

## **SENIOR LIFEGUARD**

Part-Time / Non-Benefitted / \$14.0815 - \$17.9718

*Class specifications are intended to present a descriptive list of the range of duties performed by Employees in the class. Specifications are not intended to reflect all duties performed within the job.*

### **DEFINITION**

The Senior Lifeguard is responsible for supervising operations of the Hercules Swim Center facility during assigned work shifts and for ensuring implementation of all policies and procedures related to management and operation of the facility and programs.

### **SUPERVISION RECEIVED AND EXERCISED**

The Senior Lifeguard receives direction from the Recreation Coordinator or designee of the Parks & Recreation Services Division.

**ESSENTIAL FUNCTIONS:** *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Assists the Recreation Coordinator or designee with recruiting, trainings, meetings, attendance, scheduling, supervising, disciplining, and evaluating 30 (+/-) part-time staff and volunteers
- Supervises the conduct and behavior of patrons
- Supervises and assigns staff during assigned work shifts
- Ensures enforcement of department safety regulations and operational policies
- Evaluates emergency situations and acts decisively and effectively to resolve the situation
- Assists with maintenance, daily chemical balance records, accident/incident reports, operational logs and more
- Assists the Recreation Coordinator in organizing, supervising, and evaluating swim instructional classes and specialty aquatic programs
- Assists the Recreation Coordinator in purchasing aquatic equipment and supplies by making recommendations/suggestions
- Assists in presenting and promoting special events associated with the aquatics program
- Conducts pH and chlorine tests and records in logs
- Serves as a swim instructor and lifeguard as needed
- Represents and interprets facility operations, schedules, policies, and regulations to the public
- Attends all necessary conferences, training and informational meetings
- Maintains good public relations by working cooperatively with the public and employees

### **QUALIFICATIONS**

#### **Ability and Skill to:**

- Demonstrate leadership capabilities
- Engage in physical activity including but not limited to: swim 300 yards continuously, retrieve a 10 pound diving brick from a depth of 13 ft. and tread water for 2 minutes without the use of

hands

- Follow oral and written instructions
- Ability to oversee, review, and prepare reports related to facility operations
- Perform swimming strokes according to American Red Cross standards
- Demonstrate lifesaving and emergency first aid skills
- Work cooperatively with public and employees in an enthusiastic and constructive manner
- Supervise lifeguards and swim instructor
- Explain and interpret safety regulations and operational policies clearly to the public

**Knowledge of:**

- The use and care of lifesaving equipment at a public swimming facility
- The pool facility operations including scheduling, cash management, maintenance, hazard identification, and program development

**EXPERIENCE AND TRAINING REQUIRED:** *Any combination of experience, training and/or education that provided the required knowledge, skills and abilities of the class is acceptable.*

- High school diploma or G.E.D. equivalent highly desirable.
- Must be at least sixteen (16) years of age
- Minimum of one (1) year experience as a lifeguard or swim instructor at an organized aquatic facility assisting with pool management. Staff supervisory experience and attendance at a college or university with major course work in related field is highly desirable
- Current Standard First Aid certificate
- Current Basic Life Support for the Professional Rescuer certificate
- Current Lifeguard Training certificate
- Water Safety Instructor certificate required prior to providing instruction and the Parks and Recreation Department will provide the Training for the certification
- Certification in Title 22 as stated by state law

*Note: Accommodations may be made for some of the essential functions / requirements listed for qualified individuals who require and request such accommodation, due to a qualified disability.*

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Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor's signature

\_\_\_\_\_  
Date