



HERCULES POLICE DEPARTMENT

111 CIVIC DRIVE • HERCULES, CA 94547

Main: (510) 799-8260

Fax: (510) 799-8281

APPLICATION FOR CLEARANCE LETTER

The Hercules Police Department provides clearance letters to individuals detailing their police contacts and/or arrests. The information requested below is necessary to locate the requested information. Failure to supply this information may prevent this agency from providing you with the requested information.

There is a \$40.00 fee for clearance letters, which are completed within three working days of this application's submission. Letters will be sent to you by mail or may be picked up at the police department, at your discretion.

APPLICATION DATE: _____

APPLICANT: _____ PHONE NO.: _____
PLEASE PRINT - LAST NAME FIRST NAME MIDDLE AREA CODE

Also Known As DATE OF
or Maiden Name: _____ BIRTH: _____
MONTH DAY YEAR

MAILING ADDRESS: _____
STREET NUMBER STREET CITY STATE ZIP CODE

I would like this letter to reflect: (Check only one)

Arrests only All police contacts

I would my letter: (Check only one)

Mailed to me Call me and I will pick up.

SIGNED UNDER PENALTY OF PERJURY: _____
SIGNATURE OF APPLICANT DRIVERS LICENSE NO./STATE