

LIFEGUARD/SWIM INSTRUCTOR I
Part-Time / Non-Benefitted / \$11.1783 - \$14.2669 Hourly

Class specifications are intended to present a descriptive list of the range of duties performed by Employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

The Lifeguard is responsible for supervising patrons at the Hercules Swim Center facility and for enforcing all policies, procedures, and safety regulations related to operations of the facility.

SUPERVISION RECEIVED AND EXERCISED

The Lifeguard receives direction from the Senior Lifeguard and/or Recreation Coordinator or designee of the Parks & Recreation Services Division.

ESSENTIAL FUNCTIONS: *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

- Supervises the conduct/behavior of patrons and spectators, provides instruction on the proper use of equipment and/or pool areas and maintains a safe aquatic environment
- Initiates rescues of persons in distress including first aid and resuscitation
- Assists in preparing and maintaining maintenance, attendance, chemical balance records, accident/incident reports, and operational logs
- Assists in the enforcement of department safety and operational policies
- Assists the Senior Lifeguards and the Recreation Coordinator in organizing, supervising, and evaluating swim instructional classes and specialty aquatic programs
- Assists in presenting and promoting special events associated with the aquatics program
- Assists the Senior Lifeguards and the Recreation Coordinator in the purchasing aquatic equipment and supplies by making recommendations/suggestions
- Assists with light maintenance of pool/locker areas in accordance with State Health and Safety Codes,
- Monitors office and locker room areas
- Completes reports related to operations of the swim facility as necessary including accident and incident reports
- Conducts pH and chlorine tests and records in logs
- Serves as a swim instructor and lifeguard as needed
- Maintains good public relations by working cooperatively with public and employees
- Performs related work as assigned by the Senior Lifeguard and the Recreation Coordinator
- Explains and interprets facility operations and safety policies, procedures, and regulations to the public

QUALIFICATIONS

Ability and Skill to:

- Demonstrate leadership capabilities
- Engage in physical activity
- Follow oral and written instructions
- Perform swimming strokes according to American Red Cross standards
- Demonstrate lifesaving and emergency first aid skills
- Evaluate emergency situations and act decisively and effectively to resolve the situation
- Prepare reports related to facility operations
- Work cooperatively with public and employees in an enthusiastic and constructive manner

Knowledge of:

- The use and care of lifesaving equipment at a public swimming facility

EXPERIENCE AND TRAINING REQUIRED: *Any combination of experience, training and/or education that provided the required knowledge, skills and abilities of the class is acceptable.*

- Must be currently enrolled in or graduated from an educational institute working toward a high school diploma or G.E.D. equivalent
- Must be at least fifteen (15) years of age
- Highly desired one (1) year experience as a volunteer, lifeguard, or swim instructor at an organized Aquatic facility assisting with public swim sessions and/or lesson instruction.
- Current Standard First Aid certificate
- Current Basic Life Support for the Professional Rescuer certificate
- Current Lifeguard Training certificate
- Title 22 certificate
- Water Safety Instructor certificate instruction certificate to be required prior to providing instruction and the Parks and Recreation Department will provide the training for the certification

Note: Accommodations may be made for some of the essential functions / requirements listed for qualified individuals who require and request such accommodation, due to a qualified disability.

Employees Signature

Date

Supervisor's signature

Date