

**City Manager's Bi-Weekly Report
September 19, 2014**

David Biggs, City Manager



OFFICE OF THE CITY MANAGER

Finance Commission Proposed: The Hercules City Council will hold a public hearing on Tuesday, October 14, 2014, at 7:00 PM to consider introduction of an ordinance which would form a five to seven member Finance Commission. The Public Hearing will take place in the City Council Chambers at 111 Civic Drive in Hercules.

The City currently has two existing citizens advisory groups, the three member Citizens Finance Committee which also serves as the oversight board for Measure A, a utility tax override measure; and the four member Measure O Oversight Committee, with Measure O being a sales tax override. These bodies, which have generally met jointly, would be replaced with a permanent Finance Commission which would absorb their duties and would also have additional responsibilities related to financial sustainability as an advisory body to the City Council.

Residents of Hercules and other interested parties are invited to attend the public hearing and provide comment on the proposal to form Finance Commission.

Utility Work: A firm called Zayo Bandwidth is installing fiber optic cable in Sycamore near Palm and then along Palm toward the east. They are doing so pursuant to an encroachment permit issued by the City. Some of this work will be in close proximity to existing PG & E and Chevron gas and oil pipelines. With safety first in mind, the contractor is required to have PG & E and Chevron inspectors on site whenever they are working or digging in the areas with the pipelines.

Abandonment Work to be Done in San Pablo Bay: Here is some updated information on the schedule involving the removal of an unused pipeline related to the former refinery in town. The project has two phases: the onshore work (between the railroad tracks and the Bay), and the offshore work. The onshore work will take four days, and the offshore portion about two weeks. The developer is required to have railroad flagmen during the onshore portion, and the only time the railroad can provide flagmen for four consecutive days is Saturday, September 20th through Tuesday, September 23rd. After that, the next opening is just before Thanksgiving. Permits from several agencies (BCDC, Army Corps and State Lands) prohibit work after the end of October, so if they don't work during the September window the railroad is offering, they will be unable to do so until next summer. As such, the City has approved them working on the weekend in September. Any questions about the project should be directed to Jim Lopeman at herculesllc@ix.netcom.com or call the project hotline at (510) 734-4702.

Disaster Preparedness and Emergency Response Training: The recent Napa earthquake was a reminder that we could experience some type of disaster here in Hercules. Did you know that all Hercules City Employees are also emergency services workers? Six of our employees spent

this last week in nearby Martinez participating in advanced training on disaster preparedness and emergency response so we are better prepared to serve the community in case of a disaster or other emergency.

Nepotism and Cronyism Update: Just over a year ago, the City Council the adopted anti-nepotism and cronyism in hiring and contracting polices for a trial basis by resolution. On Tuesday next week after a successful trial period, the City Council will be considering introducing an ordinance to codify the anti-nepotism and cronyism policies in the City's Municipal Code.

Building Division

8/29 – 9/12/2014

Number of permits issued: 18

Building permit fees collected: \$4,605.74

Number of inspections: 9

New housing: 1

Engineering Division: 8/31 – 9/13

Sewer Lateral Inspection Program

- Number of application received: 3
- Sewer Lateral Inspection Fees Collected: \$375
- Number of Certifications issued: 4
- Number of Deficiency Notices issued: 0
- Number of Condominium Waivers issued: 3

Wide Load/Transportation Permits Issued: 4

Encroachment Permits Issued: 5

PARKS AND RECREATION

The Parks & Recreation Department offers a wide variety of recreation classes and programs that cater to all ages and help to promote a healthy lifestyle. Classes and programs provide a great opportunity to have fun and exercise while interacting with others in a safe environment. A sampling of classes offered is provided below. For additional information, to access a full listing of classes and programs or to register, please visit the City website at www.ci.hercules.ca.us or register online at www.herculesrec.com today.

Parks & Recreation Winter/Spring 2014 Activity Guide: Are you interested in having your business or company advertised in our Winter/Spring 2014 edition of the activity guide? Hercules Parks & Recreation prints and distributes 10,000 copies and is sent out to all residents in Hercules. Advertising with us is a great way to get your business out there to all community members of Hercules and letting them know what you have to offer. For more information, call Andrea Mendez at (510) 799-8291.

Facilities: The City of Hercules offers several conveniently located facilities to rent for your meeting, wedding reception, graduation, retirement or baptism. Halls range from a capacity of 10 to our largest which has a maximum capacity of 300. Visit the City website at www.ci.hercules.ca.us or call (510) 799-8291 for more information on facility locations, dates available and amenities offered at each location.

New Recreation Classes: Hercules Parks & Recreation is always interested in bringing on new programs, classes and services for the community to enjoy. We are currently in talks with new public speaking classes for kids and teens and soccer programs for kids. Please contact Andrea Mendez at (510) 799-8290 or at amendez@ci.hercules.ca.us for additional information or to submit applications of interest.

Sports Programs: Now taking registration for the 7-9 year old basketball league. This league is a great program filled of 10 weeks of fun and recreational development. Make sure to register for your spot today before we fill up. This week begins our new Skyhawks tot sports programs! This class is offered on Mondays, Wednesdays, and Saturdays and is a great way to introduce your tots to the fundamentals of baseball, basketball, and soccer. Our programs help promote a healthy lifestyle, while providing an environment in which people of all ages can enjoy themselves. Whether it is recreation team sports you are seeking, or an individual leisure activity/hobby, the City of Hercules is proud to offer it. To access a full listing of classes or to register, please visit our website at www.herculesrec.com.

Recreation Classes: We have classes that are ongoing year round which include yoga, Zumba, piano and guitar and also check out our new theater program. To access a full listing of classes or to register, please visit the City website at www.ci.hercules.ca.us.

Seniors/50+: Come to the Senior Center to enjoy the CC Café, or to participate in an Art Class, Card Club, Ping Pong, Tai Chi, Zumba Gold, Low Impact Exercise Classes, Dance Club, or Hula Dance. Your annual membership of \$20.00 gives you access to over 30 classes and programs at a discounted rate.

Aquatics: The Hercules Swim Center is a beautiful place that provides valuable resources to the community of Hercules, by providing a place for families, adults, teens and children to recreate! The Swim Center's programs specialize in fostering human development, strengthening safety and security, promoting health and wellness, and providing recreational experiences.

Lap Swim:

Monday – Friday: 6:30 p.m. – 7:30 p.m.

Ages: 14+

Fees: Resident: Youth & Senior \$4/ Adult \$5

Non-Resident: Youth & Senior \$5/ Adult \$6

EBSB Year Round Membership: The City of Hercules East Bay Silver Dolphins is a USA swimming team that practices & competes year-round! The team & coaches are dedicated to fostering a positive and challenging environment for athlete growth in the East Bay! Swimmers will have fun while improving their skills, sportsmanship, and self-esteem. EBSB believes that

while swimming is fun and great exercise, it also teaches important life skills such as self-motivation, the importance of hard work and dedication, setting and obtaining personal goals, and time management. Each swimmer is an important part of the team. They learn to have fun together and provide encouragement and motivation for their teammates: **83 enrolled**

Dates: 10/1/13 – 9/31/14

USA Registration Fee: Year Round Swimmer \$80.00 (made payable to EBSD)

Code: 52200-A-L

Spinners: Monday – Thursday: 6:30 p.m. – 7:00 p.m.

Fee: \$66.00

Intermediate: Monday – Friday: 5:00 p.m. – 6:15 p.m.

Fee: \$83.00

Advanced: Monday – Friday: 5:00 p.m. – 6:30 p.m. / 7:00 p.m.

Fee: \$94.00

Individual Swim Lessons: Full

Dates: 9/22/14-10/3/14, 10/6/14-10/17/14.

Ages: 3+

Days: Monday, Tuesday, Thursday, Friday

Fees: Resident: \$158.00 / Non-resident: \$178.00

September Swim Clinic: 1 enrolled

Dates: 9/2/14-9/26/14

Ages: 5-18 years

Fees: \$100.00

Code: 52202-E

EBSD Fall Membership: 8 enrolled

Date: 9/29/14-12/19/14

USA Registration Fee: Year Round Swimmer \$80 (made payable to EBSD)

Code: 52200-M

Spinners: Monday – Thursday: 6:30 p.m. – 7:00 p.m.

Intermediate: Monday – Friday: 5:00 p.m. – 6:15 p.m.

Advanced: Monday – Friday: 5:00 p.m. - 6:30 p.m. / 7:00 p.m.

Floating Pumpkin Patch & Halloween Workshop: Come and dive into the fun with the City of Hercules Floating Pumpkin Patch & Halloween Workshop! Find the pumpkin that is just right for you then join us for our Halloween Workshop where you can have your face painted, decorate your pumpkin, create your own scary mask, and more!

Date: 10/25/14

Time: 12:00 p.m. – 3:00 p.m.

Location: Hercules Swim Center

Fees: \$5.00 Entry Fee (pumpkin not included) / \$10.00 Entry Fee (pumpkin included)

Teens: Our goal is to provide programming that will foster human development, promote health

and wellness, and increase cultural unity with life experiences. As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. We accomplish this through the many enjoyable programs and activities available at the Teen Center, "T.H.E. S.P.O.T." (Teens of Hercules Empowering through Spirit, Perseverance, Outreach, & Teamwork) located at 2007 Refugio Valley Road. Registration is now being accepted for the Fall S.P.O.T. Before and After school program.

- Don't forget to sign up for T.H.E. S.P.O.T. fall program! Please make sure to register early because space is limited.
- T.H.E. S.P.O.T.: 29 Teens Enrolled

Tiny Tots & Little Learners: A great introduction to your child's "First Learning Experience". They will have fun making their first school friends, learning through play, games, and arts and crafts. Our loving and qualified staff will guide them in socialization and self-help skills. Children have so much fun; they do not realize they are learning! Our program runs with the school year, September – June. Come see what keeps our children smiling! Children must be completely toilet trained.

- Tiny Tot program has a 5 day Jr. Kindergarten program
- Monday, Wednesday, Friday: Pre-K Program
- Tuesday/Thursday: Little Learner Program

Licensed Before & After School Child Care: The new school year is upon us and there are limited spots available, if you are interested in the program feel free to give us a call at (510) 245-4803 today.

What are the benefits of our licensed programs?

- They provide a safe and nurturing environment
- They provide a qualified and mature staff
- All lead staff members have training in school age programming through accredited colleges
- They provide a 1 staff to 14 children ratio, not to exceed 28 children per classroom
- All staff have passed a Livescan/Background check

UPCOMING EVENTS*

**Events are subject to change. Please visit the City Calendar available on the City's website for the most up-to-date information.*

Community and Library Services Commission Meeting: Monday, October 13, 2014 at 7:00 p.m., Hercules City Hall, Council Chambers.

Floating Pumpkin Patch: On Saturday, October 25, 2014 from 12:00 p.m. – 3:00 p.m. at the Hercules Community/Swim Center. Come dive into the fun with the City of Hercules Floating Pumpkin Patch. Find the pumpkin that is just right for you, then join us for our Halloween Workshop where you can have your face painted, decorate your pumpkin, create your own scary mask, and much more!

POLICE DEPARTMENT

Hercules Police Citizen Police Academy 2014

On September 6, 2014, the Hercules Police Department resumed its Citizen Police Academy after a four year hiatus. Four months ago, Officer Greg Sanchez, Police Volunteers Steve Kirby, Ben Vadi and Kimo McCabe met to discuss and developed the **2014 Hercules Police Citizen Police Academy**. There are 21 students attending the Saturday classes that start at 8:30 a.m. to about 3:00 p.m. The curriculum includes Patrol Procedures, Identity Theft, Domestic Violence, DUI Investigations, Disaster Preparedness and much more.

Child Passenger Safety Week - September 14-20. Is your child in the right seat?

The National Highway Traffic Safety Administration has designated September 14 through September 20 as the "Child Passenger Safety Week" throughout the nation.

The California Highway Patrol places the highest priority on keeping our children safe. Vehicle collisions are the leading cause of death of children aged 1 through 13. In 2012 alone, over 121,000 children were injured as passengers in car crashes. In that same year, car seats were found to have saved an estimated 284 lives. An additional 58 children would have lived if every child was properly restrained in a car seat.

Did you know the CHP offers free car seat inspections at each of our Area Offices? Inspections are by appointment, and can be scheduled for any day of the week during business hours. Call the office closest to your work or home to schedule an appointment today!
http://www.chp.ca.gov/offices/ggoffices/301_areaoffices.html

Throughout this week, CHP Areas across the Bay Area will be hosting free child passenger seat checkup events. Some require appointments, while others are first-come, first-served. All events are free and open to anyone! Have your child's seat checked today! Is your child's life worth it?

Castro Valley Area: 9/20 from 9:00 a.m. – 3:00 p.m.
Castro Valley Area Office, 21020 Redwood Road, Castro Valley
No Appointment Required!

Contra Costa Area: 09/15 from 9:00 a.m. – 4:00 p.m.
Contra Costa Area Office, 5001 Blum Street, Pacheco
Appointment Required – Call 925-646-4980
Dublin Area: 09/20 8:15 a.m. – 12:15 p.m.
Dublin Area Office, 4999 Gleason Road, Dublin
Appointment Required - Call 925-828-0466

Hayward Area: 09/16 from 4:30 p.m. – 7:30 p.m.
Leitch Elementary School, 47100 Fernald Street, Fremont
No Appointment Required!

Marin Area: 9/20 from 10:00 a.m. – 3:00 p.m.
Marin General Hospital, 250 Bon Air Road, Greenbrae
Appointment Required - Call 415-925-1100

Napa Area: 9/17 from 3:00 p.m. – 5:00 p.m.
Walmart American Canyon, 7011 Main Street, American Canyon
No Appointment Required!

Oakland Area: 9/20 from 10:00 a.m. – 1:00 p.m. w/ Safe Kids
Safe Kids Alameda, 1000 San Leandro Blvd., Alameda
Appointment Required - Call 510-618-2050

Redwood City Area: 9/20 from 9:00 a.m. – 12:00 p.m. w/ San Mateo PD
St. Timothy's Church, 1515 Dolan Avenue, San Mateo
No Appointment Required

San Francisco Area: 9/15 – 9/19 from 9:00 a.m. – 4:00 p.m.
San Francisco Area Office, 455 8th Street, San Francisco
Appointment Required - Call 415-557-1094

San Jose Area: 9/13 from 10:00 a.m. – 2:00 p.m.
Branham High School, 1570 Branham Lane, San Jose
Appointment Required - Call 408-467-5400

Santa Rosa Area: 9/15 – 9/19 from 9:00 a.m. – 4:00 p.m.
Santa Rosa Area Office, 6100 Labath Avenue, Rohnert Park
Appointment Required - Call 707-588-1400

Solano Area: 9/15 from 9:00 a.m. – 4:00 p.m.
Solano Area Office, 3050 Travis Blvd., Fairfield
Appointment Required - Call 707-428-2100

Golden Gate Division: 9/20 from 10:00 a.m. – 2:00 p.m. w/ Vallejo PD / Vallejo FD
Costco Vallejo, 198 Plaza Drive, Vallejo
No Appointment Required!

Disaster Preparedness- Basic Emergency Supplies

In the event of emergency, please be advised that resources and supplies will most likely be limited. Stores will close, gas station pumps will not operate, and ATMs may not work. But most importantly, emergency personnel may not be able to tend to every individual need. The demand for assistance will certainly be high, so it is important that members of the community do their best to prepare themselves for such an event. It is important to be proactive, obtaining your emergency plan and supplies beforehand so you are not blindsided and famished in the event of a disaster. If this is new to you, here is a list of basic items you should strongly consider having on hand for at least 5 days:

Essentials

- Water-one gallon per person per day
- Water purification kit
- First-aid kit, freshly stocked
- First-aid book
- Non-perishable food
- Non-electric can opener
- Blankets or sleeping bags
- Portable radio, flashlights, and batteries
- Essential medications
- Extra pair of eyeglasses
- Extra pair of house and car keys
- Fire extinguisher a-b-c type
- Food, water and restraint for pets
- Cash and change
- Baby supplies; formula, bottle and clothing
- Blankets, baby wipes, disposable diapers
- Food and juices

Sanitation Supplies

- Large plastic trash bags for waste; tarps and rain ponchos
- Large trash cans
- Bar soap, shampoo and detergent
- Personal hygiene supplies
- Toilet paper and pare towels
- Household bleach

Tools and Additional Supplies

- Ax, shovel, broom
- Adjustable wrench for turning off gas valves
- Tool kit, screwdrivers, hammer, nails, pliers, knives
- Garden hose for siphoning and firefighting
- Coil of rope
- Duct tape, plastic sheeting for window replacement
- Bicycle
- Maps

Safety and Comfort

- Sturdy shoes and heavy gloves
- Candles and matches

- Change of clothes
- Communication kits: paper, pens, and stamps
- Tent

Cooking

- Plastic knives, forks, and spoons
- Paper plates, cups and towels
- Pots and pans, aluminum foil
- Camping stove for outdoor use

CAUTION: Check for natural gas leaks before using camp stove or fire to cook.

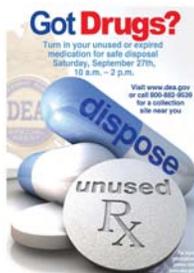
HERCULES POLICE BI-WEEKLY STATS – SEPTEMBER 3 – SEPTEMBER 16, 2014

Calls For Service	666
Reports	76
Traffic Cites	38
Parking Cites	35
Adult Arrests	28
Juvenile Arrests	1
Arsons	0
Domestic Violence Reports	0
Hate Crimes	0
Towed Vehicles	20
Part 1 Crimes -Total	19

Part 1 Crimes Broken Down	----
Homicide	0
Rape	0
Robbery	0
Assault	1
Burglary	4
Larceny	10
Motor Vehicle Theft	4

**SEPTEMBER 27, 2014 10:00AM UNTIL 2:00PM
INSTRUCTIONS FOR PRESCRIPTION DRUG COLLECTIONS
HERCULES CITY HALL MAIN PARKING LOT
(ALL DROP OFFS MAY REMAIN ANNONYMOUS AND
THERE IS NO CHARGE FOR THIS EVENT).**

- 1) PLACE ALL PRESCRIPTION PILLS IN A PLASTIC BAG OR REMOVE ALL PERSONAL INFORMATION FROM BOTTLES.**
- 2) ALL LIQUID OR POWDER SUBSTANCES MUST BE IN A SEALED BOTTLE OR JAR (PERSONAL INFORMATION REMOVED).**
- 3) OVER THE COUNTER MEDICATIONS ARE ACCEPTED AND MAY BE LEFT IN THE ORIGINAL CONTAINER.**
- 4) ILLEGAL DRUGS, SHARPS (Or NEEDLES) WILL NOT BE ACCEPTED AT THIS EVENT.**



New Law for Bicycle Safety

Purpose

To provide law enforcement with an update regarding recent legislation, Assembly Bill (AB) 1371, which enacts the “Three Feet for Safety Act” to promote bicycle safety.

New Information

Effective September 16, 2014, AB 1371 adds California Vehicle Code (CVC) §21760. This section shall be known and may be cited as the Three Feet for Safety Act.

- CVC §21760 (b)– unsafe passing of bicyclist
- CVC §21760 (c)– unsafe passing within three feet of bicyclist
- CVC §21760 (d)– unsafe speed while passing bicyclist
- CVC §21760 (e)(1)– a violation of subdivision (b), (c), or (d) is an infraction punishable by a fine of \$35
- CVC §21760 (e)(2)– a \$220 fine will be imposed on a driver who is found to be in violation of subdivision (b), (c), or (d) following a collision with a bicycle that results in an injury to the bicyclist.

When convicted of CVC §21760, a point count of 1 will be added to the driver record

UPCOMING EVENTS*

**Events are subject to change. Please visit the City Calendar available on the City’s website for the most up-to-date information.*

Planning Commission Meeting: Monday, October 6, 2014, 7:00 p.m., Hercules City Hall, Council Chambers.

Hercules City Council Meeting: Tuesday, September 23, 2014, 7:00 p.m., Hercules City Hall, Council Chambers.

Community and Library Services Commission Meeting: Monday, October 13, 2014, 7:00 p.m. Hercules City Hall, Council Chambers.