

**HERCULES RDA SUCCESSOR AGENCY
OVERSIGHT BOARD AGENDA**

**Monday, April 9, 2012 at 6:30 p.m.
Hercules City Hall - Council Chambers
111 Civic Drive
Hercules, CA 94547**

I. PUBLIC COMMUNICATION – CLOSED SESSION ITEMS

II. CLOSED SESSION

The Oversight Board will meet in Closed Session regarding the following:

No closed session items are scheduled

III. ROLL CALL – CALL TO ORDER

IV. PLEDGE OF ALLEGIANCE

V. REPORT ON ACTION TAKEN IN CLOSED SESSION

VI. INTRODUCTIONS/PRESENTATIONS

VII. AGENDA ADDITIONS/DELETIONS

VIII. PUBLIC COMMUNICATIONS

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, the Board will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the Oversight Board are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed three (3) minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of thirty (30) minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial thirty-minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

IX. CONSENT CALENDAR

The Consent Calendar consists of items that are considered to be routine and are recommended for approval. These items may be acted upon and approved by one motion of the Board. However, individual items may be removed from the Consent Calendar, for discussion, by individual Board Members wishing to consider the matter separately.

X. DISCUSSION AND ADMINISTRATIVE ITEMS

1. Board Organization and Election of a Chair. The state requires that the Chair of the Oversight Board sign the Recognized Obligation Payment Schedule (ROPS) and that the ROPS be submitted to State Department of Finance, the State Controller and the County Auditor-Controller no later than April 15, 2012. (A resolution approving the ROPS is an agenda item on this agenda.) Therefore, a Chair must be appointed by the members of the Oversight Board to sign the ROPS prior to its submission this week, and staff recommends also appointing a Vice Chair. In addition, staff is recommending that the Board consider adopting Roberts Rules of Order at this time and discussing other organizational issues, including the agenda format and a schedule of meetings.
2. Next Recognized Obligation Payment Schedule (ROPS) Approval. The next ROPS, which will cover July 1, 2012 through December 31, 2012, must be approved by the oversight Board and submitted to various agencies by May 11, 2012. Therefore, staff is recommending that the Board meet during the week of April 30, 2012.

XI. REPORTS AND RESOLUTIONS

1. Adopt a resolution approving the Recognized Obligation Payment Schedule (ROPS) for the period January 1, 2012 through June 30, 2012.

XII. FUTURE AGENDA ITEM REFERRALS

In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require Oversight Board discussion may be either (a) referred to staff for factual information or (b) placed on a future meeting agenda.

XIII. OVERSIGHT BOARD AND STAFF ANNOUNCEMENTS

This is the time for brief announcements on issues of interest to the community.

XIV. ADJOURNMENT

THE HERCULES RDA SUCCESSOR AGENCY OVERSIGHT BOARD ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING BOARD MEETINGS:

1. In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a Board meeting, please contact the City Clerk at 510-799-8215 at least 48 hours prior to the meeting.
2. In order to ensure the efficient conduct of City Council meetings, and to provide opportunities for all interested persons to speak and be heard, the City Council will adhere to the following meeting procedures:

Public Comment Period

- Persons wishing to speak must complete and submit a speaker's card.
- The Oversight Board will listen with respect and an open mind.
- Board responses to speakers will be as follows:
 - 1) Responses will be after all speakers have been heard.
 - 2) Short answers by the Board or staff as appropriate may be given; or
 - 3) Items may be directed to staff for later action/follow-up; or
 - 4) Items may be placed on a future agenda at the discretion of the Board.
- Conversation between the public and staff or the Board will not be allowed.
- A three-minute time limit per speaker will be enforced when there are numerous speakers addressing a single agenda item.

Process for Addressing Agenda Items Before the Oversight Board

- Chair reads the agenda item
- Staff presents their report
- Board members questions staff
- Public comments are heard
- Board discusses item
- A motion is made
- Final Board discussion
- Board votes or provides direction to staff