vehicles to turn left on Refugio Valley Rd to Partridge. From Partridge take a left turn on to Sparrow. Travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. for approximately 2 miles, to Sycamore. Turn left on Sycamore to San Pablo Avenue.

**From Lavender:** Traffic control will direct vehicles to turn left on Refugio Valley Rd to Partridge. From Partridge take a left turn on to Sparrow. Travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. for approximately 2 miles, to Sycamore. Turn left on Sycamore to San Pablo Avenue

**From Partridge @ Sparrow:** From Partridge take a left turn on to Sparrow. Travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. for approximately 2 miles, to Sycamore. Turn left on Sycamore to San Pablo Avenue.

**DURING THE PARADE, FROM APPROXIMATELY 10:00 A.M. TO 12:30 P.M., THE FOLLOWING ROADS WILL BE CLOSED:**

**Parade Route**

- W/B Redwood to Sycamore, left on Sycamore to RVR, left on RVR in to Refugio Valley Park
- Staging begins at Redwood @ Sequoia

**Traffic Control Points**

1. Redwood @ Sequoia
2. Sequoia at Manzanita
3. Redwood at Lupine
4. Redwood at Pecan
5. Redwood at Pepperwood (upper and lower)
6. Redwood at Chestnut
7. Redwood at Dutch Elm
8. Sycamore at Lupine
9. Sycamore at Civic
10. Sycamore at Creekside
11. Sycamore at Turquoise
12. Pheasant at Swallow
13. RVR at Country Run

**ALTERNATE ROUTES FOR PARADE**

**Directions From Pheasant At Partridge / To San Pablo Avenue** - Follow Pheasant around until it becomes Turquoise approximately .4 miles. Stay on Turquoise for approximately 2 miles to Sycamore. Turn left on Sycamore to San Pablo Avenue. Turn right on San Pablo Avenue to Highway 4 or Interstate 80.

**Directions From Sycamore At Lupine**

**To Highway 4:** Turn right on Sycamore and left on Palm, right on Willow continue to Highway 4.

**To San Pablo Avenue:** Turn right on Sycamore, left on Palm, left on Willow, and right on Sycamore to San Pablo.

**Directions From Sycamore And Turquoise** - *NOTE: the Lucky's lot is closed to through traffic*

**To Return To San Pablo Avenue** - Continue up Turquoise to Jasper and make a legal U-turn. Go back to Sycamore and make a left turn to San Pablo Avenue. If you want to go to the freeway, turn right; if you want to go to Pinole, turn left.

**To Refugio Valley Road At Pheasant (Past The Parade Route)** - Continue up Turquoise for approximately 1.9 miles, the road becomes Pheasant. Continue on Pheasant for approximately .4

miles and turn right on Sparrow. Follow Sparrow for approximately .6 miles and turn right on Partridge, then right on Refugio Valley Rd.

**Directions From Sycamore At Lupine**

**To Highway 4** - Turn right on Sycamore and left on Palm, right on Willow then continue to Highway 4.

**To San Pablo Avenue** - Turn right on Sycamore, left on Palm, left on Willow, and right on Sycamore to San Pablo Avenue.

**Direction From Refugio Valley Rd At Partridge:**

**To San Pablo Avenue** - From Partridge take a left turn on to Sparrow. Travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. for approximately 2 miles, to Sycamore. Turn left on Sycamore to San Pablo Avenue.

**From Country Run** - Traffic control will direct vehicles to turn left on Refugio Valley Rd to Partridge. From Partridge take a left turn on to Sparrow. Travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. for approximately 2 miles, to Sycamore. Turn left on Sycamore to San Pablo Avenue.

**From Lavender** - Traffic control will direct vehicles to turn left on Refugio Valley Rd to Partridge. From Partridge take a left turn on to Sparrow. Travel approximately .6 miles and turn left on Pheasant. Follow for approximately .4 miles and it will become Turquoise Dr. Follow Turquoise Dr. to Sycamore. Turn left on Sycamore to San Pablo Avenue.

**HERCULES POLICE BI-WEEKLY STATS – June 12, 2014 – June 25, 2014**

Calls For Service	712
Reports	76
Traffic Cites	39
Parking Cites	38
Adult Arrests	38
Juvenile Arrests	0
Arsons	0
Domestic Violence Reports	4
Hate Crimes	0
Towed Vehicles	21
Part 1 Crimes -Total	11

Part 1 Crimes Broken Down	--
Homicide	0
Rape	0
Robbery	0

Assault	4
Burglary	1
Larceny	6
Motor Vehicle Theft	0

### UPCOMING EVENTS\*

*\*Events are subject to change. Please visit the City Calendar available on the City's website for the most up-to-date information.*

**Special City Council Meeting** – Saturday, June 28, 2014, 12:00 p.m., Hercules City Hall, Council Chambers, Closed Session Item Only.

**Hercules Certified Farmer's Market** – **NEW LOCATION** - Saturday, June 28, 2014, 3:00 p.m. – 7:00 p.m., Home Depot Parking Lot. The Farmer's Market will continue at this location every Saturday from 3:00 p.m.-7:00 p.m. through the end of October 2014.

**City Office Closure** – City Offices will be closed on Thursday, July 3, 2014 in observance of the 4<sup>th</sup> of July Holiday.

**Planning Commission Meeting** – Monday, July 7, 2014 - **Cancelled**

**Hercules City Council Meeting** – Tuesday, July 8, 2014, 7:00 p.m., Hercules City Hall, Council Chambers

**Community and Library Services Commission Meeting** – Monday, July 14, 2014, 7:00 p.m. Hercules City Hall, Council Chambers