

**City Manager's Bi-Weekly Report
May 1, 2020**

David Biggs, City Manager



CITY MANAGER'S OFFICE

COVID-19/Coronavirus Response

The City continues to adapt to the on-going restrictions associated with the COVID-19/Coronavirus pandemic.

City offices generally remain closed, with the City Hall counter now also available for limited walk-in services since a glass partition has been installed, in addition to the Police counter. The best way to reach the City remains through e-mail or telephone.

Modification of the Health Order as of last week Wednesday, April 22nd, requiring Face Coverings has been implemented by the City, and the City delivered reminder notices to all open Essential Businesses.



**ESSENTIAL BUSINESSES
REMINDER NOTICE**

Contra Costa County Health issued an updated Health Order (No.HO-COVID19-08) on April 17, 2020, effective at 8 AM, Wednesday, April 22, 2020, which requires all essential businesses to comply with new face covering requirements. The relevant excerpts from the Health Order are on the opposite side of this notice.

FOR EMPLOYEES:

No Face Covering = NO Work
No cubierta de cara = No trabajar

FOR CUSTOMERS:

No Face Covering = NO Service
No cubierta de cara = No servicio



ORDER OF THE HEALTH OFFICER OF THE COUNTY OF CONTRA COSTA

No. HO-COVID19-08

GENERALLY REQUIRING MEMBERS OF THE PUBLIC AND WORKERS

TO WEAR FACE COVERINGS

(PUBLIC HEALTH EMERGENCY ORDER)

DATE OF ORDER: April 17, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Saf. Code, § 120295.)

5. All Essential Businesses, as well as entities and organizations with workers engaged in Essential Infrastructure work, Minimum Basic Operations, or Essential Government Functions (except for Healthcare Operations, which are subject to their own regulation regarding specified face coverings), must:
 - a. Require their employees, contractors, owners, and volunteers to wear a Face Covering at the workplace and when performing work off-site any time the employee, contractor, owner, or volunteer is:
 - i. interacting in person with any member of the public;
 - ii. working in any space visited by members of the public, such as by way of example and without limitation reception areas, grocery store or pharmacy aisles, service counters, public restrooms, cashier and checkout areas, waiting rooms, service areas, and other spaces used to interact with the public, regardless of whether anyone from the public is present at the time;
 - iii. working in any space where food is prepared or packaged for sale or distribution to others;
 - iv. working in or walking through common areas such as hallways, stairways, elevators, and parking facilities; or
 - v. in any room or enclosed area when other people (except for members of the person's own household or residence) are present.

For clarity, a Face Covering is not required when a person is in a personal office (a single room) when others outside of that person's household are not present as long as the public does not regularly visit the room. By way of example and without limitation, a construction worker, plumber, bank manager, accountant, or bike repair person is not required to wear a Face Covering if that individual is alone and in a space not regularly visited by the public, but that individual must put on a Face Covering when coworkers are nearby, when being visited by a client/customer, and anywhere members of the public or other coworkers are regularly present.

- b. Take reasonable measures, such as posting signs, to remind their customers and the public of the requirement that they wear a Face Covering while inside of or waiting in line to enter the business, facility, or location. Essential Businesses and entities or organizations that engaged in Essential Infrastructure work or Minimum Basic Operations must take all reasonable steps to prohibit any member of the public who is not wearing a Face Covering from entering and must not serve that person if those efforts are unsuccessful and seek to remove that person.

The current Shelter in Place Health Order has been extended through the end of May. There have been some modifications under the order as of Monday, May 4th, such as construction activities being allowed to resume. In addition, look for the City's tennis courts to reopen, and golf course will also be able to open, both with restrictions.

Single Use Bag Ban Suspended

For the duration of the COVID-19/Coronavirus event, the City has temporarily suspended enforcement of its single use bag ban. Retailers can now provide bags without charge. This step was taken in conjunction with the Governor’s Executive Order also temporarily suspending the State’s single use bag ban. Since reusable bags should not be used for the duration of the event, this suspension accommodates our current circumstances and does not penalize the consumer as a result.

County Offers Drive-Through Testing for COVID-19

CONTRA COSTA HEALTH SERVICES

CORONA VIRUS

COVID-19 TESTING BY APPOINTMENT

Testing done in your vehicle. Results available within 5 days.

FREE drive-in COVID-19 testing for Contra Costa residents with symptoms:

- 1 Fever
- 2 Cough
- 3 Shortness of breath
- 4 Fatigue

DRIVE-IN TESTING SCREENING REQUIRED

Martinez Health Center
Pittsburg Health Center
Public Health Clinic Services
West County Health Center

8:00 AM - 3:30 PM; MON-FRI

#StaySafe #StayAtHome

1-844-421-0804

Taking Care of Business – Coronavirus Style

The new Health Order beginning May 4 will allow landscaping and gardening contractors to be able to go back to work maintaining private yards. During my daily walks throughout the City, I’ve seen yards become overgrown with weeds over the past month and a half, which is understandable

When the initial Health Order was issued March 16, state, regional, and local agencies were

confronted with a myriad of decisions to make about landscaped public space, and more generally parks, pathways, and associated facilities. Over time, many agencies elected to discontinue landscape maintenance, close bathrooms, and close park parking lots.

Here in Hercules, we understood the intent of the outdoor recreation activity exemption was to allow physically and mentally healthful activities to continue as long as they could be undertaken using social distancing protocols. As we all know, walking, running, and biking are a great relief valve, especially for the stress associated with sheltering in place and the pandemic in general.

And so we elected for landscape maintenance to continue, to allow trail users to socially distance by walking onto the adjacent grass, as well as kept public restrooms clean and open, which we trusted would only be used if really needed. The Refugio Lake Park parking lot was kept open, as it is an important trail head, which also prevented parking for spilling over onto adjacent residential streets. Pickup of illegal dumping in parks and along roadways also continued, the amount larger bulkier items actually increased given Republic's (the City's franchise solid waste hauler) elimination of this service out of concern for Covid-19.

Looking back, the City's approach was the right decision for Hercules. The number of outdoor recreationist increased significantly. As for the coming weeks, residents will be able to bring their contract landscapers back to work on their yards and to tidy the City up, just in time for spring.

ADMINISTRATIVE SERVICES

PUBLIC PARTICIPATION DURING COUNCIL MEETINGS DURING THE COVID-19 PANDEMIC

Under the Governor's Executive Order, City Council meetings may be conducted utilizing teleconferencing or other electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on television Comcast Channel 28 and/or online at <https://hercules.legistar.com/Calendar.aspx>.

In accordance with Executive Order N-29-20, the public may only view the meeting on television and/or online and not in the Council Chamber.

Due to the current health pandemic, Hercules City Hall is closed to the public during Council Meetings, however members of the public can participate electronically by following the instructions on the very first page of each City Council Agenda. Hercules City Hall has one (1) public counter open in the Police Department with hours of operation of Monday-Thursday 8:00 a.m. – 5:00 p.m for members of the public needing assistance.

For public participation during City Council meetings please refer to the very first page of the City Council agenda for instructions on how to participate by providing public comments before or during the meeting by sending an E-mail to lmartin@ci.hercules.ca.us. Additional ways to provide your public comment is to mail your comment to City of Hercules, ATTN: City Clerk – Public Comment (Meeting Date), 111 Civic Drive, Hercules, CA 94547 in time to reach the City

Clerk no later than 5:45 p.m. on the day of the meeting or by telephone by calling **(510) 799-8215** no later than 5:45 p.m. on the meeting date. All comments received by the close of the public comment period will be read into the record and will be available after the meeting as supplemental materials and will become part of the official meeting record.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the office of the City Clerk (510-799-8215). Notification 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to that meeting [28 CFR 35.102.35.104 ADA Title II].

Hercules Commission Vacancies

The Hercules City Council is currently recruiting residents for appointment to the Planning Commission, Community and Library Services Commission and the Finance Commission. Applicants must be residents of the City of Hercules, 18 years of age or older and registered to vote with the exception of the Student Commissioner which must be a high school student and a resident of Hercules. The vacancies are open until filled. Contact Lori Martin, City Clerk, at 510.799.8215 or at lmartin@ci.hercules.ca.us for additional information. Applications are completed through the City's website at: <https://www.ci.hercules.ca.us/government/commissions-committees>.

Planning Commission – One (1) Vacancy with a term ending December 2021

The Planning Commission meets the first and third Mondays of every month at 7 p.m. The Commission is advisory to the Council and has statutory duties imposed by State law. The Commission:

- Performs all functions assigned to it by the zoning and design review ordinances of the City.
- Reviews and makes recommendations to the Council on the general plan, specific neighborhood plans, tentative subdivision maps, environmental impact reports, and planned unit developments.
- Reviews the capital improvements program and makes recommendations to the Council.
- Provides design review of proposed buildings and other construction projects and reviews landscape plans.
- Grants use permits and variances.

Community & Library Services Commission – One (1) Student Commissioner with a term ending December 2021

The Community and Library Services Commission meets on the second Monday of every month at 7:00 p.m. in the Hercules City Council Chambers located at 111 Civic Drive, Hercules, CA 94547. The Commission is advisory to the Council and has the following duties:

- Develop plans and recommendations for parks, playgrounds, recreational facilities, and use of community buildings.
- Work with the Parks and Recreation Department on the development and evaluation of recreation programs and community activities/events.
- Provide assistance and support in the planning and operation of City sponsored community events.

- In cooperation and consultation with the Parks and Recreation Department, make recommendations to the City Council with respect to priorities for recreation, library, and community services expenditures in the City's capital improvement program.
- Review and comment on the annual operating and capital improvement budgets for the Parks and Recreation Department.
- Make recommendations with respect to community service needs such as child care, youth summer employment, senior activities/programs, and recreational programs.
- Review and make recommendations with respect to fees for the use of parks, playgrounds, recreational facilities, and community buildings.
- Advise on matters of policy and public interest related to the management, use and preservation of library facilities and property.
- Render such other specific services as are consistent with the role of an advisory board on the library system, to include recommendations and advice to the county librarian on matters related to the Hercules library.
- The Commission member serving as the City's Area Representative to the Contra Costa County Library Commission shall routinely report to the entire Community and Library Services Commission on actions taken at the Contra Costa Library Commission meetings.
- Review and make recommendations regarding the Arts in Public Places Program and exhibits at the Hercules Public Library.
- Oversee the Heritage Memorial Garden Plaque Program which is designed to recognize Hercules residents or civic leaders and enhance the historical aspect of the garden.
- Oversee the Library Art Exhibition Program which is designed to review art pieces submitted by participants of the program to be allowed to display their art pieces at the Hercules Public Library.
- Such other duties relating to recreation activities and community and library service needs as may be directed by the City Council.

Finance Commission – One (1) Vacancy with an unexpired term ending December 2021

The Finance Commission meets the bi-monthly on the third Wednesday at 7 p.m. The Commission is advisory to the Council and has the following duties:

- Quarterly review of City's financial status; review and comment on audit reports, the proposed operating budget and the capital improvement program budgets.
- Makes recommendations to the Council with respect to budget priorities.
- Advises the Council on matters of policy and public interest related to the management of the City's finances and budget.
- Serves as the Oversight Committee for Measure "A," including providing an annual report, to ensure that utility user tax funds are spent in accordance with the voter approved measure adopted in June 2013.
- Serves as the Oversight Committee for Measure "O," including providing an annual report, to ensure that the sales tax revenues approved by Hercules voters are spent in accordance with the voter approved measure adopted in June 2012.

Human Resources

For a current listing of employment opportunities at the City of Hercules go to: [Hercules Employment Opportunities](#).

City Meeting Schedules

City Council Meetings

The Hercules City Council meets regularly on the 2nd and 4th Tuesdays of the month. **Please Note that for the month of November and December the City Council will meet on the 2nd Tuesday only. The 4th Tuesday in November and December have been canceled.

Community and Library Services Commission Meetings

The Hercules Library and Community Services Commission meets regularly on the 2nd Monday of the month.

Finance Commission Meetings

The Hercules Finance Commission will meet regularly every other month on the 3rd Wednesday. The Finance Commission 2020 meetings will be held on January 15th, March 18th, May 20th, July 15th, September 16th, and November 18th.

Planning Commission Meetings

The Hercules Planning Commission meets regularly on the 1st and 3rd Mondays of the month.

To view live broadcasts of Hercules City Council and Planning Commission meetings tune in to Hercules Government Channel 28 on Comcast Cable.

To view City Council and Planning Commission meeting videos online go to: [Hercules Meeting Videos](#).

Viewing of **LIVE** City of Hercules City Council and City Commission meetings can be done by performing the following:

1. Browse to the City of Hercules website at: www.ci.hercules.ca.us
2. Click the **“I Want To”** menu.
3. Click the **“View City of Hercules committee meetings”** link.
4. Locate the desired meeting and date.
5. Click the associated **“Video”** link (Video status is as follows):
 - **Video** = Video is available for on demand viewing.
 - **In Progress** = Video is available for viewing during live recording.
 - **Not Available** = Video is either unavailable or has not been recorded.

CCTV Meeting Broadcast Replay

Broadcasting of the Hercules City Council meetings and Planning Commission meetings has resumed on Hercules Cable television (HCTV) Channel 28. The following is the Contra Costa Television (CCCTV) Broadcast replay schedule of Hercules City Council and Planning Commission meeting videos.

City Council Meeting

Meetings will replay on the following dates & times after the live meeting broadcast:

- Thursday at 7:00 p.m.
- Saturday at 1:00 p.m.

Planning Commission Meeting

Meetings will replay on the following dates & times after the live meeting broadcast:

- Wednesday at 7:00 p.m.
- Saturday at 9:00 a.m.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Inspection Division

	Apr 13 thru Apr 24, 2020	FY 2019/20 YTD
Number of the permits issued:	5	549
Total Fees Collected:	\$1,648.00	\$279,632.92
Number of Inspections:	6	580
New Housing:	0	0

All Building Permit-Related Work May Resume May 4

All construction-related work with valid permits that was previously suspended under the “shelter-in-place” order may resume starting Monday, May 4, 2020, provided workers adhere to required construction safety protocols, including wearing a face covering when at work. Although City Hall offices continue to remain closed to the general public, Community Development staff are working to process new building permits and inspection requests. For questions and assistance, please contact Shiva Matinpour (Building Permit Technician) at smatinpour@ci.hercules.ca.us / 510-799-8244.

The Contra Costa County Conservation & Development Department (which provides building and plan check services for the City) has more detailed information about construction safety protocols at: <https://www.coronavirus.cchealth.org/health-orders>

Planning Division

- Approved Administrative Design Review Permit #20-11 for a Master Sign Program for “The Grand” apartment project (currently under construction) at 2200 John Muir Parkway, as required to fulfill a prior Condition of Approval for Bayfront Blocks Q & R.

PUBLIC WORKS DEPARTMENT

Maintenance & Operations

Staff completed their regularly scheduled custodial and facility-related tasks in public parks, buildings, and sewer lift stations. Staff is continuing to inventory street striping and signs for removal and replacement and has begun replacing identified stop signs. They cleaned up numerous illegal dumping at various locations and oversaw the cleaning of sewer hot-spots and storm drain inlets.

Engineering

Work on the \$52M Pinole-Hercules Wastewater Treatment Plant Upgrade Project has been completed and project acceptance is scheduled to come before the Pinole City Council on May 19. The civil plans for the future Safeway, located at the southeast corner of San Pablo and Sycamore Avenue, have been approved and construction will be resuming under the new health order May 4. The installation of the public improvements for the Bayfront Project are underway for Blocks Q&R and the plans are under review for Blocks M,O, & P. The design plans are also under review for the Willow Center, Sycamore Crossing, and the Hilltown projects. Design is underway for the mile long segment of sewer trunk main leading into the Pinole-Hercules Water Pollution Control Plant, computer flow modeling continues for the City's backbone sewer system, as is the financial study for the sewer fund. The 100% plans for the pedestrian enhancement projects at Sycamore/Civic and San Pablo/Sycamore are being reviewed. Staff is working with Engie on an energy services contract for solar installation tentatively scheduled to come before Council May 26.

Permits

Sewer Lateral Inspection Program:

- Number of application received: 0
- Sewer Lateral Inspection Fees Collected: \$0
- Number of Certifications issued: 3
- Number of Deficiency Notices issued: 1

Wide Load/Transportation Permits Issued: 0

Encroachment Permits Issued: 4

PARKS AND RECREATION



Approximately six weeks ago, Contra Costa County joined several other Bay Area counties in issuing a shelter in place order. As previously reported, the modeling shows that we have flattened the curve, and our efforts to stay home and save lives have slowed the spread of COVID-19. With that said, we are not out of the woods yet.

The Governor has extended the order through the month of May. We must continue to do everything we can to protect those most vulnerable. We hope that everyone remains safe during this closure and we hope to resume programs in the not too distant future.

Special Events

Community Clean-up Day - POSTPONED & RESCHEDULED

Just a quick reminder that the Community Clean-up day scheduled for the first Saturday of May (5/2) has been postponed due to the Shelter in Place order. With that said, we have a **tentative new date of Saturday, September 19**.

The event will be held in the same format running 8-11am @ the Corp Yard. This is one of the mandatory events that all City Recognized Nonprofit groups are required to participate. If you or your group are interested in volunteering for the day's event, please contact the Parks and Recreation Department at (510) 799-8228. More details will be shared about this event as we get closer to the event date. A Household Hazardous Waste event is being schedule at the Hercules Corp Yard, and slated for June 27.

Special Projects

Resurface Refugio Park Tennis Courts

The Refugio Park Tennis Courts resurfacing project was approved by Council at the April 14, meeting. The City is working with the contractor to finalize the dates for the project, with an anticipated start date in May. This project was a Budget Referral from the Council last year. Staff is looking forward to the project commencing.

Seniors

Blood Drive

On Saturday, April 18, the American Red Cross was out on site at the Hercules Senior Center. 25 registered donors gave 21 pints of blood. That equates to 63 blood products for patients in the hospitals we serve. The next drive is June 23, 2020.

Senior Outreach Program

Staff has been working on a concentrated Senior Outreach Program to our Senior Center membership. The outreach program will consist of a baseline "check-in" with each member, as well as a discussion about how they are doing, and what their potential needs are (if any). Based on the assessment, staff will work to connect them with resources and support. In addition, staff have reached out to both nonprofit groups (Friends of the Senior Center and the Senior Citizen's Club of Hercules) for their assistance in contacting the entire membership. Activity Kits are being

put together and will eventually go up on our Virtual Recreation page on the City website. Look for more information in our next bi-weekly edition.

Food Bank

The Contra Costa Food Bank was in Hercules on Tuesday, April 21, to pass out food to the seniors and others in need. The Food Bank along with Parks and Rec staff helped the seniors maintain appropriate social distancing to conform to the order placed by the Governor. 216 people were served during this most recent food distribution.

The Contra Costa Food Bank distributes food at the Hercules Senior Center on the first and third Tuesday of each month from 11:00 am – 12:00 pm. The next day for food distribution will be May 5.



HERCULES PUBLIC LIBRARY

All Contra Costa County Libraries Remain Closed Until Further Notice

Due to the order from the County Health Officer directing all residents to shelter in their place of residence, all 26 branches are closed as well as Library Administration. Library staff are working remotely to make as many library services available to the public as possible.

Book drops will remain open, but **please keep all library materials until the library reopens**. All due dates have been extended until May 31st. No overdue fines or other penalties will apply during the closure. The library eliminated overdue fines in 2019.

Please also do not drop off book donations for the Friends of the Hercules Library: there is no one that can take these donations in.

Please check the homepage of the Library website for any changes to services. Visit cchealth.org for the details about the order from the Health Officer and more information on COVID-19/Coronavirus.

While the library is closed, you can still access some great digital resources the library offers.

Any patrons with cards that have expired or are scheduled to expire this year have been extended to allow access to all available digital resources.

If you have any problems accessing or using these resources, Library Staff is available via online chat, M-F 8am-5pm at ccclib.org

**No card,
No problem.**



You don't need a physical library card to access many of the online resources available through our website.

Signing up for a **library eCard** is easy and fast.

Visit <https://ccclib.org/no-card-no-problem/>



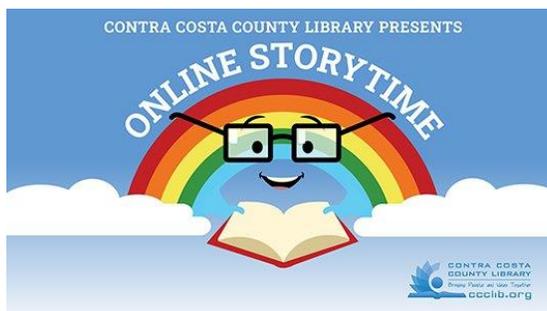
Take part in **Spring into Reading** for a chance to win an Xbox One X. Read and complete challenges to earn points. Each reader who earns 24 points will be entered into a drawing to win.

This all ages challenge ends May 29. Visit ccclib.org to start logging your points.

Missing Storytime?

We miss you too! Now you can join us virtually!

Online Storytime



Visit the Contra Costa County Library's Facebook at page Tuesdays and Thursdays at 10:00 a.m. to see Online Storytime with your favorite Contra Costa County Library staff. Videos will remain for 24 hours to enjoy. We've missed you, and would love to see you - virtually!
<https://www.facebook.com/ccclib/>

Video Storytime

Enjoy songs, rhymes and fun. A new episode will debut every Wednesday. Watch now on our YouTube channel. <https://www.youtube.com/user/theccclib>

With the shelter in place continuing, the library has added more online programming offerings. Here's a sampling of what you can participate in:

Musical Monday

Every Monday while the library is closed the Hercules Library Staff will bring you a fun song you can sing along with at home. Visit our Facebook page to interact with us online. <https://www.facebook.com/herculeslibrary/>

Wired Wednesday

Every Wednesday while the library is closed Hercules Library Staff will bring you information about an online resource you can access at home. Check our Facebook page to interact with us online. <https://www.facebook.com/herculeslibrary/>

Free Form Friday

Every Friday while the library is closed the Hercules Library Staff will bring you a fun craft or activity that you can replicate at home. Visit our Facebook page to interact with us online. <https://www.facebook.com/herculeslibrary/>

Ukulele Lessons with Michael

Missing the monthly ukulele lessons at the Hercules Library? Fear not! Instructor and library staffer Michael is back on Fridays at 1pm for weekly lessons starting Friday May 1 at 1pm. Check

him out on our Facebook page: www.facebook.com/ccclib, and our YouTube channel: www.youtube.com/user/theccclib.

For a complete list of online events at the Contra Costa County Library visit:

[https://ccclib.bibliocommons.com/events/search/fq=program:\(5e2b7849df59234500450f71\)?_ga=2.70725014.708251091.1588012522-1218323575.1585147616](https://ccclib.bibliocommons.com/events/search/fq=program:(5e2b7849df59234500450f71)?_ga=2.70725014.708251091.1588012522-1218323575.1585147616)

Digital Resources

Go to <https://ccclib.org/resource/> for a complete list and to access the resources.

Flipster

Your favorite magazines like Consumer Reports, People, The New Yorker, The Atlantic, Popular Science, Real Simple, Bon Appetit and more available on your computer or mobile device. Complete issues with full-color images and articles. No check-out required, just click and read!

New York Times Digital

You Contra Costa County Library card gives you 24 hour complimentary access to the digital edition of the New York Times. Off-site access is available through 24-hour passes. To continue using this resource, you need only log in again.

OverDrive

Downloadable bestsellers, classics, fiction, and nonfiction. Loan period is 7, 14, or 21 days; it's your choice at the time of checkout. You can have 5 titles checked out at any time-total includes all formats. You can have up to 10 holds. Also try OverDrive Kids.

The Libby, by OverDrive app is available for Android and iOS devices.

OverDrive for Kids

Downloadable eBooks and eAudioBooks for children. Loan period is 7, 14, or 21 days; it's your choice at the time of checkout. You can have 5 titles checked out at any time-total includes all formats. You can have up to 10 holds.

The Libby, by OverDrive app is available for Android and iOS devices.

OverDrive for Teens

Downloadable eBooks and eAudiobooks, just for teens! Every book lover is sure to find an enjoyable title, available for download to the device of their choice, 24 hours a day, seven days a week. You can check out up to 5 Overdrive titles for 7, 14, or 21 days; it's your choice at the time of checkout. You can have up to 10 holds.

The Libby, by OverDrive app is available for Android and iOS devices.

HERCULES POLICE DEPARTMENT

THE FOLLOWING CASES ONLY REFLECT A PARTIAL LIST OF ACTUAL CASES TAKEN. CALLS FOR SERVICE NOT GENERATING WRITTEN REPORTS ARE NOT USUALLY LISTED. ALL THOSE ARRESTED ARE PRESUMED INNOCENT UNTIL PROVEN GUILTY.

Theft from a Vehicle: On Friday April 17, 2020, at approximately 7:32 am, an Officer was dispatched to a residence in the 100 block of Dunham Ct. for a theft from an unlocked vehicle. Sometime between 8:00 pm, and the time of call, the victim's unlocked vehicle was entered and a pair of head phones were taken.

Auto Burglary: On April 17, 2020, at approximately 11:01 am, an Officer was dispatched to a residence in the 1200 block of Willow Ave. for a reported vehicle burglary. It was determined the victim's vehicle was broke into sometime last night between 10:00 pm, and the time of call today. A backpack with a computer and tennis shoes were stolen.

Criminal Threats: On April 18, 2020, at about 7:29 am, Officers were dispatched to a residence in the 100 block of Paradise Drive for an unwanted subject. Officers arrived and contacted a 45 year old male subject near the residence. He told officers he was there to see his children however, the children said they did not want to see or go with him at this time and he left the area. An officer spoke to the children who later stated that the subject threatened to physically harm his daughter if she did not go with him. The children feared for their safety as the subject has acted volatile in the past. An EPO was obtained and the subject was verbally served over the phone. A case was taken and will be forwarded to the DA's office for review.

Domestic Violence – Spousal Battery: On April 18, 2020, at about 7:00 pm, an Officer was dispatched to a phone detail regarding marital advice. The Officer called the reporting party and learned he was the victim of a Domestic Violence incident that occurred at about 5:00 pm today. The Officer went to the reporting party's home located in the 2000 block of Railroad Ave. The victim said he is in the process of getting a divorce from his wife. Today, he and his wife had an argument and she threw her cell phone and struck the victim in his right thigh. When she picked up her cell phone and saw the screen was cracked, she became upset and kicked him in his left shin. He declined an EPO and refused to press charges against her. A case was taken and will be forwarded to the DA's office for review.

Occupied Stolen Vehicle Recovery: On April 19, 2020, at approximately 10:52 am, an Officer conducted a records check on a 2006 Infiniti G37 as it was traveling on Sycamore Avenue near San Pablo Avenue. The plate returned to a stolen vehicle reported to Oakland PD. A high risk stop was conducted at Park Lake Plaza. The driver and lone occupant, a 24 year old female was detained at the scene. She said she purchased the vehicle from a person on the "Offer Up" application. She and her companion who was following her in another vehicle drove to Berkeley to meet up and purchase the vehicle this morning. She was ultimately cited and released pending further investigation.

Strong Arm Robbery: On April 19, 2020, at about 10:00 pm, Officers were dispatched to the parking lot of McDonald's, in the 1500 block of Sycamore Ave. for a reported theft that occurred within the last 5 to 10 minutes. Dispatch advised that the victim, a 16 year old from Hercules had

his iPhone taken from him. The victim said he was in the parking lot waiting to sell a pair of Yeezy sneakers to a person he was communicating with via the OfferUp.com phone App. While waiting inside his vehicle, he saw a Red Toyota Camry with chrome wheels and dark tinted windows park nearby. The Camry was occupied by a WMA driver and an AMA passenger. The victim stated he was approached on foot by the AMA suspect who reached inside his driver's door window and took his iPhone out of his hands. The AMA suspect was described as being 18-24 years old, wearing a black jacket and blue jeans. The WMA driver was described as also being 18-24 years old, wearing a black beanie. The suspects were last seen driving W/B on Sycamore Ave. towards San Pablo Ave. Offices were unable to locate the suspect vehicle.

Follow-up to Robbery: On April 20, 2020, at 8:06 pm, an Officer was notified by Pleasant Hill PD regarding having our Robbery suspect from last night in-custody. The in-custody was identified as an 18 year old male from Concord, and he was in possession of the stolen iPhone 11 pro max. Pleasant Hill PD was contacted by our victim's family after they set up their own meet with the suspect to attempt to "purchase" their own phone that was listed on OfferUp. Once the victim's family arranged the meeting place (Safeway) in Pleasant Hill, they contacted Pleasant Hill PD who responded and detained the subject. A Hercules Officer responded to Pleasant Hill PD and interviewed the subject who admitted to stealing our victim's iPhone yesterday in Hercules. The subject was later cited and released.

Attempted Commercial Burglary: On April 21, 2020, at 12:20 am, Officers were dispatched to Willow Food & Liquor, located in the 800 block of Willow Ave for a male trying to break a window. Dispatch advised the suspect was described as wearing a brown hooded sweatshirt, and had used a plastic trashcan to break the window. While officers were en-route, Dispatch stated the male suspect was last seen walking to the rear of the Banquet Hall. Officers arrived and found the left front door to Willow Food & Liquor shattered, but no entry appeared to be made. Officers searched the area near the Liquor store and Banquet Hall but didn't locate the suspect. After Dispatch was unable to contact the owner of Willow Food & Liquor, Hercules Public Works was called out to secure the front door.

Petty Theft: On April 21, 2020, at 1:42 am, Officers were dispatched to a residence in the 1000 block of Lantern Bay for a reported interrupted auto burglary. Dispatch advised the homeowner saw a BMA suspect seated inside his '96 Honda Accord parked in his driveway. The suspect was last seen running into backyards towards San Pablo Ave. An area check was conducted but Officers did not locate the suspect. The victim was contacted and he said he confronted the suspect as the suspect was inside the victim's vehicle. After being confronted, the suspect fled on foot from the driver's side of the Accord onto N/B Spinnaker Cove where he was last seen near the side yard of a residence in the 100 block of Spinnaker Cove. The victim said his wallet with CDL and credit cards was taken from his Accord (No forced entry). Officers located a trail of credit cards and other miscellaneous items on the sidewalk from the victim's driveway leading to the front of a backyard of a residence on Spinnaker Cove. A neighborhood canvass was conducted but the suspect was not located.

Found Property: On April 21, 2020, at 10:12 am, an Officer took a case for found property.

Found Property: On April 21, 2020, at 2:59 pm, an Officer was flagged down in the 100 block of Turquoise Drive. The citizen told the Officer, he found a GMC vehicle key on the corner of

Turquoise Drive and Opal Court. The key was taken for safekeeping.

Shoplifting: On April 21, 2020, at 4:56 pm, Officers were dispatched to Lucky for a theft of alcohol. The reporting party stated two Black males just stole several cases of Heineken beer and left in a white Chevy Astrovan. An Officer located the vehicle on Sycamore Avenue at San Pablo Avenue and initiated an investigative stop. Officers contacted the driver, a 63 year old male, and his passenger, a 68 year old male. Both subjects are local residents and were detained without incident. Inside the van were six 24 packs of Heineken and two 24 packs of Budweiser beer. A field show-up was conducted and a witness positively identified one of the subjects as the person who stole the items. Both subjects were cited and released from the scene. The beer was valued at \$216.00, and was returned to Lucky.

Possession of a Controlled Substance/Possession of Burglary Tools/Probation Violation: On April 21, 2020, at 9:03 pm, Officers were dispatched to Lucky, located in the 1500 block of Sycamore Ave for a reported theft that just occurred. Dispatch advised a WMA just stole items and fled towards Wells Fargo Bank. The suspect was reportedly wearing a big black puffy jacket, blue Jeans, white Shoes, and was carrying two backpacks. An Officer located the suspect walking in the parking lot of Creekside Shopping Center near Dragon Terrace. He was identified as a 49 year old transient male and was detained. The subject was also determined to be on Misdemeanor Court Probation for Petty Theft. The subject's probation states he must stay away 100 yards from the Hercules Lucky store. During a probation search of his person, he was found to be in possession of a small plastic baggie containing a small amount of a suspected controlled substance, and a set of keys with several shaved keys. Officers also found stolen food and beer taken from Lucky's (\$14.95 value) inside the subject's backpacks. The subject was positively identified however, the Lucky store manager declined to press charges for Shoplifting. The subject was cited and released in the field and the stolen items were returned to Lucky.

MSIN: On April 21, 2020, at 9:31 pm, Officers contacted a 61 year old female transient subject in front of Chase Bank, 3600 San Pablo Ave. Officers attempted to offer the subject homeless outreach support, but she refused. Officers also attempted to contact Contra Costa County Mobile Crisis Response Team to have someone come out to speak with the subject. However, MCRT stated they're not having the staff members contact persons in the field due to Covid 19. Officers did a civil standby while the HOA President for a local housing area responded to serve the subject with a Notice of Trespass Warning. The HOA President told Officers that the subject has been defecating on their property. A case was taken for documentation purposes.

Found Property: On April 22, 2020, at approximately 8:45 am, an officer located a California license plate, which was reported as lost or stolen to Richmond PD on 03/27/2020. The plate was taken for safekeeping to be returned to DMV.

Occupied Stolen Vehicle Recovery: On April 22, 2020, at approximately 7:38 pm, an Officer located a stolen motorcycle as it was exiting the parking lot of 828 Willow Ave. A high risk stop was initiated in the 600 block of Parker Ave and the rider was taken into custody without incident. The blue 2009 Suzuki SV was reported stolen to SFPD on March 12, 2020. The suspect stated he bought the motorcycle from a subject named "Face" on Offer Up. He was released per PC 849 and the motorcycle was towed.

Domestic Violence and False Imprisonment: On April 23, 2020, at approximately 4:00 am, Officers were dispatched to the 2000 block of Lewis Street for a disturbance. Officers arrived and observed one male subject restraining another male on the ground. It was determined that the subjects are in an ongoing dating relationship. One of the subjects tried to leave the residence after an argument and the other subject followed him outside and tackled him in an attempt to stop him from leaving. During the struggle, the subject that was tackled attempted to call 911 for assistance but the other subject broke his phone. The subject who was the aggressor was taken into custody and an EPO was granted. He was then transported to the Martinez Detention facility for Domestic Battery and False Imprisonment.

Strong Arm Robbery: On April 23, 2020, at approximately 11:58 am, a citizen called to report there had been a strong arm robbery at Lucky located in the 1500 block of Sycamore Ave, approximately 10 minutes prior to the time of call. An officer contacted an employee and determined that a subject attempted to steal a shopping cart full of meat. The suspect, who was described as a “large Black Male Adult,” approximately 6 feet tall, 400 pounds, wearing a face covering attempted to exit the store without paying. A Manager attempted to stop him and a struggle ensued. The suspect pushed the manager causing him to fall to the ground. Most of the merchandise was recovered however, the suspect was able to take a bag full of unknown items. The suspect left in a silver two door sedan that was parked in front of the store and drove away towards Refugio Valley Rd.

Theft of a Handgun: On April 23, 2020, at approximately 5:09 pm, an officer was dispatched to a residence in the 2300 block of Redwood Rd for a reported lost or stolen handgun. The victim said he is in the process of moving and noticed his firearm was missing after movers that were hired left the residence. Officers are conducting follow-up investigation.

Attempted Residential Burglary: On April 23, 2020, at approximately 8:26 pm, Officers were dispatched to a residence in the 200 block of Carson St for an attempted residential burglary that just occurred. The resident heard a loud banging sound and saw a subject (no description) running away from the front of his house. The suspect was last seen leaving in a silver Honda or Toyota vehicle. It appears the suspect attempted to force open the heavy metal front screen door by using a pry tool but was unsuccessful. An area check was conducted for the vehicle but was not located.

Hit and Run: On April 24, 2020, at approximately 12:19 am, Officers were dispatched to the area of Sycamore Ave and Willow Ave for a non-injury hit and run collision. The victim stated a dark colored SUV driven by a Black male adult collided with the rear of her vehicle while she was stopped at a red traffic signal. The suspect vehicle was last seen heading toward W/B I-80. No further information is available at this time.

Outside Assist: On April 24, 2020, at approximately 7:30 pm, CCC Sheriff’s Office requested emergency assistance for a shooting that occurred in the area of Mariposa and California in Rodeo. Officers arrived on scene and assisted with securing the crime scene and crowd control.

Shoplifting: On April 25, 2020, at about 1:13 pm, officers were dispatched to Rite Aid located at 1560 Sycamore for a theft that just occurred. The suspects were described as two Black males and they were last seen driving away in a black SUV eastbound on Sycamore Ave. An Officer located the vehicle and conducted an investigative traffic enforcement stop. The driver was identified as a

31 year old male out of Richmond, and the passenger, a 24 year old male out of Richmond. An infield show up confirmed they were the suspects and the stolen merchandise was located in the vehicle. Both subjects were cited and released.

Residential Burglary: On April 25, 2020, at about 2:30 pm, an officer was dispatched to a residence in the 1100 block of Rock Harbor for the report of a residential burglary that occurred overnight. The reporting party stated that someone entered through the unlocked front door and stole an unknown amount of US currency. Nothing else was taken.

Suspicious Circumstance: On April 25, 2020, at about 5:13 pm, a female came into the police department to report that she was being followed by a subject in her neighborhood. She had a description and other related information to the suspect. It was later determined to be someone who lived in her neighborhood and it was a misunderstanding. The Officer took a case for a suspicious circumstance to document the incident.

Natural Death: On April 25, 2020, at approximately 8:03 pm, Officers were dispatched to a residence in the 100 block of Iris Ct for a non-breathing subject. Officers arrived on scene and rendered care until relieved by AMR/Fire. At about 8:45 pm, the 76 year old male was pronounced deceased. There were no signs of foul play and the coroner released the body to the family.

Stolen Vehicle: On April 26, 2020, at approximately 5:17 am, an Officer took a report for a stolen black 2019 Nissan Sentra taken from the 100 block of Hollyhock Ct. The vehicle was last seen at approximately 6:30 pm yesterday. There is no suspect information.

Domestic Battery: On April 26, 2020, at approximately 8:30 am, Officers were dispatched to the area of the 3800 block of San Pablo Avenue for a physical altercation between a Black male adult, and a Black female adult associated with a gray SUV in the parking lot. Officers arrived and located the vehicle at the south end of the parking lot near Chase Bank. Officers contacted a 29 year old male from San Francisco, and a 25 year old female from Sacramento. Both parties had minor injuries including scratches and redness. Both parties were fairly uncooperative however, the female did say the male grabbed her and held her down in the car. An independent witness said he observed the male punching the female while they were seated in the vehicle. A records check also revealed that the male had an outstanding warrant for assault held by Alameda County SO. He was determined to be the primary aggressor and was arrested for Felony Domestic Battery, and the outstanding warrant. The female declined prosecution against the male but requested and Emergency Protective Order. An on-call judge granted an EPO and the male was served before being transported to the Martinez Detention Facility.

Coroner's Case: On April 26, 2020, at about 7:02 pm, Officers were dispatched to a residence in the 200 block of Apollo for an outside assist for Rodeo-Hercules Fire. Dispatch advised the reporting party said they found an unresponsive female subject inside the condo. Officers arrived along with Rodeo-Hercules Fire and located a 65 year old female subject who was deceased in her master bedroom. There were no other signs of criminal activity and the cause of death appears to be self-inflicted. A Hercules PD Chaplin was called to console family who were already on-scene. The CCCSO Coroner responded and took possession of the body.

Shoplifting: On April 28, 2020, at approximately 1:40 pm, Officers were dispatched to Rite Aid for a theft which just occurred. The suspect, described as a Black female adult wearing a white shirt, was last seen leaving in a white Dodge minivan. The take was about \$40.00 in cosmetics products. The reporting party was able to get a plate on the suspect vehicle. Follow-up investigation is being conducted.

Theft of License Plate: On April 28, 2020, at approximately 4:36 pm, an Officer was dispatched to a residence in the 1200 block of Willow Avenue for a reported theft of a rear license plate. The plate was taken from a 2012 Lexus sometime between April 26, at 3:00 pm, and the time of call as it was parked in the parking lot. The plate was entered into SVS.

Found Property: On April 28, 2020, at 9:00 pm, an Officer located a detached black rear trunk lid from a '03 Honda Accord that had an attached license plate (CA LP# 5CFW661). The detached trunk lid with license plate was found lying on the sidewalk near the west curb of Willow Ave. near Canterbury St. The license plate was found to be recently registered to an auto dismantler out of Oakley. Dispatch attempted to contact the auto dismantler, but wasn't able to contact anyone. The rear license plate was seized and returned to DMV.

MSIN: On April 29, 2020, at approximately 1:09 pm, an Officer pulled a case for a miscellaneous investigation. A resident from the 1500 block of Sycamore Avenue sent a letter to HPD claiming his vehicle was stolen by his daughter. The RP had come into HPD in early April with his daughter claiming the same thing. At that time, his daughter told Officers she had power of attorney, and he was unsafe to drive any longer. Officers served him with a priority re-exam and confiscated his driver's license. He was informed of the process to reinstate his driver's license, and explained why his daughter took his vehicle. A case was taken to document the incident, and will be forwarded to APS.

Lost Property: On April 29, 2020, at approximately 3:15 pm, an Officer handled a telephone detail for a lost wallet. The RP reported he lost his wallet sometime in the last 10 days, and does not know where exactly he lost it. There were several credit and debit cards in the wallet. The cards were entered into APS.

Warrant Arrest: On April 30, 2020, at approximately 1:35 am, an Officer conducted a traffic enforcement stop in the 100 block of Sequoia Rd. A 38 year old male out of Richmond was contacted and determined to have a felony warrant for DUI. He was cited and released with a new court date.

Coroner's Case: On April 30, 2020, at approximately 1:55 am, Officers were dispatched to a residence in the 1800 block of Redwood Rd for a non-breathing 48 year old female subject. Officers arrived on scene and rendered first aid until medical personnel arrived. Medical personnel were unable to resuscitate the female and she was pronounced deceased. There were no signs of foul play however, the coroner placed a hold and responded to take custody of the body.

WC SHIFT STATS

Date: 04/16-04/29/2020

CALLS FOR SERVICE	575
REPORTS	48
TRAFFIC CITES	0
PARKING CITES	27
ADULT ARRESTS	5
JUVENILE ARRESTS	0
ARSONS	0
DOMESTIC VIOLENCE REPORTS	3
HATE CRIMES	0
TOWED VEHICLES	2
PART 1 TOTAL	17

PART 1 CRIMES BROKEN DOWN	-----
HOMICIDE	
RAPE	
ROBBERY	1
ASSAULT (everything from simple battery to aggravated)	3
BURGLARY (residential or commercial)	3
LARCENY (auto burglary or thefts)	8
MOTOR VEHICLE THEFT	2

UPCOMING EVENTS

Community Clean-Up Day –~~RESCHEDULED~~* (*tentative new date: September 19*)

Date: 05/02/2020

Location: Corporation Yard
1000 Sycamore Avenue
Hercules, California 94547

**Due to the Shelter in Place order for Contra Costa County, the event has been postponed and rescheduled. The tentative new date is Saturday, September 19.*

Planning Commission Meeting - ~~CANCELED~~

Date: 05/04/2020 7:00 PM

Location: City Hall Council Chambers
111 Civic Drive
Hercules, California 94547

Community and Library Services Commission

Date: 05/11/2020 7:00 PM - 9:00 PM

Location: City Hall Council Chambers
111 Civic Drive
Hercules, California 94547

City Council Meeting

Date: 05/12/2020 6:00 PM - 11:00 PM

Location: City Hall Council Chambers
111 Civic Drive
Hercules, California 94547